



***Non public sessions in accordance with RSA 91-A: 3, II (d)
to discuss contract negotiations and property acquisition and non-public session in
accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies
to be held at 5:30 p.m.***

City Council Meeting
Agenda
December 9, 2013
City Council Chambers
7:00 p.m.

1. Call to Order.
2. Invocation by Pastor David Pinckney, River of Grace Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the November 12, 2013 Meeting Minutes.
6. Resolution proclaiming December 2013 as Capital Region Food Program Month. (11-29)
7. Agenda overview by the Mayor.

- Consent Agenda Items -

Referral to Community Development

8. Communication from the United States Post Office requesting permission to place a six-unit neighborhood delivery collection box unit at the corner of Cypress and Noyes Streets to ensure the safety of postal delivery personnel while continuing postal service to the residents on Cornell Street.
9. Communication from Ron Ferrante, 95 Loudon Rd LLC, asking the city to consider entering into a line lot adjustment to annex a small portion of city owned land off Thomas Street to the property at 95 Loudon Road and move the driveway from Loudon Road to Thomas Street.

Items Tabled for a January 13, 2014 Public Hearing

10. Resolution authorizing the transfer of \$618,788.14 from Committed Fund Balance to Assigned Fund Balance; and to authorize the transfer of \$1,553,788.14 from Assigned Fund Balance to the General Fund Operating Budget; and to appropriate \$545,000 as a transfer to

Trust Fund Reserves; and to authorizing the use of \$1,008,788.14 as allowance for abatements; all for the purposes listed herein, funding for this appropriation shall be entirely from the FY2013 General Fund Assigned Fund Balance; together with report from the Deputy City Manager – Finance.

11. Resolution appropriating \$55,000 as a supplemental appropriation to the City's General Capital Improvement Fund for the purpose of HVAC improvements at the City's Fire Stations, CIP #325, funding for this appropriation shall be entirely from the Building Improvements Reserve Account.
12. Resolution appropriating \$90,000 from Trust Fund Reserves as a supplemental appropriation to the City's General Fund for the purposes of equipment replacement and education and training, and to transfer \$1,056.39 from the 53rd Week and Revaluation Reserves to the Highway Reserve, funding for these purposes shall be entirely from Trust Fund Reserve Accounts.
13. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant Funds of behalf of the National Alliance on Mental Illness New Hampshire, (NAMI NH); together with a report from the Director of Redevelopment, Downtown Services, & Special Projects.
14. Resolution readopting the City's Displacement and Relocation Policy Statement and Procedures.

From the City Manager

15. Positive Citizen Comments.

Consent Reports

16. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,579.85 as provided for under the preauthorization granted by City Council.
17. Diminimus gifts and donations report from the Fire Department requesting authorization to accept monetary gifts totaling \$360 as provided for under the preauthorization granted by City Council.
18. Diminimus gifts and donations report from the Parks & Recreation Director requesting authorization to accept monetary gifts totaling \$2,300 as provided for under the preauthorization granted by City Council.
19. 2013 tax rate and property assessment report from the Deputy City Manager - Finance and Director of Real Estate Assessments.
20. Appropriation transfer report from the Office of Management and Budget (OMB) Director.

21. Council Quarterly Priorities Report from the City Manager.
22. Parking Strategic Plan report from the Director of Redevelopment, Downtown Services & Special Projects.
23. Report from the General Services Director regarding Memorial Field Facilities Improvements, CIP #557.

Consent Resolutions

24. Resolution de-authorizing the amount of \$4,850.37 from New Hampshire Department of Justice Bullet Proof Vest Grant as no longer necessary; together with report from the Deputy City Manager – Finance.
25. Resolution de-authorizing the amount of \$522.30 from the Concord Public Library Foundation sponsorship of the “Movies in the Park” recreation program as no longer necessary; together with report from the Parks & Recreation Director.
26. Resolution de-authorizing the amount of \$820.75 from the “Summer Music” Recreation program to reflect actual dollars received; together with report from the Parks & Recreation Director.

*****End of Consent Agenda*****

27. December 9, 2013 Public Hearings

- A. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 30, Article 30-2, Municipal Departments; Section 30-2-20, Community Development Department; together with a report from the Deputy City Manager - Development. (11-9)
- B. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Adult and Technical Services Manager/Adult Services Manager; together with report from the Director of Human Resources and Labor Relations. (11-10)
- C. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works; Article 5-8, Solid Waste Flow Control; together with a report from the General Services Director. (11-11)
- D. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking, Knight Street; together with report from the Traffic Engineer. (11-12)
- E. Resolution appropriating \$7,000 to the Sewer Fund to harvest timber at the Hall Street Wastewater Facility; together with report from General Services. (11-13)

- F. Resolution repurposing \$15,000 from completed and unexpended SCADA (Supervisory, Control and Data Acquisition) Instrumentation Improvement Project (CIP #124) to support a Water Treatment Plant Staffing Study; together with report from General Services. (11-14)
- G. Resolution accepting and appropriating the sum of \$125,000 from the Capital Regional Development Council's (CRDC) Brownfields Sub-Grant Program for environmental cleanup of the former Allied Leather and Amazon Realty sites located at 5-35 Canal Street, Penacook, CIP #508; together with a report from the Director of Redevelopment, Downtown Services, & Special Projects. (11-15)
- H. Resolution accepting and appropriating the sum of \$80,626 from Public Service Company of New Hampshire to be applied towards the purchase of open space land off of Curtisville Road and Portsmouth Street, also known as Whispering Heights, as mitigation for a New Hampshire Department of Environmental Services wetlands permit; and authorizing the conveyance of conservation restrictions and covenants on a portion of the open space property; together with report from the Planning Department.

December 9, 2013 Public Hearing Action

- 28. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 30, Article 30-2, Municipal Departments; Section 30-2-20, Community Development Department; together with a report from the Deputy City Manager - Development. (11-9)
- 29. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Adult and Technical Services Manager/Adult Services Manager; together with report from the Director of Human Resources and Labor Relations. (11-10)
- 30. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works; Article 5-8, Solid Waste Flow Control; together with a report from the General Services Director. (11-11)
- 31. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking, Knight Street; together with report from the Traffic Engineer. (11-12)
- 32. Resolution appropriating \$7,000 to the Sewer Fund to harvest timber at the Hall Street Wastewater Facility; together with report from General Services. (11-13)
- 33. Resolution repurposing \$15,000 from completed and unexpended SCADA (Supervisory, Control and Data Acquisition) Instrumentation Improvement Project (CIP #124) to support a Water Treatment Plant Staffing Study; together with report from General Services. (11-14)
- 34. Resolution accepting and appropriating the sum of \$125,000 from the Capital Regional Development Council's (CRDC) Brownfields Sub-Grant Program for environmental cleanup

of the former Allied Leather and Amazon Realty sites located at 5-35 Canal Street, Penacook, CIP #508; together with a report from the Director of Redevelopment, Downtown Services, & Special Projects. (11-15)

35. Resolution accepting and appropriating the sum of \$80,626 from Public Service Company of New Hampshire to be applied towards the purchase of open space land off of Curtisville Road and Portsmouth Street, also known as Whispering Heights, as mitigation for a New Hampshire Department of Environmental Services wetlands permit; and authorizing the conveyance of conservation restrictions and covenants on a portion of the open space property; together with report from the Planning Department.

Reports

New Business

Unfinished Business

36. Resolution approving the granting of a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road, as approved by the Conservation Commission; together with report from the Conservation Commission. (6-17) (7-36B; 7-38) (8-53) (9-39)(10-31) (11-43) (12-42) (1-52) (2-49) (3-37) (4-36) (5-57) (6-52) (7-39)(8-64) (9-36) (10-34) (11-39) *(Action on this item tabled following a July 9, 2012 public hearing) (Report from the Gully Hill Conservation Easement Committee submitted)*
37. Resolution amending the official map so as to establish the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue; together with report from the Assistant City Planner. (1-16) (2-33I; 2-42) (3-39) (4-37) (5-58) (6-53) (7-40) (8-65) (9-37) (10-36) (11-40) *(Action on this item tabled following a February 2013 public hearing)*
38. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; Article 27-1, Housing Maintenance and Occupancy Code, Section 27-1-5, Amendments to the International Property Maintenance Code/2009; together with report from Code Administration. (8-14)(9-26C; 9-29) (10-37) (11-41) *(Action on this item was tabled after a public hearing was held on September 9, 2013.)*

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

- 12 Inf 1 October 17, 2013 Beaver Meadow Golf Course Advisory Committee Meeting Minutes.
- 12 Inf 2 October 22, 2013 Concord Community TV Board of Directors Meeting Minutes.
- 12 Inf 3 October 24, 2013 Fiscal Policy Advisory Committee Meeting Minutes.
- 12 Inf 4 October 24, 2013 Recreation and Parks Advisory Committee Meeting Minutes.
- 12 Inf 5 November 4, 2013 Concord Public Library Board of Trustee Meeting Minutes.
- 12 Inf 6 November 19, 2013 Traffic Operations Committee Meeting Minutes.
- 12 Inf 7 Communication from Catherine A. Yeager expressing her concern with reducing Loudon Road to three lanes.
- 12 Inf 8 Merrimack County proposed budget for the 2014 calendar year.
- 12 Inf 9 Comcast's quarterly franchise fee payment.
- 12 Inf 10 District Two Executive Council Report.
- 12 Inf 11 Communications in opposition to Phase III of Langley Parkway.



***Non public session in accordance with RSA 91-A: 3, II (d)
to discuss contract negotiations and property acquisition and non-public session in
accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies
to be held at 5:30 p.m.***

City Council Meeting
Draft Minutes
November 12, 2013
City Council Chambers
7:00 p.m.

1. The Mayor called the meeting to order at 7:00 p.m.
2. Invocation by the Reverend Kate Atkinson, St Paul's Episcopal Church.
3. Pledge of Allegiance.
4. Roll Call. Councilors Bennett, Blanchard, Mayor Bouley, Councilors Coen, DelloIacono, Grady Sexton, Keach, Kretovic, McClure, Nyhan, St. Hilaire and Shurtleff were present. Councilor Bouchard was late. Councilors Patten and Werner were excused.
5. Councilor St. Hilaire presented a resolution in recognition of the services of Master Police Officer William Dexter, Jr.
6. Approval of the October 15, 2013 Meeting Minutes.

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

7. Agenda overview by the Mayor.

- Consent Agenda Items -

***Note: item listed as pulled from the consent agenda will
be discussed at the end of the meeting.***

Action: Councilor Nyhan moved approval of the consent agenda with item 23 being removed to the end of the agenda for discussion. The motion was duly seconded and passed with no dissenting votes.

Referral to the Recreation and Parks Advisory Committee and the Legal Department

8. Communication from James Rosenberg, President, and Concord National Youth Softball League requesting consideration be given to expanding their current lease agreement with the City of Concord to include a second field at Martin Field on Iron Works Road in Concord.

Items Tabled for a December 9, 2013 Public Hearing

9. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 30, Article 30-2, Municipal Departments; Section 30-2-20, Community Development Department; together with a report from the Deputy City Manager - Development.
10. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Adult and Technical Services Manager/Adult Services Manager; together with report from the Director of Human Resources and Labor Relations.
11. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works; Article 5-8, Solid Waste Flow Control; together with a report from the General Services Director.
12. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking, Knight Street; together with report from the Traffic Engineer.
13. Resolution appropriating \$7,000 to the Sewer Fund to harvest timber at the Hall Street Wastewater Facility; together with report from General Services.
14. Resolution repurposing \$15,000 from completed and unexpended SCADA (Supervisory, Control and Data Acquisition) Instrumentation Improvement Project (CIP #124) to support a Water Treatment Plant Staffing Study; together with report from General Services.
15. Resolution accepting and appropriating the sum of \$125,000 from the Capital Regional Development Council's (CRDC) Brownfields Sub-Grant Program for environmental cleanup of the former Allied Leather and Amazon Realty sites located at 5-35 Canal Street, Penacook, CIP #508; together with a report from the Director of Redevelopment, Downtown Services, & Special Projects.

From the City Manager

16. Positive Citizen Comments.

Consent Reports

17. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,800.71 as provided for under the preauthorization granted by City Council.

18. Diminimus gifts and donations report from the General Services Director requesting authorization to accept monetary gifts totaling \$50.00 as provided for under the preauthorization granted by City Council.
19. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$4,848.04 as provided for under the preauthorization granted by City Council.
20. Report from the Parks & Recreation Director regarding the Weekend on the Water festivities recently held in the City of Concord.
21. Report from the Parks & Recreation Director on cemetery plaques for the graves of unmarked children.
22. Report from the Public Safety Board in follow-up to a report from the Fire Chief on Life Safety Evaluations and Standby Personnel at Special Events. (9-13)
23. Report from the Planning Board in response to a communication from Nicholas Golon, TFM, on behalf of their client, Public Service Company of New Hampshire (PSNH) recommending that the City Manager be authorized to execute a release of an existing right of way easement deed across land owned by PSNH in Concord, tax map 122, block 2, lot 28, easterly of Farmwood Road. (8-11) *(Pulled from consent by Councilor McClure)*

Action: Item removed from the consent agenda for discussion.
24. Current Use change tax quarterly status report from the Director of Real Estate Assessments.
25. September Fiscal Year to Date Financial Statements from the Deputy City Manager -- Finance.
26. Semi-annual PAYT status report from the General Services Department.
27. Report from the Planning Board in regard to two properties taken for Tax Title in 2013, advising that there is no public purpose in retaining either the single family residence at 114 Iron Works Road, or the vacant multi-family residence at 280 North State Street.
28. Report from the City Manager recommending City Council authorize the City Manager to enter into an agreement between the City of Concord, the Concord School District and Concord Community TV for the purposes of a two-year contract extension.

Consent Resolutions

29. Resolution proclaiming December 2013 as Capital Region Food Program Month.
(For presentation in December)
30. Resolution in recognition of the services of Police Dispatcher Susan F. Murphy.
(For presentation in December)

Consent Communications

31. Street closure request for the 12th Annual Rock N' Race to benefit the Payson Center for Cancer Care to be held on Thursday, May 15, 2014.

Appointments

32. Mayor Bouley's proposed appointment to the Public Safety Board
Donald Carter
33. Mayor Bouley's proposed appointment to the Board of Ethics.
Craig Greenman

*****End of Consent Agenda*****

34. November 12, 2013 Public Hearings

- A. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Communications Coordinator, Management and Budget Analyst; together with reports from the Director of Human Resources and Labor Relations. (10-8)

Action: Jennifer Johnston, Director of Human Resources and Labor Relations, provided a brief overview in regards to the Communications Coordinator position.

Councilor Coen asked for clarification as to whether this position would be dealing with communications with the public rather than actual traffic issues. Ms. Johnston responded that to be correct.

Councilor DelloIacono asked how many inquiries are received. Ms. Johnston responded that year to date, from February 2013, 1,683 were received and further stated that 88 percent of these were for General Services. Councilor DelloIacono noted that it appears this position would be primarily dealing with inquiries with the addition of social media work and some administrative work. He stated that he is having a hard time with this being a full time position. Ms. Johnston explained that the person who left this position handled a lot of administrative functions and they took a few of the administrative functions out to add in this component to build the social media presence and to handle the internet traffic. She stated that it's really blending two positions into one. City Manager Tom Aspell added that the FTE's are still the same and that it's not an additional body; it's a reallocation of resources.

Mayor Bouley indicated that he does understand that this is not adding an additional person but it does increase the labor grade from a 13 to a 16 so that there is a budgetary impact. Mr. Aspell explained that the first through the fourth years is a savings because of the salary of the previous person that was in the position. He stated that after the fourth year they are looking at an initial cost impact but feels that by then, things will

have changed in terms of the way they are doing this. He added that this will save the taxpayers money over the next four years.

Councilor St. Hilaire noted that this sounds like an IT position rather than a General Services position. Ms. Johnston responded no explaining that they are gearing it more towards a communications type of position and not a technical position. Councilor St. Hilaire inquired whether this position would be issuing press releases on behalf of the department. Ms. Johnston responded that this is one of the functions of the position. Councilor St. Hilaire questioned whether the press releases would be strictly for General Services. Ms. Johnston indicated that to be correct.

Referencing press releases, Mayor Bouley noted that he assumes that if there is a spokesperson for the city it would be the City Manager or himself. Mr. Aspell explained that the idea is that because they are trying to do more through the web and email blasts for items occurring on a regular basis; this is a way to get more information out to people. For example, people receiving a notice in regards to trash pickup days due to the holiday schedule.

Ms. Johnston provided a brief overview in regards to the Management and Budget Analyst position.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- B. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 29.2, Public Capital Facilities Impact Fees Ordinance; Article 29.2-1-2, Assessment and Collection, Article 20.2-1-3; Administration, and Chapter 28, Zoning Ordinance; Glossary; together with report from the City Planner. (10-9) *(Revised report submitted)*

Action: Carlos Baia, Deputy City Manager-Development, provided a brief overview.

Councilor Keach asked for an explanation of the difference between a waiver and an exemption. Mr. Baia explained that an example of an exemption is if somebody is coming in today for a change of use, typically they wouldn't have to go through the Planning Board; they can pull a permit and that is typically when the impact fee is assessed. He indicated that a waiver creates another layer of bureaucracy in which they would need to go through.

Councilor Bouchard, in regards to waiving the transportation fee, noted that she understands that staff expects these new residents to be more walkers but indicated that, at the same time, she feels that they would want a more enhanced public transportation system. She asked whether impact fees go towards any public transportation. Mayor Bouley indicated that impact fees have to be used for adding additional capacity and believes the answer is no.

Councilor Blanchard asked if there is any concern for the people that have already paid impact fees. Mr. Baia responded that any impact fees paid to date would still be in compliance with this and there would be a refund of those if they couldn't expend this properly. He explained that if the fees are not expended for an allocated project within six years, they would be refunded. He stated that this is a better situation for the business community moving forward and that they are trying to encourage a Council priority, the redevelopment of the downtown.

Councilor McClure asked why new development wasn't included. Mr. Baia responded that there are multiple reasons for that: they didn't want to encourage the tearing down of historic properties and wanted to incentivize property owners to work within the infrastructure that they have downtown; if there is a project significant enough for example that would change the character of downtown, a new project/a new building, it's likely going to qualify or at least be considered for another portion of the impact fee ordinance which calls for priority projects receiving a reduction to impact fees. Councilor McClure questioned whether it is felt that the existing opportunities for waivers or adjustments is almost equivalent to waiving of the fee altogether. Mr. Baia responded that he wouldn't say its equivalent of waiving of the fee altogether because there are different provisions built in for different types of reductions in the impact fee ordinance. He stated that at least there are provisions there for projects to have a portion of their impact fees waived if they meet certain priority status for the city.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- C. Resolution accepting and appropriating \$10,035 from the United States Department of Justice Bullet Proof Vest Program for a 50% reimbursement of eligible costs for CIP #370; together with report from the Police Department. (10-10)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- D. Resolution adopting the Concord Municipal Airport Minimum Standards 2013 and replacing in its entirety "The Minimum Standards and Procedures for Concord, New Hampshire Municipal Airport" originally adopted on March 12, 1984 and all amendments thereto; together with report from the Deputy City Manager – Development. (10-11)

Action: Carlos Baia, Deputy City Manager-Development, provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

November 12, 2013 Public Hearing Action

35. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Communications Coordinator, Management and Budget Analyst; together with reports from the Director of Human Resources and Labor Relations. (10-8)

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

36. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 29.2, Public Capital Facilities Impact Fees Ordinance; Article 29.2-1-2, Assessment and Collection, Article 20.2-1-3; Administration, and Chapter 28, Zoning Ordinance; Glossary; together with report from the City Planner. (10-9) *(Revised report submitted)*

Action: Councilor St. Hilaire moved approval. The motion was duly seconded and passed with no dissenting votes.

37. Resolution accepting and appropriating \$10,035 from the United States Department of Justice Bullet Proof Vest Program for a 50% reimbursement of eligible costs for CIP #370; together with report from the Police Department. (10-10)

Action: Councilor DelloIacono moved approval. The motion was duly seconded and passed with no dissenting votes.

38. Resolution adopting the Concord Municipal Airport Minimum Standards 2013 and replacing in its entirety "The Minimum Standards and Procedures for Concord, New Hampshire Municipal Airport" originally adopted on March 12, 1984 and all amendments thereto; together with report from the Deputy City Manager – Development. (10-11)

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

Reports

New Business

Unfinished Business

39. Resolution approving the granting of a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road, as approved by the Conservation Commission; together with report from the Conservation Commission. (6-17) (7-36B; 7-38) (8-53) (9-39)(10-31) (11-43) (12-42) (1-52) (2-49) (3-37) (4-36) (5-57) (6-52) (7-39)(8-64) (9-36) (10-34) *(Action on this item tabled following a July 9, 2012 public hearing)*

Action: No action taken on this item.

40. Resolution amending the official map so as to establish the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue; together with report from the Assistant City Planner. (1-16) (2-33I; 2-42) (3-39) (4-37) (5-58) (6-53) (7-40) (8-65) (9-37) (10-36) (*Action on this item tabled following a February 2013 public hearing*)

Action: No action taken on this item.

41. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; Article 27-1, Housing Maintenance and Occupancy Code, Section 27-1-5, Amendments to the International Property Maintenance Code/2009; together with report from Code Administration. (8-14)(9-26C; 9-29) (10-37) (*Action on this item was tabled after a public hearing was held on September 9, 2013.*)

Action: No action taken on this item.

Comments, Requests by Mayor, City Councilors

Councilor Kretovic noted that beginning November 30th through December 28th there will be Saturday bus service through the holiday season.

Councilor Shurtleff indicated that tomorrow evening, November 13th, the Concord 250 is holding a public forum in Council Chambers to talk about plans for the 250th anniversary taking place in 2015.

Councilor DelloIacono stated that on November 19th the Creative Concord Front Door Charette committee is having a public event at the Grappone Conference Center beginning at 5:30 p.m.

Mayor Bouley thanked the City Clerk's Office and ward officials for a successful election.

Comments, Requests by the City Manager

City Manager Tom Aspell indicated the Library Director Pat Immen will be retiring in January.

Consideration of items pulled from the consent agenda for discussion

Item 23 has been pulled from the consent agenda for discussion.

23. Report from the Planning Board in response to a communication from Nicholas Golon, TFM, on behalf of their client, Public Service Company of New Hampshire (PSNH) recommending that the City Manager be authorized to execute a release of an existing right of way easement deed across land owned by PSNH in Concord, tax map 122, block 2, lot 28, easterly of Farmwood Road. (8-11) (*Pulled from consent by Councilor McClure*)

Action: Councilor McClure questioned why the city was not seeking compensation for release of the right of way. Councilor McClure moved to refer this item to Planning and the Legal Department to look into whether or not compensation could be sought in this case or others and what the policies the city should establish in these areas should be.

City Manager Tom Aspell indicated that the city doesn't have a policy for extinguishing rights of ways and seeking compensation associated with this. He noted that this is two tracks here that Council is asking: what is the value of this one in particular; what should be the city's policy in terms of the extinguishment of right of ways and in terms of compensation from the people that receive those.

Mayor Bouley clarified that the motion is to refer this to Planning and the Legal Department with the two questions being: a) what should the future policy be; b) should they be receiving compensation for this particular case.

Councilor McClure indicated that to be correct.

Councilor McClure's motion to refer this item to Planning and the Legal Department was duly seconded.

Councilor St. Hilaire referenced the report which indicates that the reason why they are putting in a substation was to ensure the viability of the electrical service in that area. He stated that that area loses power from time to time for various reasons. He asked how long this delay would be and whether it would be a factor for electrical service for the people that live within that area. He questioned whether they will be starting to construct this during the fall or whether they will fall into a different construction season.

Steve Henninger, City Planner, indicated that the proposal is to eliminate a right of way that was originally conveyed in 1985 with the thought that Farmwood Road would continue forward in later phases to connect to Graham Road or maybe Sanborn Road. He noted that subsequent to after the construction of Farmwood Road the Public Service of NH bought the property and built a substation at the end of the road, the Oak Hill station. He stated that what's being proposed is a switching station which facilitates the smart grid renovations that they are going to arm throughout New England. He explained that the proposed right of way falls between the two pads, one for the substation and one for the switching station, and would go through of what today is a large wetland area and two areas that are very difficult to develop. He added that if for some reason Council did not want to continue this it would still not impact either one of the existing facilities.

Councilor St. Hilaire asked for clarification that if Council decides not to act on this that it won't affect the facilities anyway. Mr. Henninger responded that it would not affect the facilities. Councilor St. Hilaire asked whether they needed the right of way. Mr. Henninger replied that they did not need the right of way.

Councilor Keach asked if staff was aware as to whether there was any connection to the Northern Pass Project to this parcel of land. Mr. Henninger responded no explaining that this parcel is part of a plan to implement a smart grid throughout the region. He noted that

even though the adjacent corridor might be the location of the Northern Pass this was identified completely separately and is a needed improvement without the Northern Pass.

The motion to refer this item to Planning and the Legal Department passed with no dissenting votes.

Consideration of Suspense Items

Councilor St. Hilaire moved to suspend the rules to consider items not previously advertised. The motion was duly seconded and passed with no dissenting votes.

- 11 Sus 1 Canvass of the Votes for the Municipal Election held on November 5, 2013.
(Not previously distributed)

Action: Councilor Nyhan moved acceptance of the Canvass of the Votes. The motion was duly seconded and passed with no dissenting votes.

- 11Sus 2 **Referral to the Police Department, Code Administration, the Fire Department and General Services**

Street closure request from New Hampshire Distributors for the Black Ice Pond Championship to be held January 23rd through January 27, 2014.

Action: Councilor Nyhan moved to refer this communication. The motion was duly seconded and passed with no dissenting votes.

Adjournment

The time being 7:50 p.m., Councilor St. Hilaire moved to enter into non- public session in accordance with RSA 91-A: 3, II (d) to discuss contract negotiations and property acquisition. The motion was duly seconded and passed with no dissenting votes.

Councilor Nyhan moved to exit the non-public session. The motion was duly seconded and passed with no dissenting votes.

Councilor DelloIacono moved to set the following resolution for a public hearing at the December Council meeting: a resolution accepting and appropriating the sum of \$80,626 from Public Service Company of New Hampshire to be applied towards the purchase of open space land off of Curtisville Road and Portsmouth Street, also known as Whispering Heights, as mitigation for a New Hampshire Department of Environmental Services wetlands permit; and authorizing the conveyance of conservation restrictions and covenants on a portion of the open space property. The motion was duly seconded and passed with no dissenting votes.

A true copy; I attest:

*Michelle Mulholland
Deputy City Clerk*

**PROCLAIMING DECEMBER 2013 AS CAPITAL REGION FOOD
PROGRAM MONTH**

WHEREAS, the Capital Region Food Program is an all volunteer, non-profit organization established in 1974 because of the grave problem of hunger in the Greater Concord area; and

WHEREAS, the Capital Region Food Program marks its fortieth consecutive year in providing food for the hungry; and

WHEREAS, it has grown from an annual food basket project originally helping less than 100 families to now assisting over 2,500 families at the holidays; and

WHEREAS, refinements in the project are a perpetual undertaking; originally in 1974 the baskets provided enough food for the Christmas holidays alone, but since then, dietary restrictions and infant needs are now taken into consideration, as are storage and refrigeration restrictions, and the baskets now sustain recipients for several days to up to three weeks; and

WHEREAS, the program has expanded operations to include year-round distribution to area food pantries and soup kitchens, providing over 5,900 meals a month; and

WHEREAS, in previous years the City Human Services Department, the Concord business community, the New Hampshire Army National Guard, the Greater Concord Chamber of Commerce, and many other fine organizations have joined together to serve those less fortunate than ourselves; and

WHEREAS, the response of past years has been unmatched not only in the generosity of monetary donations, but the commitment in working together, resulting in a truly community-wide endeavor; and

WHEREAS, the current economic challenges, the lack of affordable housing, and the changes in several government programs have placed added financial pressures on many of our less fortunate citizens,

NOW, THEREFORE BE IT RESOLVED, that the month of December be designated Capital Region Food Program Month in the City of Concord; and,

BE IT FURTHER RESOLVED that our community be encouraged to participate, contribute and support the Capital Region Food Program.

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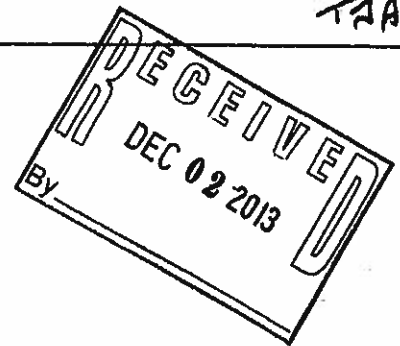
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POSTMASTER



November 27, 2013

Chairman
Town Council, Concord NH
41 Green St
Concord NH 03301-4255



Dear Chairman and Members of the Town Council,

On behalf of the United States Postal Service, the Concord NH Post Office, 03301, is requesting permission from the Town Council of Concord NH to place a six-unit Neighborhood Delivery Collection Box Unit (NDCBU), which is a multi-address delivery receptacle with two parcel compartments in it, at the corner of Cypress and Noyes Streets, on the left hand side of the road. The location of the placement of the NDCBU would be the spot before crossing Noyes Street as you face Clinton Street.

The reason for this request is to provide free delivery services at one location near to the homes, for the residents on Cornell Street. Having this NDCBU would mean the residents do not have to come to the Post Office to pick up their mail or rent a PO Box to receive mail delivery. Currently, mail delivery on Cornell Street has been curtailed due to safety concerns. Carriers delivering to the home located at 5 Cornell Street have been rushed by the dog three times, and there is still an on-going concern about delivering anywhere near that home, due to the dog's behavior when it sees people walking in the street. The delivery supervisor has walked the street and said that, based on the dog's extremely agitated behavior, it would not surprise him if the dog came through the window, at some point. The Postal Service finds such a situation an unacceptable risk to the safety of our letter carriers.

Due to these recurring canine concerns, the Concord NH Post Office no longer delivers mail to the homes on Cornell Street. Once the U. S. Postal Service ceases delivery due to recurring dog problems, delivery does not resume until or unless the dog has been removed from the property permanently.

In order to resume free delivery to those residents on Cornell Street, the U. S. Postal requests permission from the Concord NH Town Council to install the NDCBU in the location stated above. This installation will be at the Postal Service's expense and will proceed if your permission is granted. After review of this matter, please advise whether or not the Postal Service can proceed with the installation of this NDCBU. If you need more information, please call me at (603) 225-5536 and thank you in advance for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "French".

Nicole M. French
Postmaster
Concord NH 03301-9998



FROM THE DESK OF
RON FERRANTE

12-9
TAA
603-731-0068

November 25, 2013
Honorable Mayor
Concord City Council

RE: Driveway access and safety concerns with 95 Loudon Road traffic entering onto Loudon Road

To the Honorable Mayor & City Council,

I am writing with a proposal to the City of Concord to address the access from 95 Loudon Road onto Loudon Road. As you are aware this has long been a concern of the city on an already busy road, and with the upcoming Loudon Road project, I propose the following remedy:

The City of Concord enter into a lot line adjustment to annex a small portion of city owned land off Thomas St, to the property at 95 Loudon Rd, and move the driveway from Loudon Road to Thomas St to service the 95 Loudon Road property.

In exchange I would voluntarily close the 50' access onto Loudon Road from the 95 Loudon Road property, which is zoned for multi family, town houses and elderly housing. This would solve the current safety problem and also future congestion once property is developed.

I would permanently close the driveway as an access to the existing residence, but would like to reserve the option of a right turn into the property off Loudon Road with future development plans, working with City staff and the Planning Board at that time.

Sincerely,



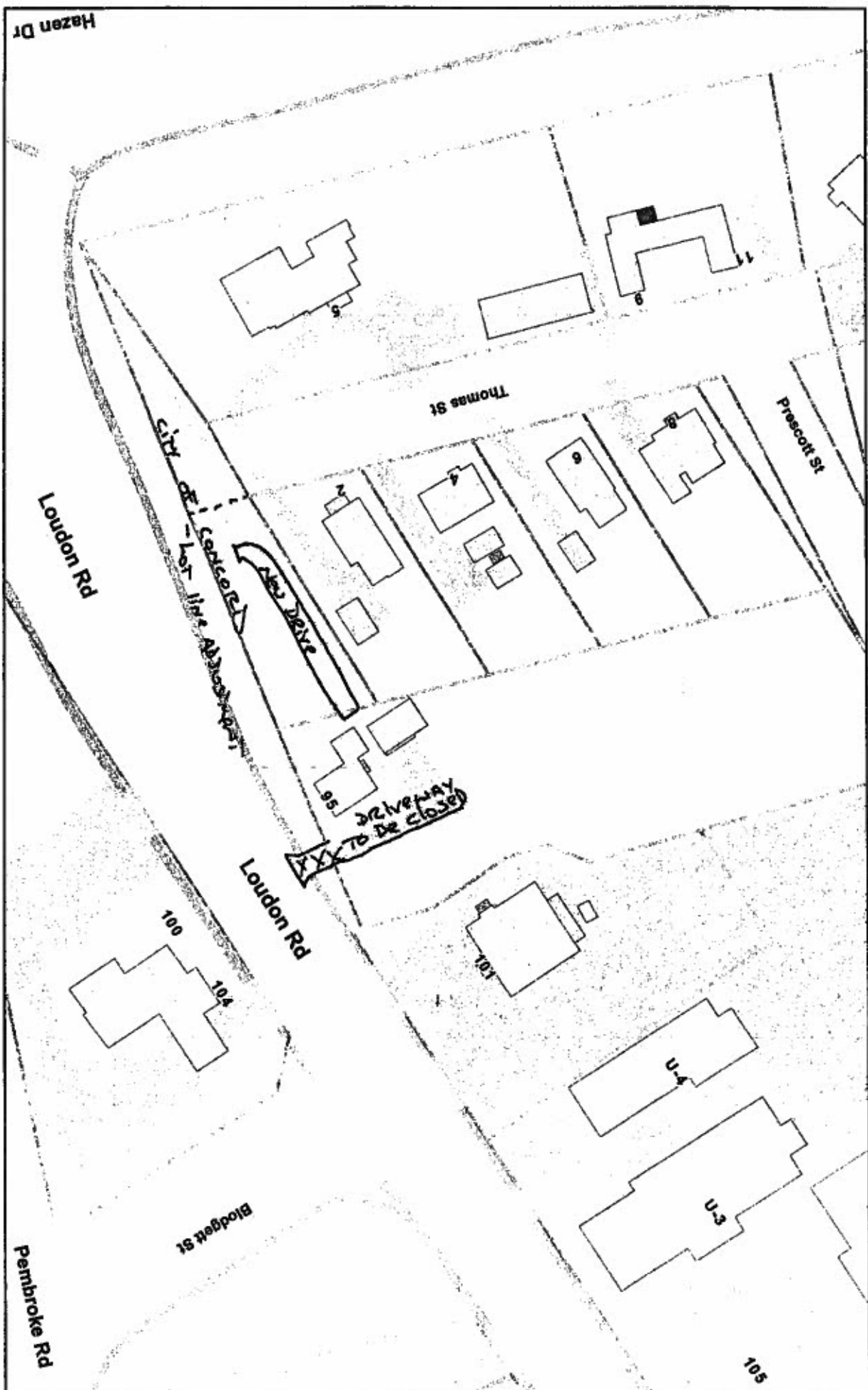
Ron Ferrante

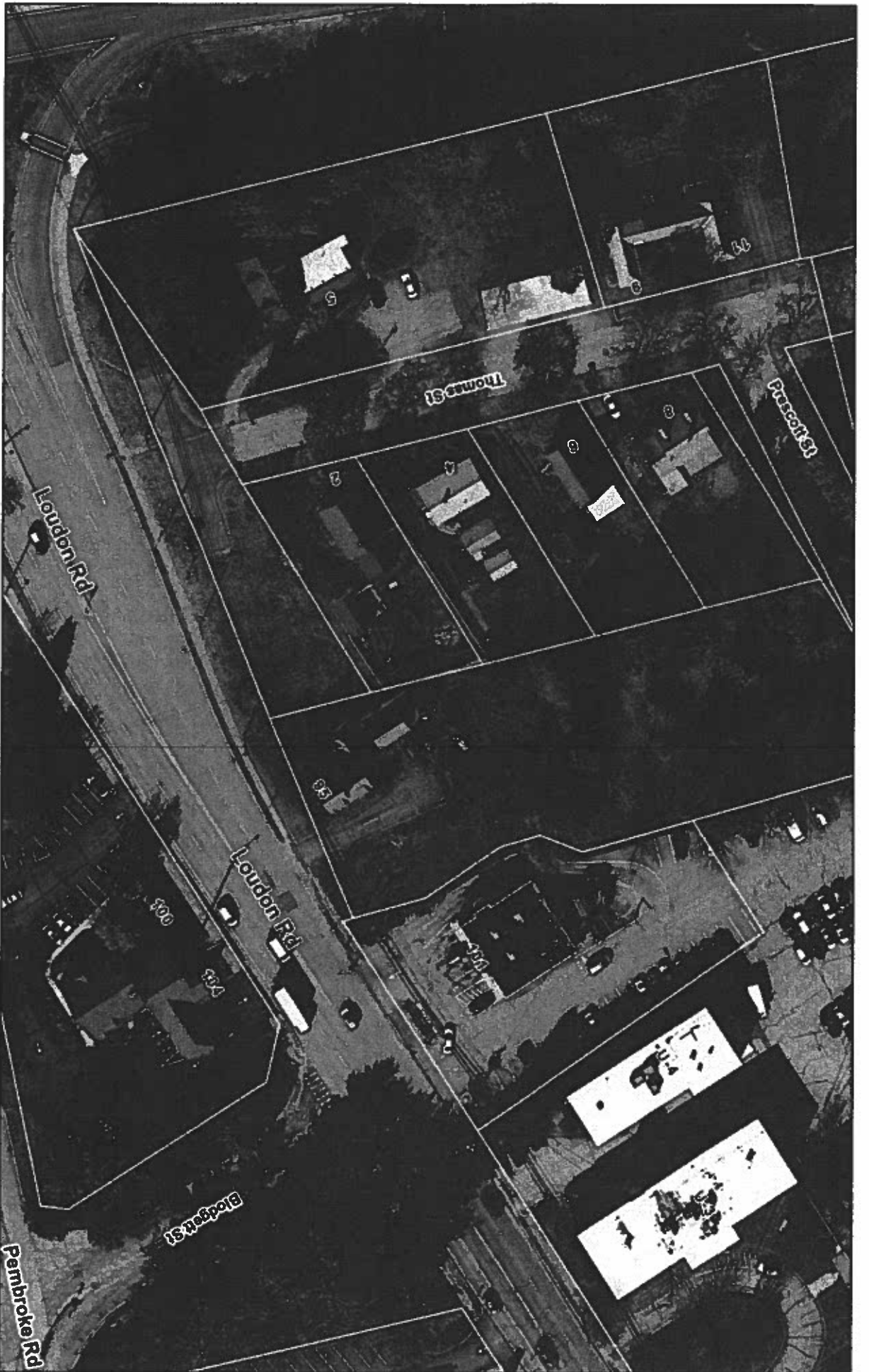
cc: Becky Hebert, Senior Planner

Craig Walker, Zoning Administrator

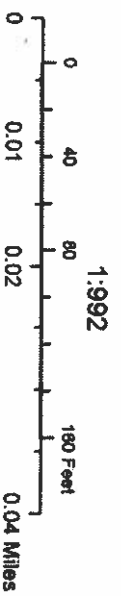
95 LOUDON RD LLC 288 MOUNTAIN ROAD CONCORD, NH 03301

A horizontal scale bar with markings at 0, 40, 80, and 160 feet, and a label for 0.04 miles.





November 25, 2013



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CITY OF CONCORD

Ben 12-11
12/3/13

In the year of our Lord two thousand and fourteen

RESOLUTION TO AUTHORIZE THE TRANSFER OF SIX HUNDRED EIGHTEEN THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$618,788.14) FROM COMMITTED FUND BALANCE TO ASSIGNED FUND BALANCE; AND TO AUTHORIZE THE TRANSFER OF ONE MILLION FIVE HUNDRED FIFTY-THREE THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$1,553,788.14) FROM ASSIGNED FUND BALANCE TO THE GENERAL FUND OPERATING BUDGET; AND TO APPROPRIATE FIVE HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$545,000) AS A TRANSFER TO TRUST FUND RESERVES; AND TO AUTHORIZE THE USE OF ONE MILLION EIGHT THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$1,008,788.14) AS ALLOWANCE FOR ABATEMENTS; ALL FOR THE PURPOSES LISTED HEREIN. FUNDING FOR THIS APPROPRIATION SHALL BE ENTIRELY FROM FY2013 GENERAL FUND ASSIGNED FUND BALANCE.

The City of Concord resolves as follows:

- WHEREAS,** there is no longer a need to maintain \$618,788.14 (\$578,080 for tax stabilization and \$40,708.14 for copier reserves) in the Committed Fund Balance; and
- WHEREAS,** the City of Concord recognized Fiscal Year 2013 unspent funds in excess of Nine Hundred Thirty-Five Thousand Dollars (\$935,000); and
- WHEREAS,** the City has determined a need for an additional \$1,008,788.14 (\$618,788.14 + \$390,000) to be applied towards Allowance for Abatements (Overlay); and
- WHEREAS,** the City classified \$935,000 as assigned fund balance from the FY13 surplus for the City Council to take action upon for the purposes listed below; and
- WHEREAS,** the City is working proactively to manage available resources for current and future needs; and
- WHEREAS,** there is no direct impact on the FY2014 amount of funds to be raised in taxes; and

CITY OF CONCORD

In the year of our Lord two thousand and fourteen

RESOLUTION TO AUTHORIZE THE TRANSFER OF SIX HUNDRED EIGHTEEN THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$618,788.14) FROM COMMITTED FUND BALANCE TO ASSIGNED FUND BALANCE; AND TO AUTHORIZE THE TRANSFER OF ONE MILLION FIVE HUNDRED FIFTY-THREE THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$1,553,788.14) FROM ASSIGNED FUND BALANCE TO THE GENERAL FUND OPERATING BUDGET; AND TO APPROPRIATE FIVE HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$545,000) AS A TRANSFER TO TRUST FUND RESERVES; AND TO AUTHORIZE THE USE OF ONE MILLION EIGHT THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$1,008,788.14) AS ALLOWANCE FOR ABATEMENTS; ALL FOR THE PURPOSES LISTED HEREIN. FUNDING FOR THIS APPROPRIATION SHALL BE ENTIRELY FROM FY2013 GENERAL FUND ASSIGNED FUND BALANCE.

WHEREAS, transferring these funds listed in this resolution shall have a positive impact when utilized for the overall fiscal health of the City, improving the condition of infrastructure, equipment and economic vitality of the City; and

WHEREAS, this appropriation is for a purpose not included in the FY2014 adopted budget, therefore Section 37 of the City Charter requires a two thirds vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Concord that:

1. The sum of.....\$1,553,788.14
be and is hereby appropriated/authorized as follows:

General Fund

Allowance for Abatements/Property Tax Revenue\$1,008,788.14

Transfer to Trust Fund Reserves for:

Highway/Paving.....\$300,000.00

Equipment.....\$170,000.00

Education and Training.....\$20,000.00

Building Improvements\$55,000.00

CITY OF CONCORD

In the year of our Lord two thousand and fourteen

RESOLUTION TO AUTHORIZE THE TRANSFER OF SIX HUNDRED EIGHTEEN THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$618,788.14) FROM COMMITTED FUND BALANCE TO ASSIGNED FUND BALANCE; AND TO AUTHORIZE THE TRANSFER OF ONE MILLION FIVE HUNDRED FIFTY-THREE THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$1,553,788.14) FROM ASSIGNED FUND BALANCE TO THE GENERAL FUND OPERATING BUDGET; AND TO APPROPRIATE FIVE HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$545,000) AS A TRANSFER TO TRUST FUND RESERVES; AND TO AUTHORIZE THE USE OF ONE MILLION EIGHT THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND FOURTEEN CENTS (\$1,008,788.14) AS ALLOWANCE FOR ABATEMENTS; ALL FOR THE PURPOSES LISTED HEREIN. FUNDING FOR THIS APPROPRIATION SHALL BE ENTIRELY FROM FY2013 GENERAL FUND ASSIGNED FUND BALANCE.

Total.....\$1,553,788.14

2. Funding for this transfer is as follows:

Assigned Fund Balance\$1,553,788.14

3. Expenditure of these funds shall be at the direction of the City Manager.

4. This resolution shall take effect upon its passage.

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CITY OF CONCORD

120

REPORT TO MAYOR AND CITY COUNCIL

FROM: Brian LeBrun, Deputy City Manager – Finance

BL

DATE: November 27, 2013

SUBJECT: Use of Surplus and other authorizations

Recommendation

The City is reporting a surplus of \$953,300 in excess revenues over expenses for the Fiscal Year ending June 30, 2013 and is making the following recommendation. Accept this report and authorize the attached resolutions: move \$618,788.14 from the City's FY13 Committed Fund Balance to Assigned Fund Balance; approve \$1,553,788.14 from FY2013 Assigned Fund Balance to cover Property Tax Abatements and Transfers to Trust Fund Reserves; and appropriate \$145,000 (\$55,000 CIP, \$90,000 General Fund) to be transferred from trust fund reserve accounts, all for the purposes detailed below.

Background

The City has identified \$618,788.14 in the Committed Fund Balance that is no longer needed for the purposes in which they were established (\$578,080 was committed for tax stabilization during the years when the City's reserves were very low and \$40,708.14 was set aside as a copier reserve). Also, the \$953,000 surplus is in addition to the \$894,000 that was used from FY2012 Assigned Fund Balance to support transfers to the City's trust fund reserve accounts. The \$894,000 amount is only budgeted and not recorded as actual revenue in the City's operating budget, as noted below.

Discussion

The Fiscal Year 2013 General Fund actual revenues received were short of the amended budget by \$227,100. The major variances (greater than \$20,000) to budget are:

<u>Department Revenue Excess/ (Shortage)</u>	<u>Amount</u>
Assessing – Payment in Lieu of Taxes	\$30,900
Finance – Motor Vehicle Registrations	105,500
Interest Costs and Penalties	(77,500)
Insurance Distributions & Credits – Primex Premium Holiday	315,100
Sale of Surplus Property	40,500
Miscellaneous – Bond refunding	102,200
Advertising Revenue	20,100
Transfer in from Trusts	(32,800)
Police – Special Police Duty Services	(63,800)
Non-Metered Parking Penalties	20,700
State of NH Training Grant	26,000
Fire – US Department of Homeland Security/FEMA	42,000
Multiple Local Governments	83,100
Ambulance Service Charges	117,500
Special Fire Duty Services	22,300
Miscellaneous	45,600
GSD – US Department of Homeland Security/FEMA	153,500
Salt Sales	24,500
Miscellaneous	27,600
CD – Building Permits	(153,100)
Review Fee – Site Plans	25,100
Parks and Rec – Miscellaneous Services	(56,600)
Camps	(36,700)
Building Lease Rental or Use	(38,500)
Use of Assigned Fund Balance	(894,000)
All other revenues	(76,300)
Total Revenue Excess/ (Shortage)	(227,100)

Conversely, while some General Fund actual line item expenses exceeded projections, overall, actual expenses were under budget projections by \$1,180,400. The major areas of (over)/under-expenditures are:

Compensation	\$383,800
Benefits	298,500
Outside Services	89,500
Supplies	83,700
Utilities	100,400
Insurance	83,400
Capital Outlay	15,200
Debt Service	(38,200)
Miscellaneous	183,700
Allocated Costs	8,700
Transfers Out	(28,300)
Total Under/ (Over) Expended	\$1,180,400

Note:

- 1) Net of Use of Assigned Fund Balance, actual revenues exceeded budget projections by \$666,900.

The basis for the attached resolutions are to support needed initiatives that were either not funded in the FY14 operating budget, issues that arose after the FY14 budget was presented/adopted or looking ahead to resolve future issues early. The items requested in the resolution(s) are:

Reserve for Abatements	\$390,000
Highway Reserve (Paving)	300,000
Equipment Reserve	170,000
Building Improvements Reserve (Fire HVAC)	55,000
Education and Training Reserve	20,000
FY2013 Assigned Fund Balance	\$935,000
Return to Unassigned Fund Balance (approximate)	18,300
FY2013 Excess Revenues over Expenses	\$953,300

In addition to the General Fund, the summary year-end performance by other major funds is:

	Amended Budget	Actual	Variance
Parking Fund	(\$251,133)	(\$196,042)	\$55,091
Airport Fund	2,197	55,889	53,692
Golf Course Fund	(20,685)	32,130	52,815
Arena Fund	14,595	15,390	795
Solid Waste Fund	(122,385)	(185,613)	(63,228)
Water Fund	(315,510)	84,994	400,504
Wastewater Fund	(25,443)	169,261	194,704

Additionally, the attached resolutions include two additional authorization requests:

- 1) Request to move \$1,052.94 from 53rd Week Reserve and \$3.45 from Reassessment Reserve to the Paving Reserve. This is a housekeeping item to clear out small balances in these two reserve accounts that are no longer necessary.

cc: City Manager
Asst. Finance Director



12-11

11/27/13

CITY OF CONCORD

In the year of our Lord two thousand and fourteen

RESOLUTION TO APPROPRIATE FIFTY-FIVE THOUSAND DOLLARS (\$55,000) AS A SUPPLEMENTAL APPROPRIATION TO THE CITY'S GENERAL CAPITAL IMPROVEMENT FUND FOR THE PURPOSE OF HVAC IMPROVEMENTS AT THE CITY'S FIRE STATIONS AND FUNDING FOR THIS APPROPRIATION SHALL BE ENTIRELY FROM THE BUILDING IMPROVEMENTS RESERVE ACCOUNT.

Page 1 of 2

The City of Concord resolves as follows:

- WHEREAS,** the City of Concord recognized Fiscal Year 2013 unspent funds and transferred a portion of those funds to reserve accounts for HVAC and Energy improvements at the City's Fire Stations CIP #325; and
- WHEREAS,** the City has approximately \$203,000 available for the remaining HVAC improvements; and
- WHEREAS,** approximately \$258,000 is necessary to complete the remaining improvements; and
- WHEREAS,** the additional \$55,000 will be drawn entirely from the Building Improvements Reserve account and does not directly impact the total amount to be raised in taxes; and
- WHEREAS,** this appropriation is for a purpose not included in the FY2014 adopted budget, therefore Section 37 of the City Charter requires a two thirds vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Concord that:

1. The sum of\$55,000
be and is hereby appropriated as follows:

General CIP Fund:

HVAC Energy Improvements CIP #325\$55,000

CITY OF CONCORD

In the year of our Lord two thousand and fourteen

RESOLUTION TO APPROPRIATE FIFTY-FIVE THOUSAND DOLLARS (\$55,000) AS A SUPPLEMENTAL APPROPRIATION TO THE CITY'S GENERAL CAPITAL IMPROVEMENT FUND FOR THE PURPOSE OF HVAC IMPROVEMENTS AT THE CITY'S FIRE STATIONS AND FUNDING FOR THIS APPROPRIATION SHALL BE ENTIRELY FROM THE BUILDING IMPROVEMENTS RESERVE ACCOUNT.

Page 2 of 2

2. Funding for this transfer is as follows:

General CIP Fund:

Transfer from Trust Building Improvements Reserve\$55,000

3. Expenditure of these funds shall be at the direction of the City Manager.

4. This resolution shall take effect upon its passage.

CITY OF CONCORD

18-12
Bom
12/3/13

In the year of our Lord two thousand and fourteen

RESOLUTION TO APPROPRIATE NINETY THOUSAND DOLLARS (\$90,000) FROM TRUST FUND RESERVES AS A SUPPLEMENTAL APPROPRIATION TO THE CITY'S GENERAL FUND FOR THE PURPOSES OF EQUIPMENT REPLACEMENT AND EDUCATION & TRAINING, AND TO TRANSFER ONE THOUSAND FIFTY-SIX DOLLARS AND THIRTY- NINE CENTS (\$1,056.39) FROM THE 53RD WEEK AND REVALUATION RESERVES TO THE HIGHWAY RESERVE. FUNDING FOR THESE PURPOSES SHALL BE ENTIRELY FROM TRUST FUND RESERVE ACCOUNTS.

Page 1 of 2

The City of Concord resolves as follows:

- WHEREAS,** the City of Concord recognized Fiscal Year 2013 unspent funds and transferred a portion of those funds to reserve trust accounts for equipment and educational purposes; and
- WHEREAS,** the City is in need of various equipment replacement and educational services; and
- WHEREAS,** use of these funds is drawn entirely from trust reserve accounts and does not directly impact the total amount to be raised in taxes; and
- WHEREAS,** use of the remaining balances in the 53rd Week Reserve (\$1052.94) and the Revaluation Reserve (\$3.45) which are no longer necessary and transfer to the Highway reserve, to be more appropriately used for paving purposes and this is simply a reserve to reserve transfer; and
- WHEREAS,** this appropriation is for a purpose not included in the adopted budget, therefore Section 37 of the City Charter requires a two thirds vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Concord that:

1. The sum of.....\$90,000
be and is hereby appropriated as follows:

General Fund

Voting Booth Replacement.....\$12,500
City Hall Equipment\$12,500

CITY OF CONCORD

In the year of our Lord two thousand and fourteen

RESOLUTION TO APPROPRIATE NINETY THOUSAND DOLLARS (\$90,000) FROM TRUST FUND RESERVES AS A SUPPLEMENTAL APPROPRIATION TO THE CITY'S GENERAL FUND FOR THE PURPOSES OF EQUIPMENT REPLACEMENT AND EDUCATION & TRAINING, AND TO TRANSFER ONE THOUSAND FIFTY-SIX DOLLARS AND THIRTY- NINE CENTS (\$1,056.39) FROM THE 53RD WEEK AND REVALUATION RESERVES TO THE HIGHWAY RESERVE. FUNDING FOR THESE PURPOSES SHALL BE ENTIRELY FROM TRUST FUND RESERVE ACCOUNTS.

Page 2 of 2

General Fund (cont.)

Education and Training.....	\$20,000
Police Department Vehicle Replacement	\$30,000
Fire Department Mobile Response Platform	<u>\$15,000</u>
Total.....	\$90,000

2. Funding for this transfer is as follows:

Transfer from Trust Reserves:

Equipment.....	\$70,000
Education & Training	\$20,000

3. Expenditure of these funds shall be at the direction of the City Manager.

4. This resolution shall take effect upon its passage.

CITY OF CONCORD

12-13
By 11/27/13

In the year of our Lord two thousand fourteen

RESOLUTION

AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION IN AN AMOUNT OF UP TO FIVE HUNDRED THOUSAND DOLLARS (\$500,000) AND TO ACCEPT AND APPROPRIATE GRANT PROCEEDS OF UP TO FIVE HUNDRED THOUSAND DOLLARS (\$500,000) IN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS ON BEHALF OF NATIONAL ALLIANCE ON MENTAL ILLNESS NEW HAMPSHIRE (NAMI NH).

Page 1 of 2

The City of Concord resolves as follows:

- WHEREAS, the City of Concord is eligible to apply to the New Hampshire Community Development Finance Authority, Community Development Block Grant Program Division, for a Community Development Block Grant (CDBG); and
- WHEREAS, the City of Concord desires to continue its Community Development efforts by performing Community Development projects, including, but not limited to, providing housing rehabilitation assistance to low and moderate income individuals or families, construction and rehabilitation assistance to the development and completion of a Public Facilities center that will provide jobs and services for low and moderate income individuals or families; and
- WHEREAS, Community Development funds are available through the New Hampshire Community Development Finance Authority, Community Development Block Grant Program Division, to assist such projects; and
- WHEREAS, National Alliance on Mental Illness NH (NAMI NH) is a Concord based not-for-profit organization whose mission is to counsel and support individuals with mental illness, as well as their families; and
- WHEREAS, NAMI NH plans to use CDBG funds to renovate and expand their facility located at 85 North State Street; and
- WHEREAS, this appropriation is for a purpose not included in the FY14 adopted budget, therefore, section 37 of the City Charter requires a two-third vote of the City Council.

CITY OF CONCORD

By 11/27/13

In the year of our Lord two thousand fourteen

RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION IN AN AMOUNT OF UP TO FIVE HUNDRED THOUSAND DOLLARS (\$500,000) AND TO ACCEPT AND APPROPRIATE GRANT PROCEEDS OF UP TO FIVE HUNDRED THOUSAND DOLLARS (\$500,000) IN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS ON BEHALF OF NATIONAL ALLIANCE ON MENTAL ILLNESS NEW HAMPSHIRE (NAMI NH).

Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Concord that:

1. The sum of\$500,000
be and is hereby appropriated as follows:

CDBG Fund
NAMI NH\$500,000

2. Said revenue shall be available as follows:

CDBG Fund
CDBG grant
NAMI NH\$500,000

3. That the City Council approves this Community Development Block Grant application and hereby authorizes the City Manager to submit the necessary grant documents and administer the program upon approval by the NH Community Development Finance Authority, CDBG Division and authorizes the City Manager to accept and spend funds received from the CDBG grant.
4. This resolution shall take effect upon its passage and grant award.



CITY OF CONCORD

17A

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Matthew R. Walsh, Director of Redevelopment, Downtown Services, and Special Projects *My RW*

DATE: November 27, 2013

SUBJECT: NAMI NH Community Development Block Grant

Recommendation

- Accept this report; and,
- Set the attached resolution for public hearing on January 13, 2014 authorizing the City Manager to 1) submit an application seeking up to \$500,000 in Community Development Block Grant funds to the NH Community Development Finance Authority on behalf of the NAMI NH, and 2) accept and appropriate such funds if awarded.
- Set the attached resolution re-adopting the City's Displacement and Relocation Policy Statement and Procedures for public hearing on January 13, 2014.

Background

The New Hampshire Community Development Finance Authority (NHCDFA) is the state agency responsible for the administration of the US Department of Housing and Urban Development's (USHUD) Community Development Block Grant (CDBG) Program.

Each year, the NHCDFA holds two "regular" application rounds – typically in January and July – for CDBG funds to support planning and feasibility projects which benefit low / moderate income individuals and households. The maximum grant amount is \$500,000 for these "regular" grant rounds. In addition, emergency grants are available on a year-round basis, as funds allow, on a "first come - first served" basis in an amount up to \$500,000 per municipality annually. The NHCDFA also offers CDBG Feasibility / Planning Grants in an amount up to \$12,000 per municipality annually. Only non-entitlement municipalities and counties may apply for CDBG funds; however these political subdivisions may sub-grant CDBG funds to not-for-profit organizations.

On October 29th staff, on behalf of the City's Community Development Advisory Committee ("CDAC"), issued a request to proposals package to 27 non-profit entities based in Concord for the purpose of seeking a partner with which to pursue a viable Community Development Block Grant application for the upcoming January 2014 funding round. Proposals were received on November 15th. The City is eligible to seek up to \$500,000 in CDBG funds during the upcoming grant round, which closes on January 27, 2014.

CDBG funds are awarded on a competitive basis using a "points" system. Given recent cuts to the CDBG Program by the Federal Government, the CDBG Program has become even more competitive during the last few years.

The NH Community Development Finance Authority reports that approximately \$1.8 Million in funds will be available for the upcoming round. However, this amount could be higher due to the availability of other unused CDBG funds typically reserved for economic development projects.

Discussion

The City's Community Development Advisory Committee ("CDAC") received a single response to its RFP, which was provided by NAMI NH. NAMI is a not-for-profit organization, which provides a variety of mental health services to clients in Concord and throughout the State. Specifically, they offer counseling for the mentally ill and their families. They also engage in education and public advocacy activities regarding mental illness.

NAMI is seeking funds to renovate their property located at 85 North State Street. NAMI purchased this property in April 2012 and have undertaken some renovations. However additional renovation is still required.

Presently, NAMI is exploring the use of CDBG funds to renovate and expand an existing garage into a handicap compliant meeting space to support their educational and support programs. They are also considering use of CDBG funds to make various energy improvements to the building.

CDAC met with representatives of NAMI NH to review their proposal on November 22nd and voted unanimously to recommend that the City Council move forward with a CDBG application on NAMI NH's behalf.

In accordance with State and Federal regulations for the CDBG program, the City is required to create and periodically re-adopt two documents: a Housing and Community Development Plan, as well as a Displacement and Relocation Policy Statement and Procedures.

The Housing and Community Development Plan must be readopted every three years. The plan was last re-adopted by Resolution #8672 on June 10, 2013, and therefore no action is required for this application.

The Displacement and Relocation Plan must be readopted annually. This plan sets forth procedures the City shall adhere with in the event a CDBG funded project necessitates temporary or permanent relocation of residents or businesses.

Award decisions for the upcoming grant round will be made in April 2014.

CITY OF CONCORD

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11/27/13

In the year of our Lord two thousand fourteen

RESOLUTION **READOPTING THE CITY'S DISPLACEMENT AND RELOCATION
POLICY STATEMENT AND PROCEDURES.**

Page 1 of 1

The City of Concord resolves as follows:

- WHEREAS, the City of Concord is eligible to apply to the New Hampshire Community Development Finance Authority, Community Development Block Grant Program Division, for a Community Development Block Grant (CDBG); and
- WHEREAS, the City of Concord desires to continue its Community Development efforts by performing Community Development projects, including, but not limited to, providing housing rehabilitation assistance to low and moderate income individuals or families, construction and rehabilitation assistance to the development and completion of a Public Facilities center that will provide jobs and services for low and moderate income individuals or families; and
- WHEREAS, Community Development funds are available through the New Hampshire Community Development Finance Authority, Community Development Block Grant Program Division, to assist such projects; and
- WHEREAS, the adoption of a Displacement and Relocation Policy Statement and Procedures is an annual requirement for submission of Community Development Block Grant applications; and
- WHEREAS, the purpose of the Displacement and Relocation Policy Statement and Procedures is to establish processes that the City shall adhere with in the event a project financed with Community Development Block Grants involve the temporary or permanent relocation of residents or businesses.

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Concord that:

1. The City Council hereby re-adopts the City's Displacement and Relocation Policy Statement and Procedures.
2. This resolution shall take effect upon its passage.

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CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

DATE: November 27, 2013
FROM: Thomas J. Aspell, Jr., City Manager
SUBJECT: Citizen Comments

TJA

Recommendation:

Recommend City Council accept this report.

Background:

Attached for your information are citizen comments received during the past month.

/ss

Attachments

Stevens, Suzanne

From: Andrus, Dan
Sent: Friday, November 22, 2013 1:32 PM
To: Stevens, Suzanne
Subject: FW: kitten
Attachments: concord kitten 004.JPG

Good Afternoon, Sue:

I was pleased to receive this e mail and the accompanying photograph from Ms. Betsy Coes. The Concord Fire Department employees involved were Lt. Tim Robinson, Firefighter Cory Clark, and Firefighter Paramedic Jim Farley.

Thank you,

Dan

-----Original Message-----

From: Marcotte, Deborah On Behalf Of * Fire
Sent: Friday, November 15, 2013 9:33 AM
To: Andrus, Dan
Subject: FW: kitten

-----Original Message-----

From: Betsy [<mailto:betsycoes@comcast.net>]
Sent: Friday, November 15, 2013 7:51 AM
To: * Fire
Subject: kitten

Dear Chief Andrus

I am certain you have more important things to do, but if you get the chance could you please send me the names of the firemen who helped Victoria Nikolla on November 13 rescue an abandoned grey and white kitten? Victoria drove this kitten to the Cats1st shelter in Newfields last night. We always try to name kittens and cats after their rescuer. I've attached a picture of the kitten who is plump and friendly and most likely dumped off by an uncaring person. Thank you so very much for this act of kindness!

Betsy Coes
Cats1st
Newfields, NH
info@cats1st.org



11/15/2013 08:08

From: Gill, David
Sent: Thursday, November 21, 2013 8:43 AM
To: Aspell, Thomas
Subject: FW: Kudos to Tom Wright - Good News File

Just a little "good news" as you enjoy your morning.

David

David Gill
Parks and Recreation Director
City of Concord
14 Canterbury Road
Concord NH 03301

Direct Line: (603) 230-3785
Main Office: (603) 225-8690

Web Site: www.concordnh.gov/recreation
Beaver Meadow Golf Course: www.beavermeadowgolfcourse.com

From: Sartwell, Debra
Sent: Wednesday, November 20, 2013 8:50 AM
To: Gill, David; Jacques, Christopher
Subject: Kudos to Tom Wright - Good News File

Jen Hubbell of Girls on the Run has been working closely with Tom Wright in re to their run/walk this Sunday, 11/24 that starts and ends at Memorial Field. See email below and note comments re Tom.

DJ,

Thanks so much.
Please know that Tom called me this AM at 7:30 and we spoke!

As I wrote to Chris Hilstro in an email a few minutes ago, **Tom is a top notch employee for Concord...**
You ALL are!

Now - if we could just eliminate the wind!

Jen Hubbell / Executive Director
Girls on the Run New Hampshire, 117 Water Street, Exeter, NH 03833
603.778.1389 - voice mail box
girlsontherunnh.org

Cc: Officer Steve Martel

Case # 13-50582

November 18, 2013

Dear Chief John Duval,

My name is: . I have Bipolar Disorder. Sometimes I get manic and have unreal (or delusional) thoughts that jeopardize my safety. This is what occurred on November 12, 2013 in the Hannaford parking lot in Concord. 911 was called and police officers responded. I went with Officer Steve Martel so I could be somewhere safe. My ride to Concord Hospital was not a typical transport. I was afraid of being hurt — authority figures have not always treated me kindly, even when unprovoked. But Officer Martel was different. He didn't treat me like a criminal or a mental person — he treated me like a human with respect. Really, he treated me like a person before an illness, something you don't see much when you have a mental illness. He talked to me. He asked me what type of music I like. It reminded me that I do like things; I'm not just a sick person. He asked about my family, and this reminded me they were behind me 100% and loved me. I don't know if this man knew what he was doing, but he deescalated me from crisis so I could talk to the professionals that could get me help. Being deescalated early made it possible for me to go home, and move on only two days later — with no visit to New Hampshire Hospital. This officer is no ordinary officer in my world and days later, thinking back, I realize how much this needs to be recognized. Chief Duval, I wanted you to know that you have a great officer on your staff that deserves to be recognized. Officer Martel, I wanted to let you know that you made a difference in a really crucial time for me. You are great at what you do, and to me you're a hero.

Thank you for helping me, and others who fight the same struggle as me. It doesn't go unnoticed.

Respectfully,

From: Liza Poinier <liza@intownconcord.org>
Date: November 14, 2013 at 11:44:42 AM EST
To: <jduval@concordpolice.com>
Cc: 'Valerie Blake' <vblake@concordnhchamber.com>
Subject: Thanks for the ride-along

Dear Chief Duval,

Thank you very much for allowing me to ride along with Officer Cote on November 1 as part of the Leadership Greater Concord experience. We had an exciting night, dealing primarily with an incident just blocks away from my home. The subject was a "repeat customer" with obvious mental health and drug issues, but was consistently treated with respect and patience by Officer Cote.

I was impressed both with Officer Cote's professionalism and his desire to give me all the information I needed to understand what he was doing every step of the way. He answered my questions thoroughly and thoughtfully. The experience opened my eyes to another side of Concord, and to the challenges that you and your team face every day.

I also had the chance to visit with the Dispatch staff and learn more about their dizzying array of alert, tracking, and coordinating systems. Very interesting and educational, and much appreciated.

To you and Officer Cote and the rest of the Concord Police Department staff, my sincere thanks for the opportunity and for EVERYTHING you do.

Sincerely,
Liza Poinier

Liza Poinier
Operations Manager, Intown Concord
49 S. Main Street, Suite 202, Concord NH 03301

From: Tim McGinley [<mailto:tMcGinley@sps.edu>]

Sent: Tuesday, November 12, 2013 2:31 PM

To: Duval, John

Subject: Officer Ben Mitchell at St. Paul's School

Chief;

I just had an opportunity to speak with our Athletic Director, Scott Heltmiller here at SPS. He asked I pass along his thanks for the services of Officer Mitchell this past weekend. He worked the ISL Cross Country meet and was on bike for the event. Scott thought the officer's positive demeanor and professionalism was very evident to anyone who came in contact with him. I also had the chance to speak with him a few times and would agree.

He clearly enjoys and appreciates his role in the community and is a credit to your organization.

Tim

Timothy McGinley

Associate Director of Safety and Security

Environmental Health and Safety Manager

St. Paul's School

325 Pleasant Street

Concord, NH 03301

603.229.4601

November 4, 2013

City of Concord Police Department
Attn: Chief John F. Duval
35 Green Street
Concord, NH 03301

Dear John,

I want to say THANK YOU for closing Auburn Street for Halloween evening! I did write a Letter to the Editor at the Concord Monitor expressing my thanks to you and all involved, but with the election so close, they did not run it.

Thus, I wanted to make sure that you know how much your efforts were appreciated. Also, please extend my sincere thanks to the General Services team, Sean Toomey of the Fire Department as well as the City Council and the Mayor for supporting my request. All folks I spoke with were very receptive, kind and helpful.

Thank you again, and I hope that it will be considered for next year ☺.

Best regards,



Karen Joyal

RECEIVED

NOV 08 2013

CONCORD, N.H. POLICE
DEPARTMENT

Results based on total surveys received for October 2013

***City of Concord – City Clerk's Office
Customer Service Survey***

I received services related to (circle all that apply): (Total surveys completed: (19)

City Council

Elections

Vital Records

Dog Licensing

()

(1)

(11)

(3)

Voter Registration

UCC Filings

Other: General Information

(2)

()

(2) Marriage License

Were you greeted promptly and friendly?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	(1)	(18)	

Was your wait for service reasonable?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	(1)	(18)	

Was the staff person knowledgeable?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	()	(19)	

Was your transaction complete and accurate?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	()	(19)	

Comments and suggestion

"Greeted immediately, and there was no wait. The staff person was knowledgeable and very pleasant also."

"Thanks so much."

"Very friendly & smiley people."

"No suggestions, they're wonderful!"

"Keep up the good work!"

"Very easy."

"My husband could have been more patient. Colette was great."

"Great Staff."

"So much nicer than Manchester!!"

"No suggestions. Fast & pleasant."

**City of Concord – Collections Department
Customer Comment Cards Survey**

Results based on total comment cards received for Nov 2013

I received services related (circle all that apply): Total comment cards completed:

Motor Vehicle
(2)

Property Taxes
(0)

Utility Payments
(0)

Misc. Billing
(0)

Our staff was:

courteous
(2)

knowledgeable
(2)

professional
(2)

Our service was:

courteous
(2)

knowledgeable
(2)

professional
(2)

Comments and suggestions:

- 1) Donna was great!
- 2) Donna and Jan helped complete/advised the best method to complete the transaction.



City of Concord, New Hampshire
CONCORD PUBLIC LIBRARY
45 GREEN STREET • 03301-4257

12-16

TA

PATRICIA A. IMMEN
LIBRARY DIRECTOR
603-225-8670

TO: Honorable Mayor and City Council
FROM: Patricia A. Immen, Library Director
RE: Authorization to Accept Monetary Gifts Totalling \$1,579.85 as
Provided for Under the Preauthorization Granted by City Council
DATE: November 26, 2013

Recommendation

It is recommended that City Council approve the acceptance and expenditure of the gifts to the Concord Public Library cited below for the purpose indicated:

Donor	Amount	Purpose
Concord Public Library Patrons	\$297.50	Fees paid by patrons to replace lost and damaged library materials from 10/28/2013 through 11/24/2013
Concord Public Library Book Sale	\$1,002.35	Revenue from sale of used and donated books, audio materials and videos from 10/28/2013 through 11/24/2013
Concord Rotary Club	\$200.00	To purchase children's books for the Main Library.
Concord Education Association	Passes valued at \$80	2014 yearly passes to the Currier Museum of Art.
TOTAL	\$1,579.85	

Background

1. Funds are requested to be expended under the authority established pursuant to Resolution #8120, adopted December 10, 2007.
2. The purpose of the gifts listed above is consistent with, and presents no conflict or obstacle to, the accomplishment of City Council goals, the Code of Ordinances, or the operating functions of the Concord Public Library.
3. No City match is required.
4. Funds have been received by the City of Concord, except as noted.
5. A letter of thanks on behalf of the City Council and the citizens of the City of Concord has been sent to donors listed above.

Discussion

Upon the City Council's approval of this report the materials indicated above will be ordered and placed in the Library's collection.

Cc: City Manager
Deputy City Manager for Finance
Controller
City Clerk

C

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CITY OF CONCORD

12-17

170

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Daniel L. Andrus, Fire Chief

DATE: November 27, 2013

SUBJECT: Authorization to accept a donation of goods with an approximate market value of \$360.00 as provided for under the pre-authorization granted by the City Council

Recommendation

It is recommended that the City Council approve the acceptance of a donation of food with an approximate market value of \$360.00 from Papa Gino's Restaurant to the Concord Fire Department.

Background

1. The donation is requested to be accepted under the authority established pursuant to Resolution #8120, adopted December 10, 2007.
2. The purpose of the gift listed above is consistent with, and presents no conflict or obstacle to, the accomplishment of City Council goals, the Code of Ordinances, or the operating functions of the Concord Fire Department.
3. No City match is required.
4. The material has been received by the City of Concord and used during Fire Prevention Week.
5. A thank you letter to the donor has been sent.

Discussion

Papa Gino's Restaurant at 129 Loudon Road donated thirty pizzas for the Fire Prevention Week celebration in October and helped contribute to a very successful open house and fire safety activities.

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CITY OF CONCORD

12-18

1210

REPORT TO MAYOR AND THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

FROM: David Gill, Park and Recreation Director

RE: Authorization to accept monetary donations in the amount of \$2,300

DATE: November 22, 2013

Recommendation

It is recommended that City Council approve the acceptance and expenditure of the gifts to the City of Concord cited below for the purpose indicated:

Donor	Amount	Purpose	G/L Account
Frank Monahan Foundation	\$2,000	Donation towards new basketball back boards at Kimball Park	Recreation Misc. revenue
Various	\$300	John Mercier Scholarship	GRTRECMISC 2910 John Mercier

Background

1. The purpose of the gifts listed above is consistent with, and presents no conflict or obstacle to, the accomplishment of City Council goals, the Code of Ordinances, or the operating functions of the Parks and Recreation Department.
2. A letter of thanks on behalf of the City Council and the citizens of the City of Concord have been sent to donors listed above.

Discussion

With these donations the City of Concord Parks and Recreation Department will be able to continue offering scholarships to the community and improve park facilities





CITY OF CONCORD

12-19

1A

MEMO

Date: November 8, 2013

To: Honorable Mayor and Members of the City Council

From: Brian LeBrun, Deputy City Manager, Finance and Kathryn H. Temchack,
Director of Real Estate Assessments

RE: 2013 Tax Rates and Property Assessments

The Department of Revenue Administration confirmed the final 2013 property tax rates. As a result of an overall decrease in assessed valuation of (1.017%), the City only portion of the tax rate increased by thirty-seven cents. The Assessing and Tax Collection Departments are reconciling the assessment and tax billing files, and the final tax bills are anticipated to be mailed November 26th. Printouts listing the new assessments as of April 1, 2013 are available for public inspection at the Assessing Department, the Concord Library and the Penacook Library and on the City's website. The assessments may be found at www.concordnh.gov or www.visionappraisal.com; Click on Assessing and then click on Assessing Online Data Bases. If you have any questions, please give one of us a call.

Based upon the confirmed 2013 City portion of the tax rate and the total property assessment decline of (.80%) (final taxable value less real growth which reflects only the market change), a property assessed at \$250,000 last year would theoretically decrease in value to \$248,000. Additionally, the increase in the approved DRA tax rate over the estimated tax rate calculated on the FY 2014 budget, approved by the City Council in June 2013, is a direct result of the decrease in market valuation and a decrease in real growth, net of abatements of (\$8,317,082). The corresponding change in the City portion of the tax bill is six dollars and ninety-two cents using the estimated tax rate at budget adoption.

Additionally, when setting the 2013 tax rate, the City revised the MS-4 to include \$300,000 of the premium holiday received from Primex in order to increase the amount of overlay by the same amount. There is a zero net effect on the tax rate as part of the estimated revenues. Including this amount allows for an additional \$300,000 to be applied towards overlay as an allowance for abatements with no net impact on the tax rate. The following is an example of an "on average" property.

The tax bill on that property would change by:

Tax Year 2012 \$250,000 City Portion \$8.67 rate = \$2,167.50
FY14 Budget \$250,000 City Portion \$8.94 rate = \$2,235.00 an increase of \$67.50 or 3.11%
Tax Year 2013 \$248,000 City Portion \$9.04 rate = \$2,241.92 an increase of \$74.42 or 3.43%

Concord total tax rate including County and School

Tax Year 2012 \$250,000 Rate \$24.37 = \$6,092.50

Tax Year 2013 \$248,000 Rate \$25.58 = \$6,343.84 an increase of \$251.34 or 4.13%

Merrimack Valley total tax rate including County and School

Tax Year 2012 \$250,000 Rate \$27.52 = \$6,880.00

Tax Year 2013 \$248,000 Rate \$29.34 = \$7,276.32 an increase of \$396.32 or 5.76%

Tax Rates

The chart below shows the dollar and percentage changes in both the Concord and Penacook tax rates.

CITY OF CONCORD, NH 2013 REAL ESTATE TAX RATE INFORMATION

	<u>DIFFERENCE</u> <u>INCREASE/ (DECREASE)</u>			
	<u>2012</u>	<u>2013</u>	\$	%
CITY OF CONCORD	8.67	9.04	0.37	4.27%
Merrimack County	2.76	2.99	0.23	8.33%
Concord School District	10.50	11.14	0.64	6.10%
State Education Rate	<u>2.44</u>	<u>2.41</u>	<u>(0.03)</u>	(1.23%)
City of Concord Tax Rate	24.37	25.58	1.21	4.97%
Combined Concord School	12.94	13.55	0.61	4.71%

PENACOOK:

City of Concord	8.67	9.04	0.37	4.27%
Merrimack County	2.76	2.99	0.23	8.33%
Merrimack Valley School District	13.62	14.93	1.31	9.62%
State Education Rate	<u>2.47</u>	<u>2.38</u>	<u>(0.09)</u>	(3.64%)
Town of Penacook Tax Rate	27.52	29.34	1.82	6.61%
Combined Merrimack Valley	16.09	17.31	1.22	7.58%



CITY OF CONCORD

12-20

TA

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Robert McManus, Director - OMB
DATE: November 21, 2013
SUBJECT: APPROPRIATION TRANSFER REPORT

A handwritten signature in black ink, appearing to be 'R. McManus', written over the 'FROM' line.

Recommendation

Please accept this report outlining these FY14 appropriation transfers.

Background:

This report is prepared per Charter Section 39 which states "The head of any department, with the approval of the City Manager, may transfer any unencumbered balance or any portion thereof from one fund or agency within the department to another fund or agency within the department. Such transfers shall be reported to the City Council as the Council may require". The Council established a process to report all appropriation transfers on a monthly basis.

Discussion:

The accompanying report summarizes all "Requests for Appropriation Transfers" processed during the period December 1-31, 2013 against the fiscal year 2014 budget.

**REPORT TO CITY COUNCIL
OF APPROPRIATION TRANSFERS DURING
FISCAL YEAR 2014
December 2013
Per Charter Section 39**

Fund & Department	Leaves w/ Fringe	Compensation	Retirement	FICA	Worker Comp	Unemployment
Airport Fund						
Community Development						
Engineering	(4,540)	4,452	44	31	12	1
General Services	(7,350)	6,090	656	466	117	21
Arena Fund						
General Services	(22,790)	18,884	2,034	1,445	362	65
General Fund						
Community Development						
Engineering	(153,150)	129,644	11,773	8,361	3,113	259
General Services	(423,600)	351,002	37,801	26,852	6,737	1,210
Parks & Rec. Grounds	(134,210)	111,208	11,977	8,508	2,135	381
Golf Fund						
Parks & Rec. Grounds	(28,850)	23,906	2,575	1,829	459	82
Parking Fund						
General Services	(8,710)	7,217	777	552	139	25
Sewer Fund						
General Services	(232,260)	192,455	20,730	14,722	3,694	660
Solid Waste Fund						
General Services	(28,920)	23,964	2,580	1,833	460	84
Water Fund						
General Services	(186,730)	154,728	16,664	11,836	2,969	529
Grand Total Transfers	(1,231,110)	1,023,580	107,611	76,435	20,197	3,318

Justification: These transfers reduce the Leaves w/ Fringe general ledger accounts in the identified department to zero and distribute the funds back into compensation and the identified fringe benefit general ledger accounts. These transfers have a net zero effect on the funds and departments.



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Thomas J. Aspell, Jr., City Manager

DATE: November 27, 2013

SUBJECT: 2012 – 2013 City Council Priorities

Recommendation

Accept this report as to the current status of the City Council Priorities established on January 23, 2012.

Background

Members of the City Council met on January 23, 2012 to discuss and set priorities for the remainder of Calendar Year 2012, as well as Calendar Year 2013.

Discussion

Listed below, in ranked order; are the accepted priorities, projects and ongoing initiatives; and their respective statuses.

GOAL 1. BALANCED BUDGET ISSUES

a) Retirement Costs

Status: The City is part of the NH Retirement System (NHRS) and is mandated to follow the statutory employee and employer rate structures established by the NHRS Board of Trustees.

Currently, the actuarial assumed rate of return for the NHRS is 7.75%. Prior to July 1, 2011, it was 8.5%. While the pre-July 1, 2011 retirement board took action in May 2011 to increase employer rates for July 1, 2011, to reflect the new assumed rate of return, the subsequent new board voted to only increase employer rates as of July 1, 2013. The impact to the City is approximately \$1.025 million, of which \$960,000 was absorbed by the General Fund.

By way of update to the legal challenges to the NHRS, on August 31, 2012, the New Hampshire Supreme Court denied a municipality, school district and county coalition challenging the State law which increased mandatory employer contribution rates to the NHRS for police, fire and teachers. The Supreme Court held that the increased contribution rates do not violate Article 28-a of the New Hampshire Constitution.

There are four additional lawsuits pending at the NH Supreme Court and NH Superior Court levels challenging various legislative changes to certain definitions under the Retirement System statute, as well as the increase to the employee contribution rates for NHRS applicable wages. The Legal Department is tracking these cases. At this juncture, the overall effect of these cases to municipalities is uncertain.

b) Grant Writing

Status: Since January 2012, the City has secured the following grants:

- \$125,000 in additional US EPA Brownfields Sub-Grant funds from the Capital Regional Development Council (CRDC) for the Allied Leather Tannery Site;
- \$390,000 in Community Development Block Grant funds for the Children's Center and Community Action Program Head Start facilities;
- \$700,000 in tax credits for the Downtown Complete Streets Project;
- \$4.71 million for the Downtown Complete Streets Project;
- \$200,000 for cleanup of the Allied Leather / Amazon Realty sites;
- \$500,000 for construction of the new Friendly Kitchen facility;
- \$500,000 for renovation and expansion of the Concord Boys & Girls Club;
- \$10,000 for removal of petroleum-contaminated soils at 6-9 South Commercial Street (former Agway);
- \$365,000 from the Justice Assistance Grant (JAG) Program for Police personnel, cruisers, and equipment;
- \$12,000 for a needs assessment study of the Merrimack Valley Day Care Services facility on North Fruit Street;
- \$30,000 for development of a "village zoning district" in Penacook;
- \$18,000 from the NH Charitable Foundation for miscellaneous improvements to the City's neighborhoods; and
- \$48,315 for swift water rescue equipment from the NH Department of Safety.

In addition, the Police Department currently manages three grants through the COPS Program, which provides funding for four police officer positions. These awards fund each of these positions for a period of three years each. The Department is responsible for assuming funding of each of these positions for 12 months following the conclusion of the grant funding. The Police Department participates in the Ballistic Vest Partnership Program, which provides 50% of funding for the Department's purchase of ballistic vests. The Department also receives funding through the NH Highway Safety Agency to conduct initiatives designed to keep the City's roadways safer. These initiatives include enhanced enforcement patrols on Loudon Road, downtown pedestrian safety patrols, school bus safety patrols, DWI patrols, DWI checkpoints, and seatbelt enforcement patrols.

Newly approved grants for the Police Department include \$27,717 from the 2013 Justice Assistance Grant (JAG) Program, which will fund equipment needed to forensically examine electronic devices including tablet computers and smart phones, an electronic optical positioning instrument designed to map accident scenes and crime scenes, and defensive tactics training equipment. The City Council has approved the acceptance of these funds, and the Department has already purchased and received the electronic optical positioning instrument and undergone training in its use provided by the vendor.

The City Council has also approved the acceptance of a grant from the Office of Domestic Preparedness – State Homeland Security Program and Law Enforcement Terrorism Prevention Program. This grant will provide for the purchase of a specialized response/rescue vehicle. This vehicle has been ordered and has an anticipated delivery date by the end of January 2014.

The Department has also submitted grant applications to the NH Highway Safety Agency to fund initiatives aimed at removing impaired drivers from the City's roadways and for additional enforcement activities targeting aggressive driving and pedestrian safety.

The Police Department is also in the process of completing a grant application through the State of NH Homeland Security and Emergency Management Exercise and Evaluation Program to fund an active shooter exercise in conjunction with the Concord Hospital.

The City signed an agreement with eCivis for a grant writing system that will provide staff the ability to quickly access applicable grants and easily apply for them. This program is being shared amongst several City Departments and is expected to provide significant return on investment in the form of additional grant dollars.

c) Collective Bargaining / Contract Negotiations

Status: The City is currently in negotiations with the Concord Police Supervisors Association (CPSA); the Concord Police Patrolman's Association (CPPA); the United Automobile, Aerospace, and Agricultural Implement Workers of America (UAW); and the American Federation of State, County, and Municipal Employees (AFSCME). In the first quarter of FY 2014, an agreement was reached with the Concord Fire Officer's Association (CFOA) which awarded a 0% cost of living adjustment in FY 2014, and a 1.5% cost of living adjustment in FY 2015. In addition, the Point of Service health plan was removed from their contract as basis for funding cafeteria points.

Below are the most recent cost of living increases provided for all City bargaining units.

Bargaining Unit	CY/FY08	CY/FY09	CY/FY10	CY/FY11	CY/FY12	CY/FY13	Contract Exp.
AFSCME (CY)	1.50%	2.00%	2.00%	0.00%	0.50%	0.50%	12/31/2013
CPPA (CY)	2.50%	2.50%	2.00%	0.00%	0.50%	1.50%	12/31/2013
CPSA (CY)	2.50%	2.50%	2.00%	0.00%	0.50%	TBD	12/31/2012
IAFF 1045 (FY)	*	*	2.43%	2.00%	0.00%	0.00%	6/30/2014
CFOA 3195 (FY)	3.43%	*	2.43%	2.00%	2.00%	0.00%	6/30/2015
UAW (CY)	2.00%	2.00%	0.00%	0.50%	0.50%	0.50%	12/31/2013

* IAFF and CFOA moved to the City's pay scale in July 2008 and January 2009, respectively.

d) Strategic Financial Planning

Status: The City has many of the tools in place to plan and project the City's finances. There are fiscal goals (with a request from the City's Fiscal Policy Advisory Committee [FPAC] to propose a substantial update and consolidation), multi-year Capital Improvement Program budgeting, proformas for all funds, and monthly/quarterly financial reporting for ongoing operations. A strong strategic financial plan will bring all of these issues together. FPAC reviewed a revised plan in February 2013. FPAC is holding this plan in committee for possible continued future discussion.

GOAL 2. COMMUNITY-WIDE TAX BASE EXPANSION**Status:**

- New Convenient MD on Loudon Road opened in October 2013.
- The City was recognized as the #1 micropolitan economy in the United States in 2012 per the Policom Research Corporation.
- A new Mexican restaurant, El Rodeo, occupying the former Outback Steakhouse space on Loudon Road, opened in September 2013.
- City Council approved a zoning amendment to allow Northeast Delta Dental to develop a conference center across from their corporate headquarters.
- City Council approved a zoning amendment on Integra Drive that will facilitate industrial development.
- Ocean State Job Lot occupied the former Linens N' Things retail space, ending over two years of vacancy.
- Men's Wearhouse, Great Clips and Sprint stores were built on D'Amante Drive.
- Planning Division staff has drafted and presented to the Planning Board a revision to the City's Cluster Development/Open Space ordinance with the goal to ease onerous development restrictions and streamline conservation efforts.
- Buffalo Wild Wings restaurant was completed at 8 Loudon Road.
- The Concord Nissan dealership was renovated, and the Concord Kia dealership is proposed for renovation.
- The re-built Burger King and new CVS on Loudon Road have opened.
- A development and purchase and sales agreement for a 31,000 SF retail center with a 5,000 SF fast food/casual restaurant on City and State property near the Steeplegate Mall received City Council approval in May 2013. Planning Board action on this item is expected for fall/winter 2013.

GOAL 3. INFORMATION TECHNOLOGY**a) Website Development**

Status: The new City website was launched on February 14, 2013, and continues to be adapted and modified as we match our business processes with the demand for online services from the citizens. The Request Tracker system has been a success in communicating with citizens with regards to their concerns and inquiries, with about 1,600 requests received, almost 90% of which are related to the General Services Department. Departments will begin tailoring long-term plans for a web presence and how best to utilize this tool to interact with citizens.

b) Social Media

Status: Several City departments continue to pursue social media as productivity and promotional tools for their services. We have developed Facebook pages for the main City site, Library, Parking, Parks and Recreation, Beaver Meadow Golf Course, and Police and Fire; as well as other media integrations, such as Twitter feeds and media posting to YouTube. The expansion of social media services is being designed to maximize the potential of the new website, along with promoting City services. To date, the City's combined Facebook pages have attracted over 5,000 people.

c) City Council Agenda

Status: The Fiscal Policy Advisory Committee has reviewed using surplus funds to pursue a dedicated electronic Agenda and Minutes software package. City Council approved the requested funding at the January 2013 Council Meeting. The City Clerk has reviewed the submissions and is awaiting implementation contingent upon approval from City Administration and City Council's review of usage policies and ongoing funding.

GOAL 4. REDEVELOPMENT ASSISTANCE / HISTORIC PRESERVATION

Status: Staff drafted proposed amendments to RSA 79-E, designed to provide additional property tax relief incentives for historic preservation. The Mayor is working with City Administration to have the proposed changes reviewed by local property owners and developers, as well as the Heritage Commission, in anticipation of possibly submitting the amendments for consideration by the State. In March 2012, the City Council approved two RSA 79-E applications to support redevelopment of the Endicott Hotel into 24 units of market rate housing.

GOAL 5. MAINTAIN CORE SERVICES / EMPLOYEE TRAINING INITIATIVES**Status:**

Fire Department: The State of New Hampshire received an unprecedented grant in the amount of \$4.4 million to augment training and certification levels of the State's first responders. Fire Department staff has taken classes in several special rescue disciplines, including water rescue, rope rescue, confined space operations, and trench rescue, as well as hazardous materials and incident command and safety classes.

The Department made a commitment to train all of its members in the nationally recognized Fireground Survival Program. Department members completed an online course followed by a classroom presentation on responding to emergency scene risks. Concord is the first city in the state to have all of its frontline personnel complete this course.

The State of New Hampshire published new emergency care and treatment protocols in January 2013 and all members completed a protocol rollout training session and online examination.

All members received an orientation to the new ladder truck, which was delivered in April and went into service in May 2013.

Emergency Medical Services training continued under the direction of Concord Hospital physicians and staff, with a special session on the Boston Marathon bombing taught by Dr. David Hirsch. Dr. Hirsch was working in the medical tent at the finish line and was one of the first on the scene of the bombing. He delivered an excellent "lessons learned" session on effective response to mass casualty incidents. Regular training consisted of a review of ground ladders and aerial large stream operations. The Department's paramedics reviewed cardiac monitors from two different vendors to aid in the decision of what equipment would work best for their patients.

The Fire Department also developed and deployed a competitive promotional process for the position of Fire Captain to establish an eligibility roster for two years. A written exam covered several resources on technical and supervisory practices and a multi-stage assessment center tested candidates' ability in emergency incident management, situational problem solving and organization and presentation capability.

The Fire Department acquired 10 new LifePak 15 cardiac monitors through CIP #527. Those monitors have capabilities for 3, 4 and 12 lead EKG monitoring; defibrillation, pacing, and cardioversion; heart rate, blood pressure, and oxygen saturation monitoring; and waveform capnography. The new monitors were implemented in conjunction with Toughpad computers for patient care reporting. Training was conducted for all members on these new devices. Patient care reporting has been streamlined and all patient data is now available when Fire Department units finish transferring care to hospital personnel.

Fire Department members trained at the vacant buildings formerly occupied by Destiny Christian Church on Mountain Road. Training included practice in forcible entry, hose line advancement, and search and rescue drills.

Seven (7) paramedics completed a six day refresher course taught by Concord Hospital staff and utilizing the facilities of the McKerley Simulation and Education Center. The course included recertification modules for advance cardiac life support, pediatric advanced life support, and rapid sequence induction. Participants also completed about two dozen simulations of medical emergencies, including major trauma, and cardiac and medical crises. Video equipment allowed the simulations to be reviewed and critiqued by instructors. Refresher training for the Department's emergency medical technicians also continued under the direction of Concord Hospital and the EMS and Professional Standards Bureau Chief.

Fire Department members continue to train on duty in several technical rescue disciplines to maintain the skills that were taught in the 2012 grant funded training initiative. Other training initiatives included boat familiarization and master stream operations.

Human Resources: The Department is planning to continue with its initiative to provide a variety of supervisory, leadership, and risk management training programs to City staff. In FY 2013 the Department began an initiative to provide an increased number of in-house training programs such as the "ADAAA – A Supervisor's Overview" and Heartsaver/First Aid training. In FY 2014, the Department plans to continue this initiative with developing such programs as the Globally Harmonized System of Classification and Labeling of Chemicals. We also plan to provide training regarding City policies in areas such as leave

procedures and recognition along with other targeted training utilizing both in-house and outside resources in FY 2014. Some examples include:

- Training of supervisory staff regarding the American Disability Act Amendment Act (ADAAA) – a training program entitled, “The ADAAA – A Supervisor’s Overview” has been developed. This training program was offered to supervisors in December 2012 and January 2013, with approximately 16 supervisors attending. This program also led to a renewed interest in revitalizing the City’s ADA Committee for which we plan to provide additional training in regards to Title II of the ADA.
- Offering American Heart Association Heartsaver/First Aid classes for non-uniformed staff members – currently being conducted once per month by the Safety and Training Coordinator. Since this initiative began, over 50 employees have received this training, which continues to be offered monthly. Additionally, 15 employees received AED familiarization and “hands on” CPR training.
- Development of training to launch the new employee recruitment software. Staff is currently becoming familiar with the software. Training is currently being provided through an on-the-job training format as needed.
- Targeted safety training based on policy updates and revisions – ongoing throughout FY 2013 and FY 2014. The Safety and Training Coordinator has developed and has begun training employees on the Globally Harmonized System of Classification and Labeling of Chemicals. This program is designed to orient City employees on the newly revised standards regarding Safety Data Sheets and chemical labeling adopted by OSHA.
- Other targeted reoccurring safety training in FY 2013 included Confined Space, Basic Fire Safety & Crowd Management training, Stevens Advanced Driver Training, Communicable Disease Exposure & Environmental Controls, and Flagger Certification.
- Development of civility training – a training program entitled, “Why Should You Care About Civility?” was developed. This program was offered in April and May 2013, with 12 employees attending.
- A training program entitled, “Workplace Security & Violence Prevention” was developed and offered in June 2013.
- An Employee Assistance Program (EAP) Supervisory refresher training was held in July and September 2013, with over 20 supervisors attending.
- The Safety and Training Coordinator also arranged for City supervisors to attend programs to include: “Difficult Conversations at Work: Transforming Conflict into Collaboration”, Primex Supervisory Academy, “A Supervisors Role in Discipline and Termination”, and “Creating Organizational Alignment.” Over 28 supervisors received training through one of these programs.

Police Department: The Department recently had one employee complete the Polygraph Examiner Training course at Fort Indiantown Gap in Annville, PA. This 12-week intensive course provided training on the administration of polygraph exams. The Department utilizes polygraph exams for hiring purposes and criminal investigations. The Department currently has two examiners who are trained to administer exams and they conduct between 30 and 45 exams every year. This officer was the first officer to receive polygraph training since 2006. Grant funding was utilized to cover the costs of sending the officer to this training.

On September 29, 2012, the Concord Police Department, in conjunction with the Central NH Special Operations Unit, the Concord Fire Department, and other agencies, participated in an Active Shooter Full Scale Exercise. This exercise was conducted at the Merrimack Valley High School and involved an active shooter scenario at the school. The purpose of this exercise was to test several tiers of operability to include the Police Department's initial response to an active shooter, the Fire Department's response to a mass casualty incident, the Mutual Aid response both for law enforcement and EMS, and SWAT response to a hostage situation. In addition, the drill allowed for the evaluation of communications and interoperability, as well as the implementation of an incident command. Approximately 25 members of the Police Department participated in the exercise, which was fully funded through a grant from the U.S. Department of Homeland Security.

During the fall of 2012, five officers attended the NH Attorney General's Domestic Violence and Sexual Assault Conference. The Department also created a Domestic Violence Unit with the first officer being assigned to the unit in December 2012. This officer has been maintaining data on all domestic violence related calls for service and then follows up with victims to assist in the coordination of any services which may be helpful to the victim. This officer works closely with domestic violence service providers in the community, as well as with victim advocates at the Concord District Court. The Domestic Violence Unit officer has also made several presentations to various community groups that address the problem of domestic violence in the community and that provide information about available resources to help those in domestic violence situations.

The Department conducted extensive research to develop a plan to improve capabilities in handling calls for service involving people in mental health crisis. Following this research, the Department established a "Memphis Model" Crisis Intervention Team. Critical in developing the Department's strategies was input from key stakeholders in the community including Riverbend, the New Hampshire Hospital, Community Bridges, and NAMI.

In January of 2013, the Department hosted a Crisis Intervention Team training course. This training occurred at Primex and was attended by officers from communities around New Hampshire, in addition to Concord Police Department personnel. The Department's Crisis Intervention Team currently consists of six officers and one sergeant. The Department is in the process of implementing methods of tracking team activity, as well as documenting successes and shortcomings that may need to be addressed.

During spring 2013, the Department reactivated its Police Motorcycle Unit. The Department has been without police motorcycles for over 20 years. The Department currently has one Harley Davidson Ultra Glide police motorcycle and has trained four officers to operate it. During its short tenure with the Department, the motorcycle has received overwhelming support and positive feedback. The motorcycle is used primarily to address traffic related concerns and safety issues and has been highly effective in doing so. The motorcycle has also been used as a community policing tool participating in many community events and assisting in parades and road races. Grant funding provided by the NH Highway Safety Agency has helped cover some of the costs associated with the lease of the police motorcycle.

The Department has also actively used its bicycle unit to target and prevent criminal activity within the City. All of the Department's bicycle officers received enhanced training during the spring and the bicycle officers have been utilized extensively throughout the

city. The Department is utilizing a data driven approach in deploying police bicycles and has received extensive community support. Officers on bicycles have also increased community interaction with the police. These officers are able to interact more frequently and effectively with members of the community when on bicycle and, thus, are able to better provide police services and foster a positive relationship between the public and the Police Department.

The Department is in the process of training an officer as an instructor for the Rape Aggression Defense (RAD) Program. Once trained, this officer will offer the RAD class to members of the community. The program is centered on providing a basic level of self-defense skills to women, children and men in order that they may effectively and safely deal with a physical aggressor.

Members of the Department have also assisted the Concord Hospital in providing active shooter training to all of its staff members. In addition, the Department is working on a grant application to fund an active shooter exercise in conjunction with Concord Hospital, which will assess the response of both Concord Police Department personnel, as well as Concord Hospital staff.

GOAL 6. CREATE / EXPAND PARTNERSHIPS (particularly in regard to Economic Development and Recreation)

Status:

Economic Development:

- 1) The City's Revolving Loan Fund Program loaned \$150,000 to CATCH for renovation of the Endicott Hotel Building, located at 105 South Main Street.
- 2) The City's Revolving Loan Fund Program partnered with the Capital Regional Development Council to make a \$325,000 loan to support the Bindery Redevelopment Project. The City's share of the loan, which has been fully repaid, was \$175,000.
- 3) The City, working with the NH Department of Employment Security, has issued a Request for Proposals seeking a buyer to purchase and redevelop the soon to be surplus property at 32 South Main Street. Proposals were received in May 2013 and are under review by City Council.
- 4) Staff is working with Dartmouth-Hitchcock to determine the future of State-owned property at 247-249 Pleasant Street.
- 5) The City Council has tentatively selected a development partner for the remaining portion of the former Allied Leather Tannery site.
- 6) Working with the Greater Concord Chamber of Commerce, the City was awarded \$700,000 in tax credits from the NH Community Development Finance Authority to support the Downtown Complete Streets Project.

Recreation:

- 1) The City continues in its multiyear agreement with the Black Ice Pond Hockey Committee, with the goal of this partnership being to expand and enhance outdoor skating in Concord.

- 2) H.L. Turner Group is working on the design for the new multipurpose building at White Park. They are doing this pro bono with a value of \$40,000. Plans were presented to the City Council at their January 2013 meeting. City staff will continue to work with the community to develop a final plan for the new facility.
- 3) The Parks and Recreation Department continues its relationship with the Concord Crush Lacrosse League, handling all registrations for the league. The Department also handled registration for Concord Babe Ruth Baseball for the 2013 season.

PROJECT 1. OPPORTUNITY CORRIDOR ECONOMIC DEVELOPMENT

a) South Main Street

Status: The Bindery Project, now known as the "Love Thy Neighbor" building, has been completed and opened September 2013.

b) Penacook Village

Status: Work continued on Utility Infrastructure Improvements (relocation of aerial utilities in Penacook Village). Work also began on the Village Street bridge. Both the utility infrastructure and the bridge improvements are expected to be completed by the end of this construction season. The Phase 5 streetscape improvement plans will be advertised in late 2013 for 2014 construction.

c) Downtown 2nd / 3rd Floor Development

Status: In spring 2012, the City Council approved two RSA 79-E tax abatements for renovation of the Endicott Hotel by CATCH Neighborhood Housing. The project involves renovation of the fire damaged building into 25 market rate residential units, as well as commercial retail space on the ground floors. The residential portion of the building received a five-year RSA 79-E abatement for residential portions, while commercial portions received an abatement for three years. Construction is currently underway. In addition, the City's Revolving Loan Fund Program loaned \$150,000 to CATCH to support redevelopment of the property. The new development opened in August 2013. More than half of the 24 residential units have been leased to date.

d) North Central Corridor / Storrs Street Connection

Status: On June 8, 2012, the City acquired property at 6-9 South Commercial Street, known as the former Agway property. Demolition of the buildings was completed in November 2012. To date, the City's total investment in the property is approximately \$560,000. Staff is presently negotiating with the owners of the remaining parcel in the corridor to acquire this land to move the project forward. The City has also received verbal support of this effort from the New Hampshire Department of Transportation, who are reviewing the future of their property on adjacent Stickney Avenue.

PROJECT 2. CITYWIDE MULTI-GENERATIONAL COMMUNITY CENTER

Status: The City took ownership of the old Dame School in January 2013, and the Parks and Recreation Department moved their offices from White Park to the new Heights Community Center in March. The Department renovated several bathrooms and classrooms for community use and began running programs at the facility in April. Many of their 2013 summer camps were located in the new space as well. The FY 2014 budget includes \$130,000 to refine concepts included in the 2011 feasibility study. A Request for Proposals (RFP) has been prepared for the purpose of engaging a design team for the project. This RFP will be released in November, with responses due in December. The City plans to have a design team on board by the end of January 2014.

ON-GOING INITIATIVE 1. NORTH STATE ST./FISHERVILLE RD./VILLAGE ST. IMPROVEMENTS

Status: Phase 4 was completed with the application of the final wearing course and striping in October 2013. Utility relocation and bridge work continues in Penacook. Review of the Phase 5 design is currently underway. Both the utility infrastructure and the bridge improvements are expected to be completed by the end of this construction season. The Phase 5 streetscape improvement plans will be advertised in late 2013 for 2014 construction.

ON-GOING INITIATIVE 2. LANGLEY PARKWAY - NEXT PHASE

Status: Informational meetings with stakeholders were held in October 2013 as part of the traffic and environmental feasibility study underway to determine the project-related impacts of the Langley Parkway - Phase 3 project. An additional citywide public meeting is scheduled for November 21st.

ON-GOING INITIATIVE 3. PENACOOK VILLAGE REDEVELOPMENT

Status: On April 26, 2012, the City acquired property at 5-11 Canal Street. This 0.38 acre site has approximately 250 linear footage of frontage on the Contoocook River and will become a new riverfront park once redevelopment of the remaining portion of the Allied Leather Tannery site moves forward.

On June 11, 2012, the City Council accepted a \$200,000 Brownfields Cleanup Sub-Grant from the Capital Regional Development Council, and appropriated the required 20% match. With this additional grant, the total cleanup budget for the remaining portion of the Allied Leather Complex, as well as the Amazon Realty parcels, is \$1.1 million. Cleanup will begin in October 2013.

On October 5, 2012, the City received development proposals for the site. On November 13, 2012, the City Council designated Weston Solutions as the "preferred developer" for the site and authorized the City Administration to enter into a six-month due diligence and negotiating period with Weston, which was subsequently extended by the City Council for four additional months.

In spring 2013, the City completed the required purchasing processes and selected design consultants for a potential new Penacook Branch Library, as well as a riverfront park and related improvements. Although a design team was selected, no work was undertaken as Weston Solutions withdrew from the project in August 2013.

On December 12, 2012, the Allied Leather site was enrolled in the NH Department of Environmental Services ODD Program. This will allow the City to access up to \$1.5 million for cleanup of residual petroleum contamination at the property. In addition, the City Administration submitted an application seeking reimbursement for \$172,000 spent on petroleum issues at the property since 2002, as these costs should have been paid by the NHDES ODD Fund Program. Ultimately, the State agreed to reimburse the City \$120,225 for historical petroleum related expenses at the site. These funds were received in September 2013.

The City issued a bid package for final cleanup of the property in August 2013. Bids were received on September 26, 2013. All bids exceeded available funds. Consequently, the City rejected all bids and entered into negotiations with D.L. King of Nashua, NH. These negotiations were successful and the City has engaged D.L. King for the project. The total cost of this phase of environmental cleanup (including related design and engineering) is \$1.346 million, with the City directly providing \$297,000 (or 22%) of the total cost. Cleanup work began on November 4, 2013 and will be completed in mid-summer 2014.

With respect to the US Route 3 Corridor Project (CIP #35), Engineering staff has completed the survey of the Penacook Village project area and final design is underway. A design charette was sponsored by City staff in March and April 2012, where the well-attended public voiced concerns, thoughts and ideas of what the Village should represent in the future. A final public meeting on the design was held in December. The design was presented to City Council at its January meeting and was unanimously accepted. The project is scheduled for 2013 construction, including improvements from the Boscawen town line to Stark Street.

City Administration has provided extensive assistance to the Merrimack Valley School District relative to divestment of the Summer Street School. City assistance has included crafting a redevelopment plan, assistance with valuing the property (including updating the property's assessment), and aid with preparing a Request for Proposals package for the site. The RFP was issued last fall and no proposals were received. Presently, the Merrimack Valley School District plans to place the property on the open market with an asking price of \$199,000. The City has fielded inquiries from potential buyers; however, no formal development projects have been brought forward yet and the property remains on the market.

ON-GOING INITIATIVE 4. CITY HALL CAMPUS/PUBLIC BUILDING IMPROVEMENTS

Status: On October 15, 2011, the City acquired property at 10 Prince Street. Subsequently, on June 11, 2012, the City Council approved a series of agreements with the Concord Housing Development Corporation (CHDC) whereby the CHDC shall lease 10 Prince Street for up to ten years, as well as secure ownership of 16 and 18 Prince Street (pending negotiations with current owners). The City will then have the right to acquire 16 and 18

Prince Street in the future if so required for expansion of the City Hall campus. CHDC acquired 18 Prince Street on June 14, 2012.

On August 15, 2012, the City entered into a 10-year lease for 6,145 square feet of office space located at 28 Commercial Street to house the Human Services Department and the Prosecutor's Office. The space was renovated to suit the City's unique needs. Renovation costs were approximately \$128,000. The City took occupancy of the space on October 22, 2012. A total projected lease cost for the next 10 years is approximately \$1,230,000, excluding certain utility and maintenance expenses.

ON-GOING INITIATIVE 5. SEWALLS FALLS BRIDGE

Status: Final design and engineering of the replacement bridge project is underway. Construction is planned to start in 2015.

ON-GOING INITIATIVE 6. EXPAND STREET REHABILITATION PROGRAM

Status: To maintain our local roadway network of 220 miles of streets, the General Services Department has established programmatic level estimates for three paving cycles:

- 20-Year Paving Cycle: \$3.2 million
- 25-Year Paving Cycle: \$2.6 million
- 30-Year Paving Cycle: \$2.2 million

The FY 2014 Budget includes \$1.1 million for paving. The current Capital Improvement Program projects increasing the annual funding level over time to \$3 million by FY 2023.

ON-GOING INITIATIVE 7. HALL ST. WASTEWATER TREATMENT PLANT ODOR CONTROL PROGRAM

Status: Construction bids were received and publicly opened on July 26, 2012, for the next phase of the odor control program. The planned improvements include installing a cover over the active bio-tower and influent pumping area and constructing an in-ground bio-filter control unit to mitigate odors. The City awarded the contract on September 28, 2012 to T. Buck Construction of Auburn, Maine. Construction has proceeded with an anticipated substantial completion date of November 21, 2013. The subsequent phase of odor control is scheduled to be designed in FY 2015 and to be constructed in FY 2016. This next project includes full surface covers of the primary clarifiers and expansion of the in-ground bio-filter to accommodate additional airflow. The General Services Department has implemented a pilot odor monitoring program where it installs a remote device at various locations to monitor hydrogen sulfide during the non-winter period.

ON-GOING INITIATIVE 8. ADVANCE CREATIVE ECONOMY WORK

Status: City staff is working with the Greater Concord Chamber of Commerce and Creative Concord to explore the feasibility of a community-led effort to include Abbott-Downing coaches as exhibits on Main Street.

Creative Concord has volunteered to coordinate the public art process for the reconstructed Main Street. They plan to make this formal offer of assistance at the August 2013 City Council Meeting.

City Council has implemented policy allowing for the limited serving of alcohol on City rights of way and properties that are envisioned to increase participation at a number of cultural/artistic/sporting/recreational events in the community.

ON-GOING INITIATIVE 9. LOUDON ROAD IMPROVEMENTS

Status: Following notice in April 2012 by NHDOT and FHWA that the Loudon Road Corridor Project was determined to be eligible for Highway Safety Improvement Program (HSIP) funding (90% Federal/10% Local), staff has been working closely with the City Manager's Office to reach out to Loudon Road business leaders to inform them of the pending project. A public meeting will be held in December 2013. Construction is expected to begin in the summer of 2014 upon the completion of the Loudon Road water main reconstruction (CIP #85), which is currently underway.

ON-GOING INITIATIVE 10. LIBRARY OPPORTUNITIES

Status: On November 13, 2012, the City Council, as part of the selection of a developer for the former Allied Leather Tannery site, authorized the City Administration to undertake due diligence and preliminary design concerning potential renovation of the "former waterproofing" building at the site into a new Branch Library for Penacook Village. A Request for Proposals for design services was issued in early February 2013. Proposals were received on March 5, 2013. Although a consultant was selected, the project was put on hold indefinitely due to the withdrawal of Weston Solutions (the City's selected developer for redevelopment of the property) from the project in late August 2013.

On November 13, 2012, the City Council also instructed the City Administration to draft the forthcoming Developer Request for Proposals (RFP) package to include the possibility of a public/private partnership to facilitate the construction of a new Main Library at the NH Employment Security property located at 32-34 South Main Street. The Developer RFP was issued in January 2013. Proposals were received in May 2013. Presently, the City Council is reviewing the developer proposals and undertaking due diligence associated therewith.



CITY OF CONCORD

12-22

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REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Matthew R. Walsh, Director of Redevelopment, Downtown Services, & Special Projects

DATE: November 27, 2013

SUBJECT: Parking Strategic Plan

Recommendation:

Accept this report and authorize the City Administration to proceed with activities discussed herein.

Background:

1. Overview: The City's Parking System is a \$2.1 million operation annually. Daily operations of the system are carried out by the City's Parking Division, which has 8.6 employees and two vehicles.

The City Parking System is comprised of the following assets:

- 3 parking garages containing 425,000SF and 1,215 parking spaces, combined. The garages were constructed in 1979, 1985, and 2007, respectively, and are currently valued at \$21.8 million, combined.
- 9 surface parking lots totaling 2.3 acres with 203 parking spaces, combined.
- Approximately 1,922 regulated on-street parking spaces in the Downtown Central Business District, of which 820 are metered. This figure excludes regulated on-street spaces in Penacook Village and McKee Square.

As part of the FY2014 Budget, the City implemented a reorganization of the City Parking Division. The reorganization, which was effective on August 19, 2013, resulted in staff within the City Manager's Office taking on responsibilities for crafting parking policies for consideration by the Parking Committee and City Council, fiscal administration of the Parking System, approval of major Parking Division purchases, negotiation of all parking leases, preparation of the Parking Fund Pro Forma and capital budget, as well as staffing of the Parking Committee.

2. Parking Fund Overview and Fiscal Condition: The City's Parking Fund is a "special revenue fund". As such, the Parking Fund is separate and autonomous from the City's property tax supported General Fund (meaning that debt service and operating costs are supported solely by meter and lease revenues, as well as fines and penalties). With the exception of moneys

transferred from the Sears Block TIF District for repayment of Parking Fund equity previously invested in the Capital Commons Garage Project during 2005-2007, property taxes are not used to directly support the parking fund.

The FY2014 operating budget for the Parking Fund is \$2,116,685. This includes debt service. FY2014 revenues are projected to be \$2,044,792, which results in a projected loss of \$71,893. The following charts discuss the composition of the Parking Fund's revenues and expenditures for FY2014.

The Fiscal condition of the Parking Fund has been deteriorating for several years, with expenditures consistently exceeding revenues since 2007. Since FY2008, the Fund has lost approximately \$750,000. These losses have not gone un-noticed, and the City has attempted to shore-up the fund through a variety of measures over the past few years. Such efforts included implementation of the new Kiosk meter system, rate increases (\$0.75 / hour for on-street parking in FY2010), sale of the Theatre Street Parking Lot (\$200,000) and new leases in the Capital Commons Garage (primarily related to new development at 45 and 49 South Main Street; albeit at reduced rates).

Currently, the Parking Fund Pro Forma predicts the Fund will continue to lose money in future years, ultimately resulting in the need for financial support from the General Fund (i.e. taxpayers) starting in FY2016. (The Fund is projected to end FY2014 with approximately \$1,000 of operating capital). Assuming no change in the current status quo, the Parking Fund will require assistance from the City General Fund totaling \$971,000, combined, by FY2018.

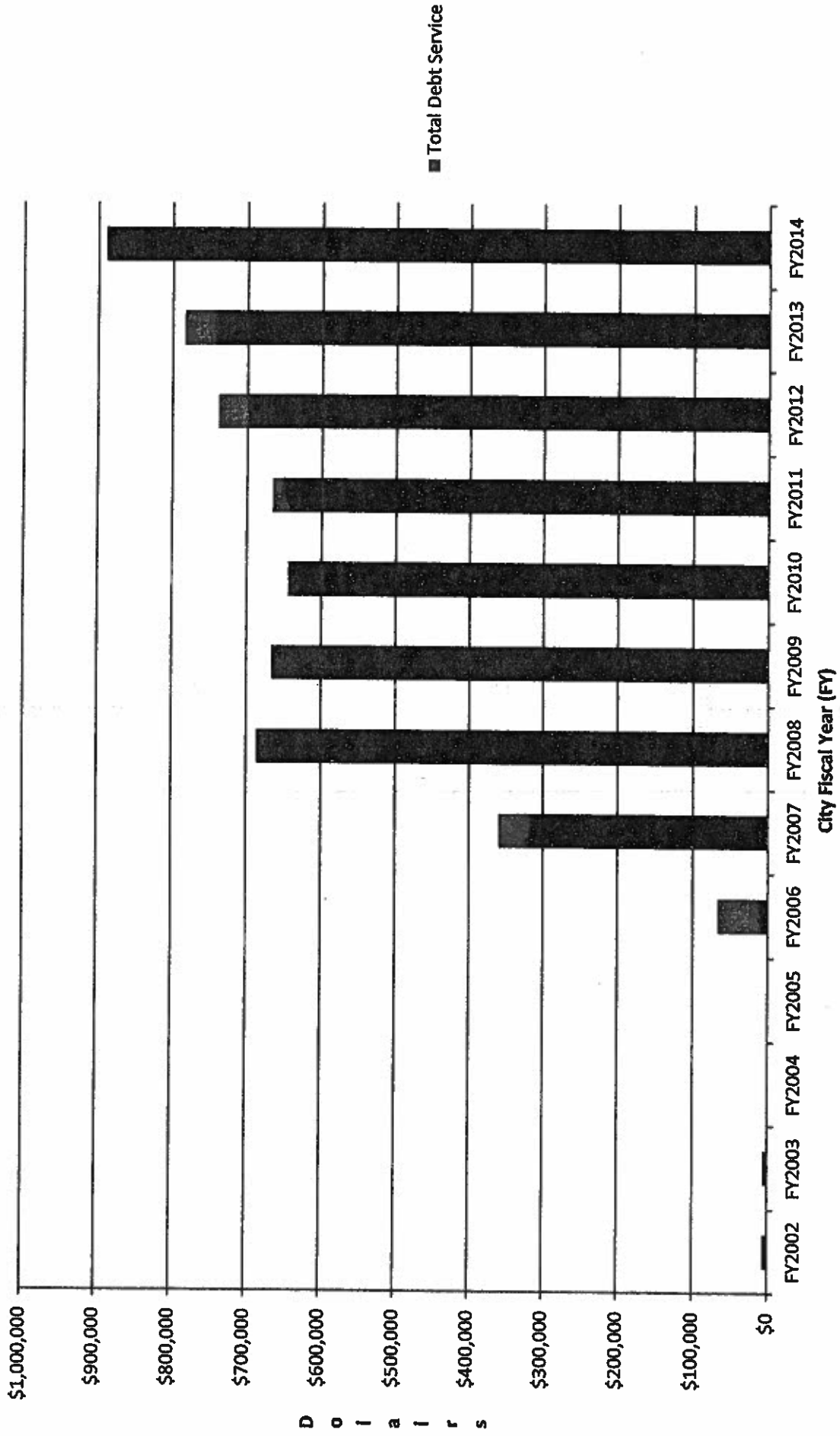
One of the key expenditures affecting the parking fund over the past several years is debt service. In 2002, the Parking Fund had approximately \$5,500 in debt service. In FY 2014, this amount is now \$888,000. Please see the graphs on the following pages discussing debt service. This figure will increase due to \$3 million of repairs required for the Durgin Block Parking Garage, which are scheduled for the fall of 2015, of which a portion of the debt service has already been issued.

Going forward, in the short term parking revenues will continue to wane due to temporary effects of the Downtown Complete Streets Project and forthcoming Durgin Block Parking Garage repairs.

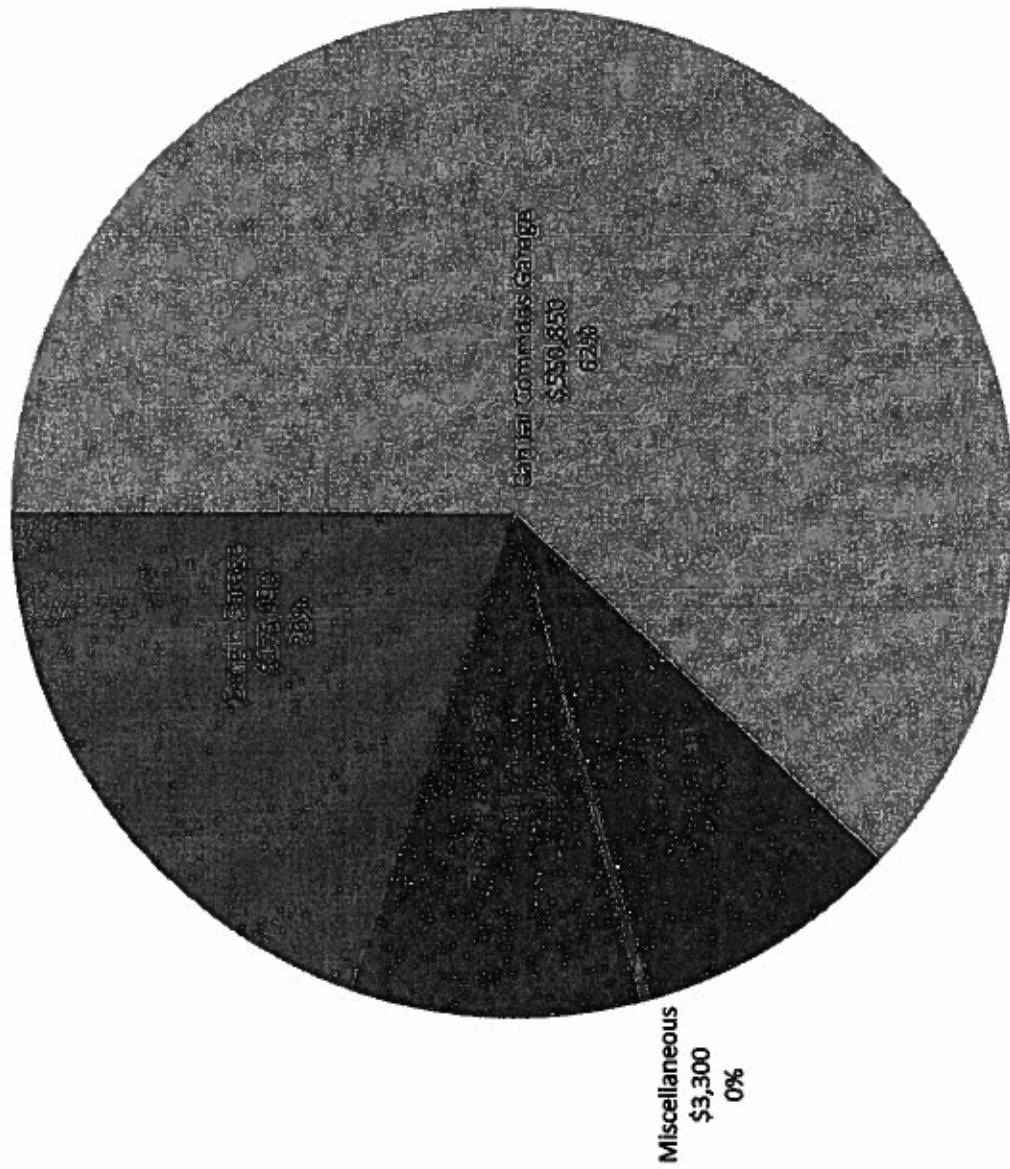
The chart on the following page describes trends in revenues, expenditures, and fund balance (a.k.a. working capital) for the Parking Fund from FY2001 – FY2014, as well as projections through FY2018. The projections assume no systemic overhaul of the parking system's financial structure or business model.

Due to projected continued losses, maintaining the Fund's status quo financial model is not recommended by the City Administration.

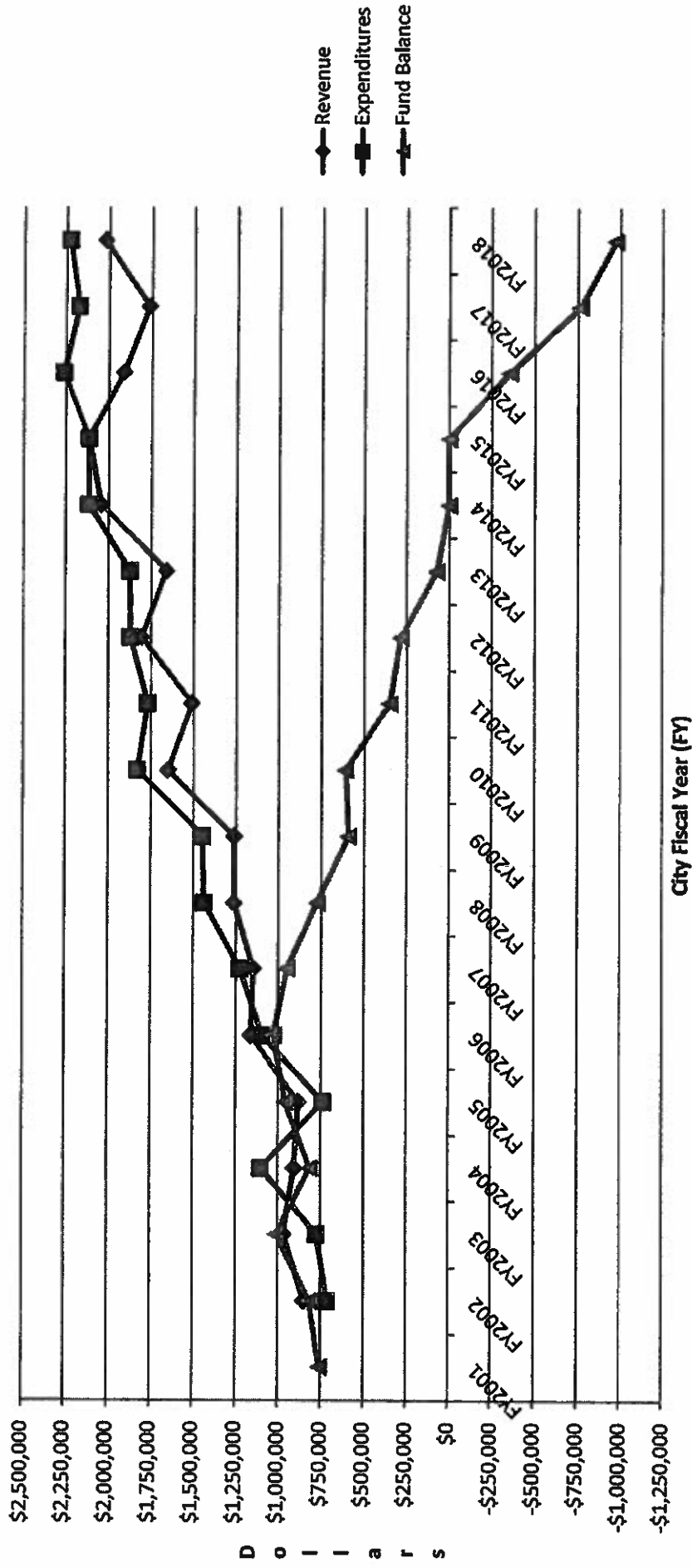
Parking Fund Total Debt Service FY2002-FY2014



Parking Fund Debt Service Profile FY2014



City Parking Fund FY2002-2018 Revenue, Expenditures & Fund Balance



Discussion:

- 1) Strategic Plan: The Parking Fund at an important crossroads. Although the Fund faces severe challenges, the City has a unique opportunity to make transformative, long-term changes to the parking system to help ensure its financial viability, as well as improve customer service. To move forward, the City (City Council, Parking Committee, City Administration, and Stakeholders) will need to have a solid vision of what the parking system should be and comprehensive strategic plan to implement that vision. The strategic plan should have a planning horizon for 10 - 15 years.

The City's last strategic plan for the Parking System was published 20 years ago in 1994. Much has changed over past 20 years. Examples include the "new" Federal Building (completed in 1996), redevelopment of South Main Street (some 350,000SF of new / private development since 2005 - with more on the horizon), construction of the Capital Commons Garage, and repeal of the overnight parking ban, and expansion of the UNH Law School (just to name a few). Given these changes, new real estate projects in the works (NH Employment Security), as well as the Parking Funds' fiscal challenges, an update is in order.

To be successful, a strategic plan must be based upon 1) a community supported vision for the parking system and 2) factual data. As such, the Strategic Plan will need to include the following components to gather the required data needed to formulate a viable, well informed strategic plan for the future:

- a. Community & Stakeholder Input: A key component of this effort will be gathering input from the public and stakeholders (downtown shoppers, merchants, property owners, City departments, elected officials, Intown Concord, the Merchants Roundtable, etc.). The goal of this input will be to identify the community's perceptions of the parking system, including strengths and weaknesses thereof, as well as a vision and goals for the parking system moving forward. This feedback will help guide recommendations that will be developed as part of the strategic planning process.
- b. Land Use and Supply Inventory: This effort would develop a comprehensive inventory of building development in downtown and surrounding environs by land use, supply of available parking (public, private, and on-street), and anticipated land use trends over the next 10 - 20 years. This information would inform the City about the existing and projected parking demand, thereby helping decision makers craft policy with respect to management of the existing parking assets (including the on-street system) and potential construction of new assets in the future.

Preliminarily, staff anticipates the geography of the study area would be roughly bounded by UNH Law School, Perley Street, I-93, and the Concord Center / Ferry Street. Please see the attached map for more detail. Penacook Village, while not currently facing any parking challenges, should also be included in all facets of the Strategic Planning process given the City's ongoing redevelopment efforts.

- c. Utilization Study: This component would be focused on the level of utilization of spaces comprising the parking system (on-street, surface lots, and garages) within the geography discussed above. The goal of the utilization study will be to get a better

understanding of when and how long these spaces are used (day of the week, time of day, duration of use, seasonality, etc.) on a street by street or facility basis.

Having this detailed data will prove valuable for the City when crafting new parking policy, such as:

- i. How best to manage the on-street parking system on a street-by-street (or block-by-block) basis (time zones, meters, resident permits, etc.).
- ii. How best to manage municipal lots and garages.
- iii. Determining hours of enforcement. Specifically, whether to enforce parking on during evenings (past 5:00PM), weekends (Saturday, Sunday, or both), etc.
- iv. Whether to pursue "over leasing" of facilities (i.e. move away from the 1 car per space approach currently employed for parking leases).

- d. *Comprehensive Facility Needs Assessment, Planning, & Capital Improvement Program*: This task would consist of a thorough evaluation of all City parking facilities and development of comprehensive maintenance and improvement plan for each. Scope of improvements would range from relatively simple items such as painting, striping, and signage, to major repairs and full replacement. This effort would identify the level of financial investment required to properly address current and future needs for each facility using a 20 year planning horizon. This effort would also include evaluation of capital equipment (vehicles, meters, kiosks, surveillance systems, etc.) and development of a replacement schedule for these items.

This effort will also make recommendations for establishing capital reserve funds for facilities and equipment, such as the size and annual contribution rates for such reserves.

In addition, this effort will also include the projected cost of any potential new parking facilities (garages or lots), or expansion of existing facilities, which might be recommended as part of the Land Use and Supply inventory component of the Strategic Plan.

Having this information will give the City a complete understanding of all capital needs for the system, thereby allowing decision makers to take such needs into consideration when developing fiscal policy for the Parking Fund.

- e. *Rate Structure Study*: Once existing and future land use trends, parking supply, utilization, and capital needs are fully understood, the next step in the process would be to complete a rate study. The study would examine parking rates, as well as fines and penalties, in similar markets (such as Portsmouth, Nashua, Manchester, Portland Maine, and Burlington Vermont, in relation to rates currently used in Concord. The purpose of this effort would be to craft a rate structure that would achieve the following goals:
- i. Restore the Parking Fund to financial solvency;
 - ii. Manage the on-street system to achieve appropriate turnover of spaces and availability of convenient spaces for downtown shoppers;
 - iii. Provide an ample supply of long-term parking for downtown employees; and,
 - iv. Provide an ample supply of parking to support upper story redevelopment, market rate residential developments, and other future real estate projects.

This effort would also include a review of the City's rate structures for parking fines and penalties.

- f. Implementation Plan & Recommendation to City Council: Finally, each component of the Strategic Plan would culminate with the creation of an implementation plan and recommendation to the City Council. Specifically, it is envisioned that this document would include recommendations for the following:
- i. Capital investment for existing assets, as well as potential new or expanded facilities;
 - ii. Hours of enforcement for the parking system;
 - iii. Time zones and rates structures for the on-street system on a street-by-street (or block-by-block) basis;
 - iv. Adjustments to the City's fines and penalties for parking infractions; and,
 - v. Operational changes for the Parking Division;
 - vi. Changes to the historic financial and operational arrangements between the General Fund and Parking Fund (if any).
- 2) Consultant Assistance, Schedule & Appropriation for Strategic Plan: Given the scope of this effort, the City will need to engage the services of a qualified parking consultant. The consultant would be selected through a qualifications based "request for proposals" process.

Staff has met with the City's Parking Committee and Fiscal Policy Advisory Committee to review this approach. Both committees were supportive. However, FPAC requested that the City delay seeking an appropriation for the project until consultant proposals were received and a contract negotiated as they believe this will help the City secure a more competitive price.

Preliminarily, staff anticipates that the scheduled to select a consultant will be as follows:

- January 13, 2014: Issue Request for Proposals Package
- February 10, 2014: Proposals due from interested consultants
- March 10, 2014: Consultant interviews completed, preferred consultant identified, contract negotiated.
- April 14, 2103: Present appropriation resolution to City Council to finance consultant services
- May 12, 2014: City Council public hearing for appropriation request
- May 19, 2014: Sign contracts; begin project.
- June 1, 2015: Project completed and recommendations submitted to City Council, with the goal of having recommendations implemented in early FY2016.

In addition to completing this scope of work, it is anticipated this consultant would also provide "on-call" services – at an additional cost – for any other parking related services, which might arise in the future on an as-needed basis.

City Administration anticipates using moneys from the Economic Development Reserve Fund to finance the consultant's scope of work. This is being recommended for two reasons. First, the Parking Fund does not have sufficient revenues to support this effort. Secondly, the parking system has a significant impact on economic development within the downtown central business district. Therefore a rational nexus exists to use Economic Development Reserve

Funds to support this effort. As of the date of this report, the Economic Development Reserve Fund had approximately \$235,000 available.

- 3) Items to Examine in the Short-Term: Simultaneously with the larger strategic planning process, the City Administration plans to review operations of the Parking Division, other City Departments, as well as the financial relationship between Parking Fund and General Fund. The goal of this review will be to identify areas where more immediate cost savings and operational efficiencies might be possible in the short-term, thereby helping to keep the fund as solvent as possible until recommendations from the larger strategic planning effort can be implemented. City Administration plans to review these items over the next few months, with the goal of making recommendations in time for inclusion within the FY2015 budget. (Preparation of the FY2015 budget will begin in January 2014).

Preliminarily, areas of interest are as follows:

- a. Custodial Services & Contracted Snow Removal: Currently, the Parking Division "contracts" with the General Services Department for custodial and basic maintenance services in an amount of \$79,000 annually. The Division also hires private contractors for snow removal services at a cost of \$51,000 / annually (which is in addition to the \$58,200 for Downtown snow removal). Combined, these services cost \$131,000 annually. There might be an opportunity to bring custodial and snow removal services in-house within the Parking Division. Such a change could be potentially beneficial as it could give the Parking Division direct control over these services, thereby achieving an improved level of service while reducing costs.
- b. Police Department Records Division: Currently, the Parking Fund supports the full cost of Police Department the administrative support staff in the Records Division (salary and benefits). Annual cost to the Parking Fund is \$55,924, which represents the full cost of the employee. Anecdotally, approximately 60% of this employee's time supports parking related items, with the balance dedicated to non-Parking related activities. Because of this, the City should examine whether it is appropriate to have the parking fund fully support the cost of this position.
- c. Free Parking for General Fund Departments: Presently, City employees and municipal vehicles supported by the General Fund are provided free parking in City surface lots and garages. Again, because the Parking Fund is a special revenue fund, it is expected to operate like an independent business (much like the City's water and sewer funds). While the General Fund (and all other funds) pay for water and sewer services, the General Fund has not historically paid the Parking Fund for these parking spaces, even though the Parking Fund has been tasked with cost of building and/or maintaining them.

Currently, City employees and vehicles occupy 112 parking spaces in surface lots and garages (i.e. City Hall, Library, Police, and Firehouse Garage). Estimated loss of revenue associated with this arrangement for these spaces is approximately \$103,200 (71 surface spaces at \$783 / year, 25 uncovered garage spaces at \$1,044 / year, and 16 covered garage spaces at \$1,344 / year).

Free parking provided to the General Fund should be considered when setting the Parking Fund's management fee contribution to the General Fund (currently \$96,150 per year, excluding free parking valued at \$98,400, and Parking Fund support of the Police Department Records Division at \$56,000 annually).

- d. *Downtown Snow Removal*: Lastly, the Parking Fund currently contributes \$58,200 annually to the General Fund to support the cost of Downtown Snow Removal operations. (This is in addition to \$51,100 in snow removal costs for lots and garages). The historic rationale for this arrangement is that snow needed be hauled from downtown in order to allow patrons access to Parking Meters. However, with the conversion from single space to kiosk style meters, along with the forthcoming Complete Streets Project with potentially heated sidewalks, it might be appropriate to revisit this item.
- e. *Parking Division Rent for Police Station Facilities*: In addition, City Administration will also review rental arrangements for space occupied by the Parking Division within the Police Station. Presently, no rent, maintenance costs, or utility costs (water, sewer, and electricity) are charged to the Parking Fund for use of this space, which is estimated at approximately 1,500 Square Feet. However, the Parking Fund does pay for its own telephone and information technology related expenses.

Summary:

In summary, the City's public parking system is a large enterprise featuring 12 facilities, 3,350 spaces, and assets in excess of \$22 million. Financially, the parking system is operated within a separate fund (the Parking Fund) as an independent business entirely separate from the City's property tax supported General Fund. Since 2008, the Parking Fund has lost approximately \$750,000. Current projections indicated the Parking Fund will require approximately \$1 million in General Fund support cumulatively by FY2018 if the Parking System's current business model is not modified. Faced with these challenges systemic changes will be required in order to keep the Parking Fund solvent for the future.

Therefore, the City Administration requests that the City Council 1) accept the recommendations within this report, 2) endorse the City Administration's proposed plan and funding strategy to engage a consultant to assist with the strategic planning effort.

Proposed Parking System Study Area



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CITY OF CONCORD

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REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Earle M. Chesley, P.E., General Services Director
DATE: November 27, 2013
SUBJECT: Memorial Field Doane Diamond

Recommendation

Accept this report for information purposes and proceed with improvements to the Doane Diamond press box and associated drainage improvements.

Background

The City's current Fiscal Year 2014 capital budget includes authorizing general obligation bonds in the amount of \$200,000 for the repair of the Doane Diamond press box and the construction of a new concession stand.

Discussion

The General Services Department retained the H. L. Turner group to prepare construction plans and bid documents for the renovation of the Doane Diamond press-box.

There are two general issues with the Doane Diamond press-box that need to be addressed:

1. Elevated groundwater levels introduce moisture into the interior of the building,
2. The upper level of the building is not weather tight that also introduces moisture into the interior of the upper section of the press box.

The designers recommended installing a pump station that would address the chronic drainage issues and drain the building foundation. Presently, seasonally high groundwater under the baseball field is collected in an inlet and is pumped with portable pumps. The plans also included provisions for new subsurface drainage under the practice field adjacent to Doane Diamond.

The site work was competitively bid through the City's Purchasing Department. The low bid for the site work, including the pump station, was \$126, 854.

General Services' staff met with the low bidder for the site work and conducted an assessment of the building improvements for the press box necessary to provide a durable weather tight structure. The following building improvements can be achieved within the existing authorization:

- Replace the existing roof with a fully adhered IKO membrane,
- Various framing repairs and renovations,
- Install new cement board horizontal siding on all exterior walls including trim,
- Install windows for the upper floor, including the press box,
- Install two new exterior doors and one new interior door,
- Install rolling shutters to protect the new windows on the baseball side of the press box,
- Replace the exterior stair case to the upper floor.

The cost to complete the work cited above would be approximately \$73,000 and would use all of the funds available at this time.

The idea of incorporating a concession stand within the existing structure that houses the press-box was reviewed and had two drawbacks. First it would cost an estimated additional \$70,000, and second, would not situate the concession stand in the optimum location of the complex for the practical use by all parties.

At this time, it is recommended that a project be considered as part of the FY 2015 Proposed Budget that would construct a new concession stand, in a location to be determined, that would address the future needs of the complex.

Cc Harry Dangora, Public Properties Superintendent
David Gill, Director of Parks and Recreation

Item 12-24
11/19/13

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION DE-AUTHORIZE THE AMOUNT OF FOUR THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND THIRTY- SEVEN CENTS (\$4,850.37) FROM NEW HAMPSHIRE DEPARTMENT OF JUSTICE BULLET PROOF VEST GRANT AS NO LONGER NECESSARY.

Page 1 of 2

The City of Concord resolves as follows:

WHEREAS, during Fiscal Years 2008 thru 2011, the Concord City Council approved supplemental appropriations totaling \$9,060 for the purchase of bullet proof vests and the Concord Police Department received a total of \$7,127.41 from the New Hampshire Department of Justice Bulletproof Vest reimbursement program; and

WHEREAS, one thousand nine hundred thirty two dollars and fifty-nine cents (\$1,932.59) was de-authorized in October 2013; and

WHEREAS, it has been determined that due to a reimbursement to the general fund for bullet proof vest expenditures an additional \$4,850.37 is now also eligible to be de-authorized; and

WHEREAS, starting in Fiscal Year 2011, the Concord Police Department established CIP #370 for the purposes of supporting the purchase of bulletproof vests; and

WHEREAS, funds in excess of anticipated BPV reimbursements have been received in CIP #370; and

WHEREAS, the amount of \$4,850.37 is no longer necessary in the City's Grant and Donations Special Revenue Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of\$4,850.37
be and is hereby de-authorized as follows:

Grants and Donations Special Revenue Fund
Police Department
Bulletproof vest program\$4,850.37

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION DE-AUTHORIZE THE AMOUNT OF FOUR THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND THIRTY- SEVEN CENTS (\$4,850.37) FROM NEW HAMPSHIRE DEPARTMENT OF JUSTICE BULLET PROOF VEST GRANT AS NO LONGER NECESSARY.

Page 2 of 2

2) Rescind revenue source as follows:

Grants and Donations Special Revenue Fund

Police Department

Bulletproof vest program\$4,850.37

3) This resolution shall take effect upon its passage.



CITY OF CONCORD

12A

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Brian G. LeBrun, Deputy City Manager-Finance
DATE: November 15, 2013
SUBJECT: \$4,850.37 De-authorization of Bullet Proof Vest Grant

Recommendation

It is recommended that City Council de-authorize the amount of \$4,850.37 from the US Department of Justice Bulletproof Vest Partnership Grant as no longer necessary.

Background – The Concord Police Department has participated in the United States Department of Justice Bulletproof Vest Partnership Program for approximately twelve years. This program provides funding of 50% reimbursement for bulletproof vest purchases made by the Department. The remaining 50% cost of bulletproof vests has been provided for in the Department's operating budget. Beginning in Fiscal Year 2011 the Department established CIP #370 for the purpose of supporting the purchase of bulletproof vests. Since that time reimbursement received through the Bulletproof Vest Partnership Program has been applied back to the CIP.

Discussion – Between Fiscal year 2008 through 2011 the City Council approved supplemental appropriations in the amount of \$9,060 for the purchase of bulletproof vests, and the Department received a total of \$7,127.41 through Bulletproof Vest Partnership Program. In addition to the \$1,932.59 that was de-authorized in October 2013, \$4,850.37 should have been reimbursed to the general fund for the vest purchases thereby leaving an additional \$4,850.37 as no longer necessary to be expended from the Grant and Donation Special Revenue Fund. Based upon this, it is recommended that the City Council de-authorize the amount of \$4,850.37 from the US Department of Justice Bulletproof Vest Partnership Program as no longer necessary in the Grants and Donations Fund.

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12-25
Bm 11/26/13

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION DE-AUTHORIZE THE AMOUNT OF FIVE HUNDRED TWENTY-TWO DOLLARS AND THIRTY CENTS (\$522.30) FROM CONCORD PUBLIC LIBRARY FOUNDATION SPONSORSHIP OF THE "MOVIES IN THE PARK" RECREATION PROGRAM AS NO LONGER NECESSARY.

Page 1 of 1

The City of Concord resolves as follows:

WHEREAS, during Fiscal Year 2012, the Concord City Council approved an appropriation totaling \$3,200 for the sponsorship of the "Movies in the Park" Recreation program; and

WHEREAS, the amount of \$522.30 is no longer necessary for this program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of\$522.30
be and is hereby de-authorized as follows:

Grants and Donations Special Revenue Fund

Parks and Recreation Department

"Movies in the Park" program\$522.30

- 2) Rescind revenue source as follows:

Grants and Donations Special Revenue Fund

Parks and Recreation Department

"Movies in the Park" program\$522.30

- 3) This resolution shall take effect upon its passage.



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: David Gill, Parks and Recreation Director

DATE: November 22, 2013

SUBJECT: De-Authorization of the amount of \$522.30 from the Sponsorship of the Movies In the Park program as no its no longer necessary.

Recommendation -

It is recommended that City Council de-authorize the amount of \$522.30 from the Movie In the Park program as it is no longer necessary.

Discussion -

City Council approved up to \$3,200 for the Movie in the Park Series however, actual expenses came in under \$522.30. Based on that, it is recommended that City Council de-authorize the amount of \$522.30 from the Movies In the Park Series as it is no longer necessary in the Grants and Donation Fund.

19-11
Bm 11/26/13

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION DE-AUTHORIZE THE AMOUNT OF EIGHT HUNDRED TWENTY DOLLARS AND SEVENTY-FIVE CENTS (\$820.75) FROM THE "SUMMER MUSIC" RECREATION PROGRAM TO REFLECT ACTUAL DOLLARS RECEIVED.

Page 1 of 1

The City of Concord resolves as follows:

WHEREAS, during Fiscal Years 2012 and 2013, the Concord City Council approved appropriations totaling \$7096.75 for the "Summer Music" Recreation program; and

WHEREAS, the actual amount of donations totaled \$6276.00 leaving a difference of \$820.75.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of\$820.75
be and is hereby de-authorized as follows:

Grants and Donations Special Revenue Fund
Parks and Recreation Department
"Summer Music" program\$820.75

- 2) Rescind revenue source as follows:

Grants and Donations Special Revenue Fund
Parks and Recreation Department
"Summer Music" program\$820.75

- 3) This resolution shall take effect upon its passage.



CITY OF CONCORD

T/A

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: David Gill, Parks and Recreation Director

DATE: November 22, 2013

SUBJECT: De-Authorization of the amount of \$820.75 from the Summer Music Series as it is no longer necessary.

Recommendation -

It is recommended that City Council de-authorize the amount of \$820.75 from the Summer Concert series program as it is no longer necessary.

Discussion -

During fiscal years 2012 and 2013 the City Council approved appropriations of \$7,096.75 for the Summer Music Series. The actual amount of donations was \$6,276 leaving a difference of \$820.75. Based on that it is recommended that City Council de-authorize the amount of \$820.75 from the Summer Concert Series as it is no longer necessary in the Grants and Donation Fund.

11-9

12-27(A)

12-28

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title V, Administrative Code; Chapter 30, Administrative Code, Article 30-2, Municipal Departments; Section 30-2-20, Community Development Department.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title V, Administrative Code; Chapter 30, Administrative Code, Article 30-2, Municipal Departments, by amending Section 30-2-20, Community Development Department by deleting it in its entirety and replacing it as follows:

30-2-20 Community Development Department.

- (a) The Community Development Department, under the general supervision of the Deputy City Manager – Development, shall consist of the Administration Division, the Community Planning Division, the Engineering Services Division, and the Code Administration Division. Each division - with the exception of the Administration Division - shall consist of a division head and such other personnel as may be recommended by the City Manager and approved by the City Council.
- (b) The Division of Administration shall be under the immediate supervision of the Deputy City Manager - Development. It shall perform the following functions:
 - (1) Plan and implement projects, programs, goals, objectives and strategies for the City and/or the Department to ensure responsiveness to citizens, efficient organization and completion of work.
 - (2) Coordinate City-wide development activities which may include, but not be limited to, working with the entire Department as well as all other City departments, providing reports to City Council or City Boards, conducting business visits, and representing the City before City Council, Boards and Commissions or at governmental, civic, or business association functions to present initiatives, establish goodwill and/or respond to concerns.
 - (3) Exercise general supervision over all employees in the Department.
 - (4) Oversee the budget and operations of the Concord Municipal Airport.
 - (5) Receive and investigate complaints and inquiries by citizens or outside agencies and respond or refer to appropriate division or department for action and follow-up.

- (6) Review Departmental agenda items and reports.
 - (7) Manage special projects as needed.
 - (8) Represent the City Manager as needed.
 - (9) Perform all other related functions as directed by the Deputy City Manager - Development.
- (c) The Division of Code Administration shall be under the immediate supervision of the Code Administrator. It shall perform the following functions:
- (1) Administer the building, housing, health, licensing and zoning regulations.
 - (2) Coordinate appeals to the Zoning Board of Adjustment, the Building Board of Appeals and the Demolition Review Committee.
 - (3) Review plans for code compliance and issue building, plumbing, electrical, mechanical, demolition, sign and special event permits.
 - (4) Conduct inspections and issue certificates of occupancy upon verification of plan compliance.
 - (5) Inspect rooming houses and rental residential units to ensure compliance with pertinent ordinances.
 - (6) Regulate food service establishments through inspections.
 - (7) Investigate food borne illnesses, insect infestation, mosquito related illnesses, and other public health issues.
 - (8) Administer a variety of different licenses.
 - (9) Administer and enforce the Concord Zoning Ordinance.
 - (10) Assist the Zoning Board of Adjustment, by processing applications for variances, equitable waivers, special exceptions, and administrative appeals.
 - (11) In coordination with the Community Planning Division, enforce site compliance with applicable Planning Board approvals.
 - (12) Maintain applicable building records.
 - (13) Perform all other functions that may be required by law or ordinance.
 - (14) Perform all other related functions as directed by the Deputy City Manager - Development.
- (d) The Division of Community Planning shall be under the immediate supervision of the City Planner. It shall perform the following functions:
- (1) Coordinate the Development Review process for the City of Concord.
 - (2) Provide staff assistance to the Planning Board, Conservation Commission, Architectural Design Review Committee, Technical Review Committee, Trails Committee, Heritage Commission and other City committees as required.
 - (3) Administer Site Plan and Subdivision regulations, approvals and permits as well as voluntary lot mergers, Conditional Use Permits, Comprehensive Development Plans, and Design Review approvals on behalf of the Planning Board.

- (4) Make recommendations of Mapped Line of Future Streets, street acceptances or discontinuances, and disposition of tax deeded properties on behalf of the Planning Board.
- (5) Administer the City of Concord Impact Fee Ordinance.
- (6) Perform field inspections to ensure projects are constructed in accordance with Planning Board approvals.
- (7) Provide long range planning services to the City including preparation of updates to the Master Plan, Open Space Plan and other plans and studies related to land use.
- (8) As needed, coordinate with local, regional, state and federal agencies, and/or civic or business associations, on matters of local or regional planning.
- (9) As needed, prepare and review proposed amendments to the Concord Zoning Ordinance in coordination with the Code Administration, Engineering Services (if applicable) and Administration Divisions.
- (10) Prepare and maintain records on the City's housing and demographic trends.
- (11) Maintain the official files for the Planning Board.
- (12) Perform all other related functions as directed by the Deputy City Manager - Development.

(e) The Division of Engineering Services shall be under the immediate supervision of the City Engineer. It shall perform the following functions:

- (1) Perform or cause to be performed the design, layout, and mapping of all municipal public works projects as required.
- (2) Review and approve the design and construction of all additions and improvements to the City's street system and other facilities proposed to be constructed by parties other than the City, but which are to subsequently become public facilities.
- (3) Review and approve the design of traffic studies and traffic/transportation improvements for facilities proposed to be constructed.
- (4) Maintain all maps and location records for the City.
- (5) Prepare and maintain all records pertaining to Engineering Services as required.
- (6) Care for and maintain all property and equipment assigned to Engineering Services.
- (7) Prepare and maintain all engineering and physical records relating to City assets including buildings, roadways, bridges, water, sewer, and storm sewer systems.
- (8) Prepare, maintain and operate the City's Geographical Information System.
- (9) Prepare for the City Manager's review the annual Capital Improvement Program (CIP) related to street, sidewalk, bridge, traffic signals, water distribution, sewer collection, and stormwater collection systems.
- (10) Issue all permits regarding encumbrance or excavation of sidewalks, streets, or other public ways, which shall include driveways.
- (11) Issue all permits for new water or sewer construction (connections) to the municipal systems.

- (12) Participate in the approval process for the issuance of Certificates of Occupancy.
- (13) Manage and maintain the Community Development Project Inspection Fund including the collection of fees and the coordination of timely and effective construction inspection.
- (14) Perform all other related functions as directed by the Deputy City Manager – Development.

SECTION II: This ordinance shall take effect upon its passage.



CITY OF CONCORD

12A

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Carlos P. Baía, Deputy City Manager – Development

DATE: October 30, 2013

SUBJECT: Amendment to the Community Development Department Organizational Ordinance, Article 30-2-20

Recommendation

Accept this report and set a public hearing to adopt the attached housekeeping amendment to the ordinance.

Background

The City Code of Ordinances establishes the organizational structure of the various City departments. The existing ordinance outlining the Community Development Department is outdated and does not reflect current practices nor the organization of the Department based on Council actions in recent years.

Discussion

The existing City Ordinance pertaining to the Community Development Department ordinance still includes references to a Community Development Director and to the Business Development Division, both of which were changed via Council action several years ago.

In addition, with the passage of time, practices and responsibilities for certain activities have been transferred from one division of the Department to another to respond to staff skills and customer service needs. The revised ordinance has been drafted to comprehensively grasp these changes.

11-10
12-27(B)
12-29

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the Personnel Class Specification Index

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, by deleting the following position:

Position Title	Labor Grade	FLSA	Pay Schedule
Adult and Technical Services Manager	22	Non-Exempt	Schedule D

SECTION II: Amend the CODE OF ORDINANCES, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, by adding the following position:

Position Title	Labor Grade	FLSA	Pay Schedule
Adult Services Manager	21	Non-Exempt	Schedule D

SECTION III: This ordinance shall take effect upon its passage.



City of Concord, New Hampshire

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Jennifer Johnston, Director of Human Resources and Labor Relations

DATE: October 31, 2013

SUBJECT: Amend Schedule D to Add the Position of Adult Services Manager and Eliminate the Position of Adult and Technical Services Manager

Recommendation

It is requested and recommended that the City Council accept this report and set a public hearing date in December for the proposed ordinance to add the position of Adult Services Manager to Schedule D while eliminating the position of Adult and Technical Services Manager.

Background

The Library Director is requesting that the position of Adult Services Manager be returned to Schedule D of Article 35-2 of the City Code of Ordinances to address the needs of the Library Department and the services it provides to the citizens of the City of Concord. In 2010 this position was deleted from Schedule D when the position of Adult and Technical Services Manager was created. The Library Director wishes to eliminate the position of Adult and Technical Services Manager and return to previous structure which included a Technical Services Manager and an Adult Services Manager. Currently a full-time Reference Librarian position is coming open due to a retirement, and the Library Director wishes to pursue succession planning by not filling the Reference Librarian position, but hiring an Adult Services Manager and allowing the incumbent Adult and Technical Services Manager to apply for the position of Technical Services Manager.

Discussion

The Adult Services Manager position has been classified as a labor grade 21 as identified in the attached ordinance and will be added to Schedule D in order to place it within the city's position classification system as a non-contractual, exempt employee, under the Fair Labor Standards Act. The increased cost as a result of replacing a Reference Librarian (LG 18) with an Adult Services Manager (LG 21) will be absorbed by the library's existing budget.

In order to accomplish the aforementioned, the City of Council will have to set a public hearing for December and then approve the position per the attached ordinance.

Respectfully Submitted,

Jennifer Johnston

cc: Thomas J. Aspell, Jr., City Manager
Patricia A. Immen, Library Director

11-11
12-27cc
12-30

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title I, General Code; Chapter 5, Public Works; Article 5-8, Solid Waste Flow Control.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title I, General Code; Chapter 5, Public Works; Article 5-8, Solid Waste Flow Control, by deleting the definition of "Cooperative" in Section 5-8-2, Definitions, as follows:

5-8-2 Definitions.

~~[Cooperative. The Concord Regional Solid Waste Resource Recovery Cooperative. The City of Concord is one of twenty-six (26) other communities that is a member of the cooperative; established to provide a long-term disposal arrangement, using a modern waste-to-energy facility located in the Penacook area of Concord.]~~

SECTION II: Amend the CODE OF ORDINANCES, Title I, General Code; Chapter 5, Public Works; Article 5-8, Solid Waste Flow Control, by amending paragraph (a) of Section 5-8-5, Licensing of Designated Haulers, as follows:

5-8-5 Licensing of Designated Haulers.

- (a) All designated haulers shall dispose of acceptable waste originating within the City at the ~~[Penacook Resource Recovery Facility]~~ ***Allenstown Transfer Station in Allenstown, New Hampshire.*** Acceptable waste may be delivered to the ~~[Penacook Resource Recovery Facility]~~ ***Allenstown Transfer Station in Allenstown, New Hampshire*** only by self-emptying vehicles or transfer trailers and in a manner which reasonably assures that the waste will not blow, leak, or spill prior to unloading at the facility site. All waste must be delivered in a vehicle with gross vehicle weight of greater than twenty-seven thousand five hundred (27,500) pounds and is self-dumping.

SECTION III: This ordinance shall take effect on December 31, 2014.

Explanation: Matter added to current ordinance appears in ***bold italics***.
Matter removed from current ordinance appears ~~[in brackets and struck through.]~~



CITY OF CONCORD

12A

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Earle M. Chesley, P.E., General Services Director

DATE: October 24, 2013

SUBJECT: Proposed amendment to the City Code of Ordinance Article 5-8, Solid Waste Flow Control Ordinance

Recommendation

Approve this report and set the attached ordinance for a public hearing at the December 2013 City Council Meeting.

Background

On June 12, 1985, the City and 26 other New Hampshire towns and cities formed the Concord Regional Solid Waste/Resource Recovery Cooperative ("Cooperative"). The Cooperative formation agreement was amended and restated on January 22, 2009.

The purpose of the Cooperative is to provide for the management of waste generated in the municipal members' respective territories. In forming the Cooperative, the municipalities determined that in order to efficiently and properly provide for the management of their waste it would be to their mutual benefit to enter into an agreement to create the Cooperative.

Following the formation of the Cooperative, on or about December 2, 1985, the Cooperative entered into a twenty year Service Contract with Wheelabrator Concord Company, L.P. ("Wheelabrator") to dispose of the member municipalities' solid waste and the disposal of ash residue resulting from the processing and disposal of waste

On July 5, 2006, the Cooperative and Wheelabrator entered into a subsequent Service Contract entitled, Solid Waste Disposal Agreement. The purpose of the 2006 Solid Waste Disposal Agreement was to contract for the processing and disposal of waste at the Wheelabrator Facility.

On October 9, 2012, following a public hearing, the City Council appropriated the sum of \$80,000 and authorized the issuance of bonds and notes for design and consultation regarding the City's solid waste disposal options, CIP #483.

On December 10, 2012, in accordance with the 2006 Solid Waste Disposal Agreement between the Cooperative and Wheelabrator, the Cooperative exercised its option to terminate the Agreement as of December 31, 2014 because the Cooperative determined that the Agreement is not competitive with other disposal options.

On June 26, 2013, the City advised the the Cooperative that it would not be disposing of its solid waste as a member of the Cooperative following the termination of the Wheelabrator contract on December 31, 2014.

On August 27, 2013, after conducting a Request for Proposals through the City's Purchasing Division, the City entered into a multi-year Agreement with Cassella Waste Management of Massachusetts, Inc., for the collection and disposal of the City's solid waste including recycling services. Under the Agreement, the City agreed to submit the attached amendment to the City Code of Ordinance Article 5-8, *Solid Waste Flow Control Ordinance* to the City Council.

The commencement dates for Solid Waste Collection Services, Transfer Station Services and Solid Waste Disposal Services as set forth in the Agreement with Cassella is as follows:

- (1) Solid Waste Collection Services: July 1, 2014 – June 30, 2024
- (2) Transfer Station Services: July 2, 2015 – June 30, 2024
- (3) Solid Waste Disposal Services: January 1, 2015 – June 30, 2024

Discussion

In accordance with City Code of Ordinance Article 5-8, Solid Waste Flow Control Ordinance, the City issues licenses to commercial solid waste haulers operating within the City. Under the current ordinance, City solid waste is delivered to the Wheelabrator Facility. Under the attached proposed ordinance, the City's solid waste will be delivered to the Allenstown Transfer Station in Allenstown. The effective date of the proposed ordinance is January 1, 2015.

Cc Brian LeBrun, Deputy City Manager, Finance
James Kennedy, Esq., City Solicitor
Douglas Ross, Purchasing Manager

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CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking.

The City of Concord ordains as follows:

SECTION I: Amend the Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6 (a), Parking Prohibited at All Times in Designated Places, Schedule I, by deleting the following:

Street	Side Restricted	From	To
Knight Street	East	Hutchins Street	225 feet southerly of Hutchins Street

SECTION II: This ordinance shall take effect upon its passage.



CITY OF CONCORD

17A

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Robert J. Mack, PE, PTOE, Traffic Engineer

DATE: October 11, 2013

SUBJECT: Report from Engineering Services with a recommendation to amend the Code of Ordinances to remove the parking restriction along the east side of Knight Street near Hutchins Street.

Recommendation

Accept this report and set a public hearing to amend the Code of Ordinances to remove the parking restriction along the east side of Knight Street from Hutchins Street to a point 225 feet southerly.

Background

In an April 22, 2013 communication to Parking Enforcement, Chris Demers of 15 Hutchins Street requested consideration of reinstating on-street parking along the east side of Knight Street adjacent to his property. Parking along this side of Knight Street, from Hutchins Street to 225 feet southerly, was prohibited in March 2011 as follow-up to a Planning Board condition of approval related to the residential redevelopment of the former Scandia Hall. This request to remove the parking restriction was reviewed by the Traffic Operations Committee (TOC) on May 21, 2013, and endorsed by the Parking Committee on July 15, 2013.

Discussion

A locus plan of the Knight Street area is attached and illustrates the limits of the current no-parking restriction. This restriction was enacted on March 14, 2011 as follow-up housekeeping pursuant to a Planning Board condition of approval of the redevelopment of the former Scandia Hall. The restriction was recommended at that time to facilitate the location of back-out parking spaces along the redevelopment site. The parking restriction was extended northerly to Hutchins Street to remove potential sight-line impedance for drivers backing out of the new Scandia Hall parking spaces. Unrelated to the Scandia Hall redevelopment project, sidewalk and curb improvements were made on both Knight and Hutchins Streets as part of the US Route 3 North Improvements Project (CIP 35), including reconfiguring the Knight street corner at Hutchings Street to reduce the speed of right turns from Hutchins Street onto Knight Street.

Mr. Demers' specific request was to allow on-street parking along the east side of Knight Street adjacent to his house, or essentially, room for about two parking spaces between the corner at Hutchins Street and the crosswalk to the Second Start facility across the street. Due to current parking restrictions along both sides of Knight Street near his home, the inability to park along Hutchins Street due to narrow street width, and the limited space in his driveway, Mr. Demers was concerned that his visitors and guests have to park considerably far to the south along Knight Street.

Engineering and Parking staff visited the site and found that sight lines along Knight Street for potential drivers backing out of the Scandia Hall redevelopment driveways were reasonable for the street as reconstructed under CIP 35, whether or not a vehicle was parked in the area between the crosswalk and Hutchins Street. At its May 21, 2013 discussion of this matter, TOC members concurred that allowing potential parking on the east side of Knight Street between the crosswalk and Hutchins Street appeared feasible. It was anticipated that this space could accommodate one or two parked cars. However, these spaces would likely be used also by vehicles related to the Second Start school and might not be exclusively available for the resident at 15 Hutchins Street.

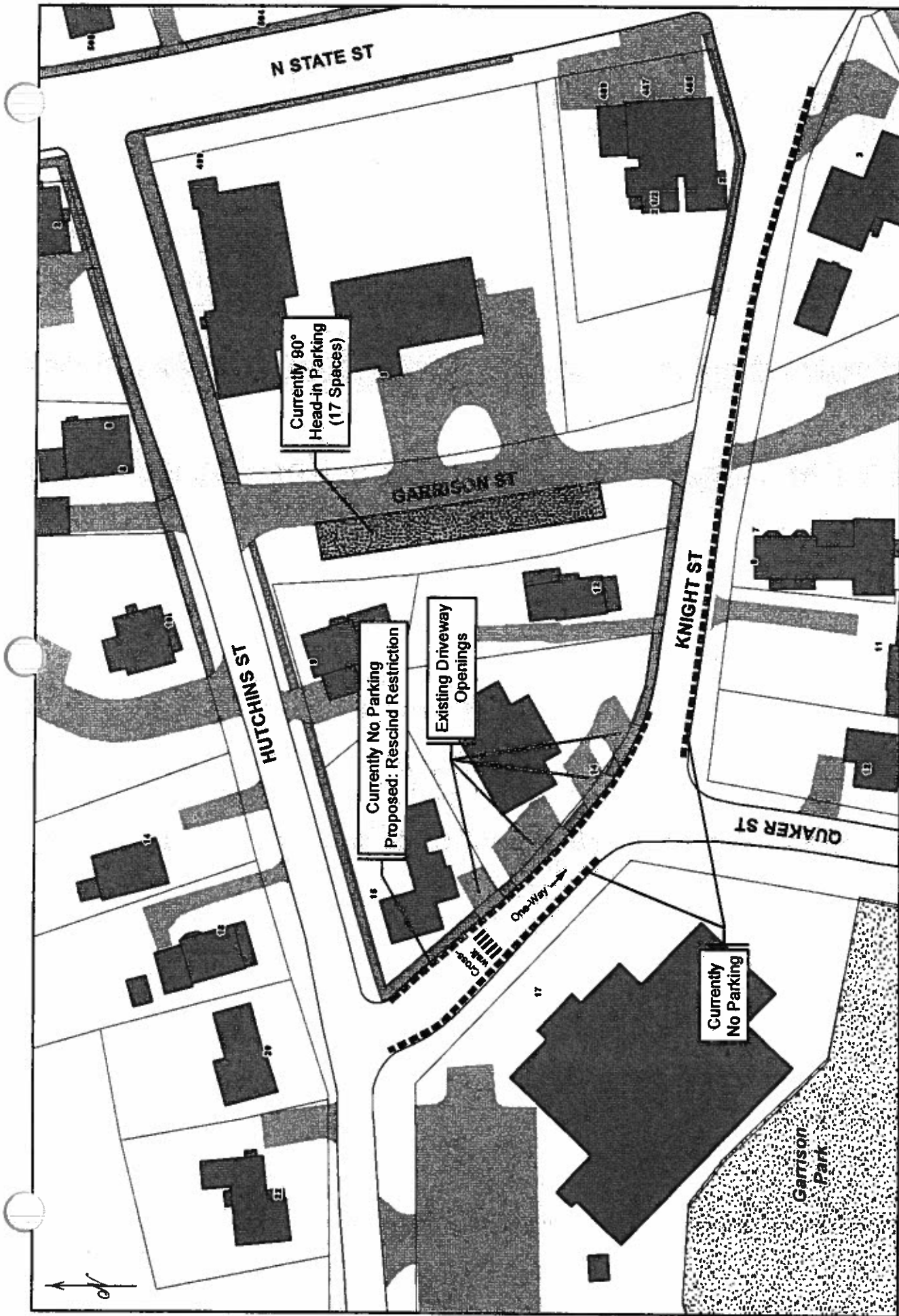
The Parking Committee considered this request at its July 15, 2013 meeting, with Mr. Demers in attendance. Committee members felt that the request to reinstate parking for about two vehicles next to #15 Hutchins Street was reasonable. Members suggested that this request could most simply be accommodated by removing the entire parking restriction enacted in 2011 (i.e. from Hutchins Street to 225 feet easterly). This would allow space for up to two cars to park between Hutchins Street and the crosswalk to Second Start. To the south of this area is the crosswalk (where parking is otherwise prohibited by Ordinance), and contiguous driveway openings to the Scandia Hall residential development (also where parking is otherwise prohibited by Ordinance). Mr. Demers indicated that he understood that this would be space for public parking and that Second Start visitors would probably park in the requested spaces near his house during working hours, but that he was most interested in their potential availability in the evenings and during the weekend.

The Parking Committee unanimously endorsed a recommendation to City Council to rescind Ordinance 2818 enacted March 14, 2011.

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Attachment: Proposed Parking Restriction Map

cc: Parking Committee
 John Duval, Police Chief
 Ed Roberge, City Engineer
 Steve Henninger, Acting City Planner
 Carlos Baia, Deputy City Manager – Development



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CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION APPROPRIATING SEVEN THOUSAND DOLLARS (\$7,000) TO THE SEWER FUND TO HARVEST TIMBER AT THE HALL STREET WASTEWATER FACILITY.

Page 1 of 2

The City of Concord resolves as follows:

- WHEREAS,** the City was notified in September 2013 by its Forester, in conjunction with the NH State Forester, that 15 acres of red pine forest on the Hall Street Wastewater Plant site was infected with a fungus; and
- WHEREAS,** the City Forester prepared a Request for Proposal to secure a timber harvesting company to remove the infested stand of red pine; and
- WHEREAS,** the expense of the City Forester is anticipated to be approximately \$7,000; and
- WHEREAS,** revenues from the sale of the timber is projected to be at least \$7,000, which will fully support the harvesting operations; and
- WHEREAS,** replanting of trees at the Hall Street Facility is expected to cost approximately \$9,000; and
- WHEREAS,** funding to support the tree replanting is anticipated to be from unspent FY14 authorized operating budget appropriations from various account lines, therefore no additional funding is requested at this time; and
- WHEREAS,** the Director has identified the need to begin work on this project; and
- WHEREAS,** this appropriation is for a purpose not included in the FY2014 adopted budget, therefore, Section 37 of the City Charter requires a two-thirds vote of the City Council.

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION APPROPRIATING SEVEN THOUSAND DOLLARS (\$7,000)
TO THE SEWER FUND TO HARVEST TIMBER AT THE
HALL STREET WASTEWATER FACILITY.

Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of\$7,000
be and is hereby appropriated as follows:

Sewer Fund Operations

Professional and Technical expenses\$7,000

- 2) Revenue is available as follows:

Sewer Fund

Timber Sales\$7,000

- 3) These funds shall be expended under the direction of the City Manager.
- 4) This resolution shall take effect upon its passage.



CITY OF CONCORD

12A

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Philip H. Bilodeau, P.E., Deputy Director, General Services Department

DATE: October 18, 2013

SUBJECT: Resolution for a \$7,000 Supplemental Appropriation for the Sewer Fund operating budget for a timber harvest and tree replanting.

Recommendation

The Department recommends adoption of the attached supplemental resolution to increase the FY14 Sewer Fund operating budget by \$7,000 from \$7,475,418 to \$7,482,418.

Background

During a State wide assessment of the health of the State's forests the State of NH Chief Forester approached the City of Concord with concern over the infestation and disease occurring in the 15 acre red pine forest on the Hall Street Wastewater Facility property. The City Forester FORECO concurs with the State that the stand is heavily infected with the red pine scale and the fomes annosus fungus, both of which are eventually fatal to the trees. The City Forester reports that many have already died in the plantation, causing a loss of income to the City. Because there is no treatment for the diseased trees, the recommendation is clear-cutting the stand before any more trees die off, also recommending stumping the site. The harvest would include the 44 large red pines also infected along the frontage of the facility on Hall Street.

Discussion

The General Services Department, Wastewater Division Professional and Technical services account did not anticipate the expense associated with this effort and henceforth the request for an additional appropriation of \$7,000. The original FY14 account is \$9,550.

The timber harvest could take place late fall or winter 2013/2014. Replanting of pines along the facility frontage would take place in the spring. The harvesting of this timber, aside of the infestation, will net more than \$7,000 in revenue for the Sewer Fund.

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CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION REPURPOSING FIFTEEN THOUSAND DOLLARS (\$15,000)
FROM COMPLETED AND UNEXPENDED SCADA
INSTRUMENTATION CAPITAL IMPROVEMENT
PROJECT (CIP #124) TO SUPPORT A WATER
TREATMENT PLANT STAFFING STUDY.

The City of Concord resolves as follows:

WHEREAS, the recent retirement of the Water Treatment Plant Operations Supervisor and the retirement of the Water Treatment Plant Superintendent in early 2014 necessitate a formal review of staffing needs at the Water Treatment Plant; and

WHEREAS, the SCADA Instrumentation Improvement Project (CIP #124) will be under budget by \$15,000, which may be made available for the necessary Water Treatment Plant Staffing Study; and

WHEREAS, the Director has identified the need to begin work on this project; and

WHEREAS, the SCADA Instrumentation Improvement Project (CIP #124) was funded through a capital transfer from the Water Fund operating budget, a simple majority vote of the council is necessary to pass this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of\$15,000
be and is hereby repurposed as follows:

Water Capital Fund

General Services

Water Treatment Plant Staffing Study\$15,000

- 2) Funding for the project is available as follows:

Water Capital Fund

General Services

Repurpose unspent Scada Instrumentation Improvements (CIP#124)\$15,000

- 3) Sums as repurposed shall be expended under the direction of the City Manager.

- 4) This resolution shall take effect upon its passage.



CITY OF CONCORD

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REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Philip H. Bilodeau, P.E., Deputy Director General Services Department

DATE: October 15, 2013

SUBJECT: Resolution repurposing dollars from the 2013 SCADA (Supervisory, Control and Data Acquisition) Instrumentation Improvements Project (CIP#124) to fund a Water Treatment Plant Staffing Study

Recommendation

The Department recommends acceptance of this report.

Background

The SCADA system has provided a more effective collection of operational information and monitoring and control of equipment based upon the information transmitted to a central control station. The General Services Department Water Treatment Plant has continued advances to the Water Treatment Plant SCADA Instrumentation Improvements by including it into every improvement project completed and ongoing. The completed Backwash Water Pump project included system compatibility and control. The ongoing Generator Replacement Project and the Motor Control Center #3 Project will also include the necessary integration with the overall system design.

The recent retirement of the Water Treatment Plant Operations Supervisor and the retirement of the Water Treatment Plant Superintendent in early 2014 provide an opportunity to review the staffing responsibilities and duties of the existing staffing scenario. SCADA has modernized the operation providing more efficient control of the facility.

Discussion

The recent retirement and near retirement provides an opportunity to review the operational functions of the Water Plant with a focus on duties and responsibilities to provide efficient assignment of staff bringing the facility into the twenty first century.

Repurpose the following project amount:

- 2013 SCADA Instrumentation Improvements \$15,000

The SCADA Instrumentation Improvements have been ongoing and the remaining funds are available for repurposing to the Water Treatment Plant Staffing Study.

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CITY OF CONCORD

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In the year of our Lord two thousand and thirteen

RESOLUTION ACCEPTING AND APPROPRIATING THE SUM OF ONE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$125,000) FROM THE CAPITAL REGIONAL DEVELOPMENT COUNCIL'S (CRDC) BROWNFIELDS SUB-GRANT PROGRAM FOR ENVIRONMENTAL CLEANUP OF THE FORMER ALLIED LEATHER AND AMAZON REALTY SITES LOCATED AT 5-35 CANAL STREET, PENACOOK, CIP #508.

Page 1 of 2

The City of Concord resolves as follows:

- WHEREAS,** the City also owns certain properties located at 5, 11, 27, 31, and 35 Canal Street, known as the former Allied Leather Tannery and Amazon Realty sites; and
- WHEREAS,** said properties are contaminated with petroleum products and require environmental cleanup in order to facilitate future redevelopment; and
- WHEREAS,** the City bid final cleanup of these parcels and bids received exceeded available funds; and
- WHEREAS,** the Capital Regional Development Council (CRDC) has offered to provide the City \$125,000 in grant funds from its Brownfields Sub-grant Program; and
- WHEREAS,** this sub-grant from the Capital Regional Development Council (CRDC) is in addition to \$200,000 previously granted by CRDC to the City by Resolution #8570 on June 11, 2012 for the Allied Leather / Amazon Realty cleanup project; and
- WHEREAS,** funds from the State of New Hampshire's Oil Discharge, Disposal and Cleanup Fund ("ODD Fund" or "Petroleum Program"), accepted by the City per Resolution #8695 on August 12, 2013, shall be used as matching funds for the \$125,000 CRDC sub-grant; and
- WHEREAS,** this appropriation is for a purpose not included in the FY14 adopted budget, therefore, Section 37 of the City Charter requires a two-thirds vote of the City Council for its approval.

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION ACCEPTING AND APPROPRIATING THE SUM OF ONE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$125,000) FROM THE CAPITAL REGIONAL DEVELOPMENT COUNCIL'S (CRDC) BROWNFIELDS SUB-GRANT PROGRAM FOR ENVIRONMENTAL CLEANUP OF THE FORMER ALLIED LEATHER AND AMAZON REALTY SITES LOCATED AT 5-35 CANAL STREET, PENACOOK, CIP #508.

Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of\$125,000
be and is hereby appropriated as follows:

General Capital Project Fund

City Administration

Allied Leather Tannery CRDC Brownfields Sub-grant #2 (CIP #508).....\$125,000

- 2) The sum of\$125,000
be and is hereby made available as follows:

CRDC Grant funding

City Administration

Allied Leather Tannery CRDC Brownfields Sub-grant #2.....\$125,000

- 3) These funds shall be used for any activity related to the environmental cleanup of the former Allied Leather and Amazon Realty sites as permitted by Grantor.
- 4) These funds shall be expended under the direction of the City Manager.
- 5) This resolution shall take effect upon its passage.



CITY OF CONCORD

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REPORT TO MAYOR AND CITY COUNCIL

FROM: Matthew R. Walsh, Director of Redevelopment, Downtown Services, & Special Projects

DATE: October 21, 2013

SUBJECT: Allied Leather Tannery \$125,000 Capital Regional Development Council Brownfields Sub-grant

Recommendation:

- Accept this consent report;
- Set the attached resolution accepting and appropriating the sum of \$125,000 from the Capital Regional Development Council (CRDC) Brownfields Sub-grant Program for public hearing on December 9, 2013.

Background:

The City acquired four parcels which comprised that portion of the former Allied Leather Tannery located at 27-35 Canal Street during the period of 2002 – 2004. The City later acquired additional land at 5-11 Canal Street in 2012 known as the "Amazon Realty" site. Upon acquisition of these properties, the City began a multi-year environmental cleanup initiative for the purpose of preparing the site for redevelopment by the private sector.

Discussion:

The City is in the process of commencing the final phase of environmental cleanup of the Allied and Amazon Sites.

Specifically, the City received four (4) bids for cleanup of the site on September 26, 2013. All bids exceeded the City's available budget of \$700,000 (excluding work to be paid for by the State of NH's Petroleum Fund Program). In accordance with the City's Code of Ordinances § 31-1-3, the City rejected all bids and proceeded to negotiate with the bidder who was deemed to be in the City's best interests.

The City has negotiated a contract with DL King of Nashua, New Hampshire to proceed with the project for the sum of \$927,860 (including work to be paid for by the State of NH Petroleum

Program). DL King's original bid for the work was \$1.388 million. The negotiated price is 33% less than their original bid.

With a contract negotiated, the City required additional funds in order to complete those portions of the cleanup not financed by the State's Petroleum Program. Specifically, the City required an additional \$125,000 to proceed with the project.

Towards this end, staff contacted the Capital Regional Development Council (CRDC) to see if the City could secure additional funds through their Brownfields Revolving Loan Fund Program. The City had previously secured \$200,000 for the project from this source in 2012. CRDC has indicated it will provide the City with an additional \$125,000 for the project. In lieu of City funds, moneys from the State of NH Petroleum Program will serve as the required match for the additional CRDC grant. Therefore, there will be no cost to the City for accepting these funds.

The City has engaged DL King with available funds on hand. Work at the site was expected to commence in early November. Should the City Council approve these additional grant funds, the City will execute a change order with the contractor in order to complete the entire project.

Cleanup work will be completed in summer 2014.

CITY OF CONCORD

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In the year of our Lord two thousand and thirteen

RESOLUTION ACCEPTING AND APPROPRIATING THE SUM OF EIGHTY THOUSAND SIX HUNDRED TWENTY SIX DOLLARS (\$80,626) FROM PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE TO BE APPLIED TOWARDS THE PURCHASE OF OPEN SPACE LAND OFF OF CURTISVILLE ROAD AND PORTSMOUTH STREET, ALSO KNOWN AS WHISPERING HEIGHTS, AS MITIGATION FOR A NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES WETLANDS PERMIT; AND AUTHORIZING THE CONVEYANCE OF CONSERVATION RESTRICTIONS AND CONVENANTS ON A PORTION OF THE OPEN SPACE PROPERTY.

Page 1 of 2

The City of Concord resolves as follows:

- WHEREAS,** The City Council approved the acquisition of approximately 270 acres of open space land off of Curtisville Road and Portsmouth Street, also known as Whispering Heights, and affirmed the issuance of \$975,000 in bonds or notes for the purchase of the property and also authorized and appropriated \$50,000 from the Forestry Trust Fund for the purchase of the timber rights on the property; and
- WHEREAS,** Public Service Company of New Hampshire (PSNH) has received a permit from the New Hampshire Department of Environmental Services (NHDES) to dredge and fill 42,225 sq. ft. of wetlands for work associated with the construction of a new switching station off of Farmwood Road; and
- WHEREAS,** A condition of the NHDES permit, PSNH was required to provide compensatory mitigation for the wetland impacts; and
- WHEREAS,** The NHDES approved the compensatory mitigation in the form of a one-time payment of \$80,626 to be applied towards the purchase of the open space land off of Curtisville Road and Portsmouth Street and if the funds cannot be used for this purchase, the money will be deposited in the NHDES Aquatic Resource Mitigation Fund; and
- WHEREAS,** The NHDES requires that conservation restrictions and covenants be conveyed on land protected for wetlands mitigation purposes or on land purchased with funds from the Aquatic Resource Mitigation Fund; and
- WHEREAS,** The Conservation Commission has reviewed the wetlands permit and the proposed compensatory mitigation and recommended that the City accept the \$80,626 and convey the conservation restrictions and covenants on a portion of the property known as tax parcel Map 113 Block 3 Lot 3, containing approximately 92 acres located off of Curtisville Road and reduce the amount to bond for this project by \$80,626; and
- WHEREAS,** The NHDES has agreed to the conveyance of conservation restrictions and covenants on this parcel and leaving the remaining 178 acres unencumbered; and

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION

ACCEPTING AND APPROPRIATING THE SUM OF EIGHTY THOUSAND SIX HUNDRED TWENTY SIX DOLLARS (\$80,626) FROM PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE TO BE APPLIED TOWARDS THE PURCHASE OF OPEN SPACE LAND OFF OF CURTISVILLE ROAD AND PORTSMOUTH STREET, ALSO KNOWN AS WHISPERING HEIGHTS, AS MITIGATION FOR A NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES WETLANDS PERMIT; AND AUTHORIZING THE CONVEYANCE OF CONSERVATION RESTRICTIONS AND CONVENANTS ON A PORTION OF THE OPEN SPACE PROPERTY.

Page 2 of 2

WHEREAS, This appropriation is for a purpose not included in the FY2014 adopted budget, therefore Section 37 of the City Charter requires a two thirds vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of\$80,626
be and is hereby appropriated as follows:
General Capital Projects Fund
Community Development Department
Whispering Heights CIP #352 (2014WhsperingHts)\$80,626
- 2) Revenue for this purpose is available as follows:
General Capital Projects Fund
Community Development Department
Public Service of New Hampshire.....\$80,626
- 3) The City Manager is authorized to convey conservation restrictions and covenants in favor of the New Hampshire Department of Environmental Services, as required by the Aquatic Resource Mitigation Program.
- 4) These funds shall be expended under the direction of the City Manager.
- 5) This resolution shall take effect upon passage.



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Rebecca Hebert, Senior Planner

DATE: October 28, 2013

SUBJECT: Resolution accepting and appropriating the sum of \$80,626 from Public Service of New Hampshire to be applied towards the purchase of open space land off of Curtisville Road and Portsmouth Street, as mitigation for a New Hampshire Department of Environmental Services Wetlands Permit; and authorizing the conveyance of conservation restrictions and covenants on a portion of the open space property.

Recommendation

Set a public hearing for the December 9, 2013 City Council meeting, for the appropriation of the sum of \$80,626 from Public Service of New Hampshire (PSNH) to be applied to the purchase of open space land off of Curtisville Road and Portsmouth Street; and to authorize the conveyance of conservation restrictions and covenants on a portion of the property.

Background

PSNH is in the process of constructing a new switching station at the terminus of Farmwood Road. The project included 12,924 square feet of permanent wetlands impact and 29,321 square feet of temporary impact. PSNH also impacted approximately 6,600 square feet of wetlands in 2011 when the existing substation yard was enlarged. Due to the significant existing and proposed wetland impacts on the property, NHDES required compensatory mitigation for the issuance of the Wetlands Dredge and Fill Permit.

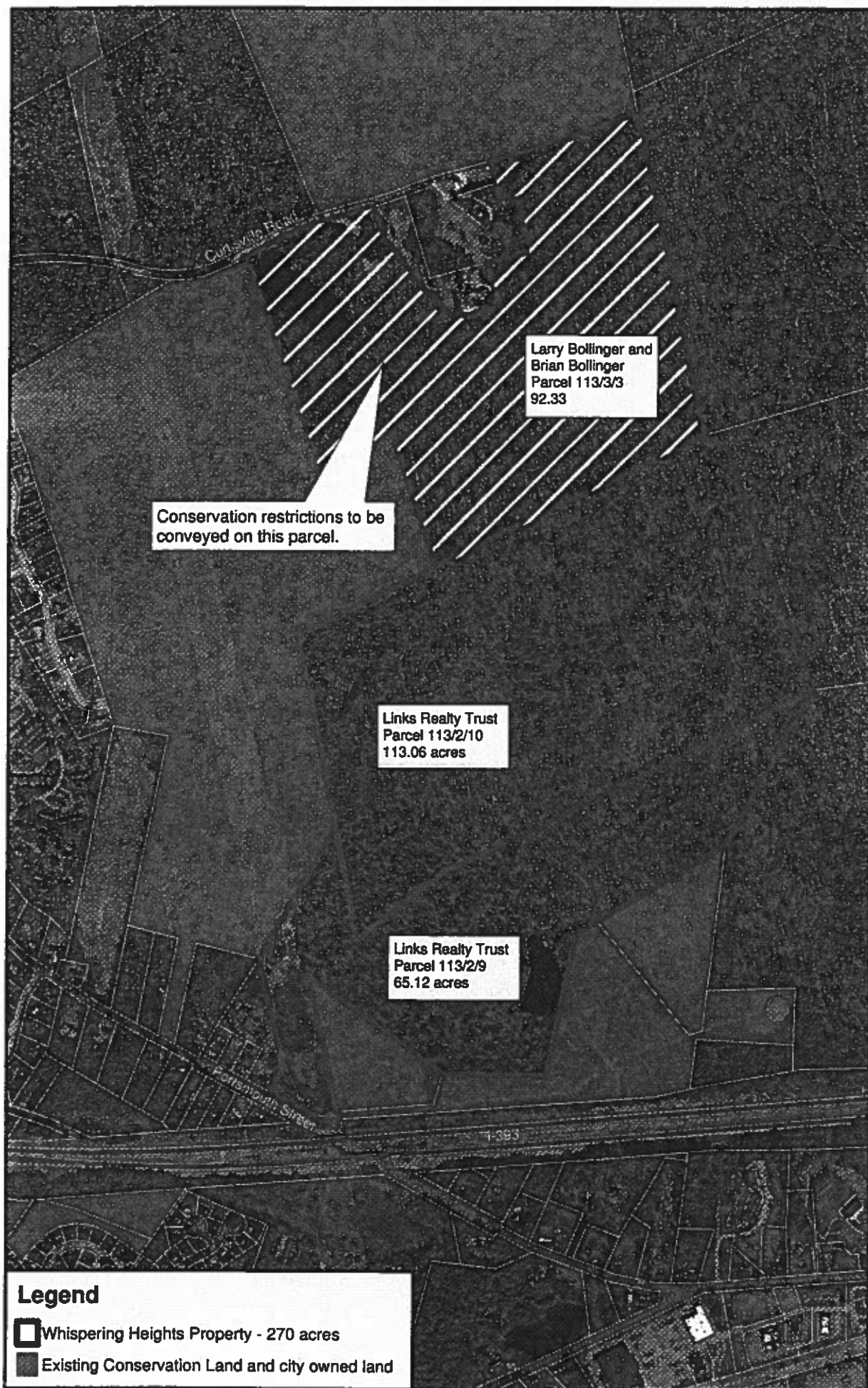
PSNH reviewed the wetland impacts and options for mitigation with the Conservation Commission. The Commission recommended that the project make a one-time payment to the City as a contribution towards the purchase of the Whispering Heights property. This one-time payment would be in lieu of making a contribution to the NHDES Aquatic Resource Mitigation (ARM) Fund, which is a statewide fund that accrues money from wetlands mitigation payments and in turn provides grants to communities for land protection and restoration. The \$80,626 represents the amount PSNH would have needed to contribute to the ARM Fund. The NHDES agreed to the mitigation proposal but requested that conservation restrictions and covenants be conveyed on a portion of the property, which is standard procedure for land protected as part of a wetlands mitigation proposal.

Discussion

The \$80,626 would be used to reduce the bond for the purchase of the Whispering Heights property. The City Council authorized the issuance of \$975,000 in bond and notes for the purchase of the land together with an additional \$50,000 from the Forestry Trust for the timber on property. With the acceptance of the mitigation payment, the bond amount would be reduced to \$894,374.

In exchange for the acceptance of the mitigation funds, conservation restrictions and covenants would be conveyed on a portion of the property. Whispering Heights is made up of three parcels of land containing approximately 270 acres. The restrictions would only apply to parcel 113-3-3, which includes approximately 92 acres and is accessed off of Curtisville Road. The parcel includes a large open water beaver pond and significant forested wetland areas. The restrictions would not be as comprehensive as a conservation easement, but would prohibit future development on the property and provide protection to the wetlands. The City would be able to manage the land for forestry purposes and outdoor recreation and the remaining 178 acres would remain unencumbered.

If the Council decides not to accept the money, the funds would be placed in the Aquatic Resource Mitigation Fund and the City could apply for money to assist with land protection projects in the future.





CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Gully Hill Conservation Easement Committee – Councilors Candace Bouchard, Jennifer Kretovic, Jan McClure, Fred Keach and Dan St. Hilaire

DATE: November 27, 2013

SUBJECT: Final Committee Report

Recommendation

Not to convey a conservation easement at this time and to maintain the land in its current agricultural use with the understanding that the City Council would need to discuss the use of the property again if the Bartlett family stops farming the land.

Background

In October 2010, the Conservation Commission proposed the conveyance of a conservation easement on 114 acres of farmland southerly of Gully Hill Road at the time the City purchased the remaining 45 acres of land from the Bartlett family. The City Council recommended in favor of acquiring the land but asked the Conservation Commission to return to the Council with a more detailed explanation of what restrictions would be imposed by the conservation easement.

The Commission returned to the City Council in July 2012, to discuss the conveyance of the conservation easement and the proposed restrictions on the property. The City Council tabled action on the conservation easement and agreed to establish a committee to review the conservation easement and the proposed restrictions with regards to how they would affect future uses of the land.

Discussion

The Gully Hill Conservation Easement Committee met on four occasions between May 2013 and October 2013. During this time the group discussed possible uses of property including protected agricultural land, community gardens, a passive public park, developed recreational area with playing fields and a festival space with bathrooms and parking facilities.

Members of the Conservation Commission also attended each of the meetings. The Commission's primary purpose for protecting the land was to preserve the prime agricultural soils and floodplain along the Merrimack River, while also allowing for passive recreational uses and trails.

Representatives from Creative Concord and the Greater Concord Chamber of Commerce also spoke with the Committee. They supported the current agricultural use of the property but asked the City to not

preclude the possibility of changing the use in the future. Their main interest in the land would be to build a public park and/or festival space, including the development of necessary infrastructure to support large events including parking, restrooms and utilities.

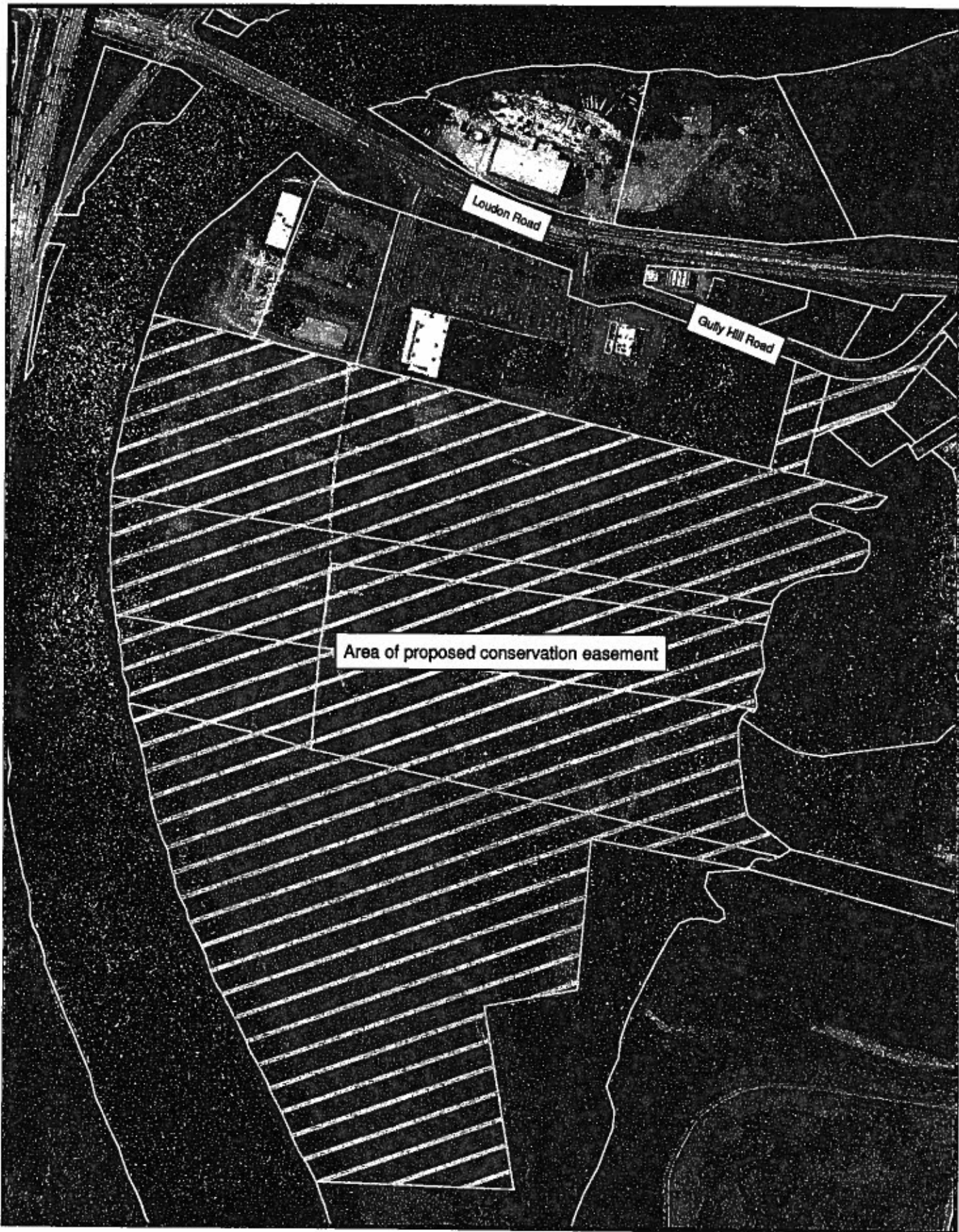
The Committee discussed the proposed conservation easement language and examined ways to make the easement more flexible if the land was to become a park in the future. Possible options included adding an amendment clause, establishing a term for the easement or expanding the permitted uses and activities.

While also evaluating possible changes to the conservation easement, the Committee reviewed the existing lease agreements with the City Solicitor. There are two leases on the property. The Bartlett family leases 42 acres and Green Gold Farm leases 27.3 acres within the 114 acre tract of land.

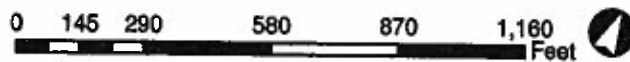
The lease with the Green Gold Farm expires in 2018 but includes the option to renew every five years, provided both parties wish to continue the lease. The lease with the Bartlett family expires in 2014 and also contains an option to renew every five years, but the City Solicitor determined that the lease with the Bartlett family cannot be terminated as long as the family continues to farm the property and the Bartletts want to continue to renew the lease. This leased area includes the parcel immediately adjacent to the shopping plaza. Although the Green Gold Farm lease may be terminated, the land is blocked by the fields leased by the Bartlett family.

The Committee also reviewed what restrictions were imposed on the property because the land was purchased with the Conservation Fund. The use of land purchased with this fund is restricted to uses listed in RSA 36-A which includes *"the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town."* The City could pursue creating a park along the river as long as the natural resources are protected, however this use could also be challenged if it was determined to not be in the best interest for the natural resources on the land. Any large scale development that would negatively impact the natural resources on the property would require the City to purchase the land back from the Conservation Fund. The Committee discussed the proposed Merrimack River Greenway Trail and agreed that this was an appropriate use for the land.

In October 2013, the group agreed to sunset the Committee because the current agricultural use cannot be terminated as long as a Bartlett family member is farming the land. The property is also conservation land restricted to uses consistent with RSA 36-A. As a result, the Committee's recommendation is not to convey a conservation easement at this time and to maintain the land in its current agricultural use with the understanding that the City Council would need to discuss the use of the property again if the Bartlett family stops farming the land.



Proposed conservation easement
114 acres, southerly of Gully Hill Road



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CITY OF CONCORD

In the year of our Lord two thousand and twelve

RESOLUTION RESOLUTION APPROVING THE GRANTING OF A CONSERVATION EASEMENT TO THE SOCIETY FOR THE PROTECTION OF NEW HAMPSHIRE FORESTS (SPNHF) ON APPROXIMATELY 114 ACRES OF LAND SOUTHERLY AND EASTERLY OF GULLY HILL ROAD, AS APPROVED BY THE CONSERVATION COMMISSION.

The City of Concord resolves as follows:

- WHEREAS,** on April 12, 2004, the City adopted the provisions of RSA 36-A re-establishing the Concord Conservation Commission with the power to acquire in the name of the City, subject to the approval of the local governing body, by gift, purchase, grant, bequest, devise, lease, or otherwise, the fee in such land or water rights, or any lesser interest, development right, easement, covenant, or other contractual right including conveyances with conditions, limitations or reversions, as may be necessary to acquire, maintain, improve, protect, or limit the future use of or otherwise conserve and properly utilize open spaces and other land and water areas within the City; and
- WHEREAS,** between 2007 – 2010 the City acquired approximately 114 acres southerly of Gully Hill Road including parcels 110/6/9, 110/6/10, 110/6/11, 110/6/12, 114/1/8, 114/1/3, 114/1/6 and 110/6/14 for open space purposes, with funds available in the Conservation Trust Fund; and
- WHEREAS,** this land includes agricultural land of statewide and local importance and is also located within the floodplain of the Merrimack River; and
- WHEREAS,** the property is leased to local farmers and is currently in agricultural use, the lease revenues will be used to assist maintenance of the parcel, or otherwise be placed in the Conservation Fund; and
- WHEREAS,** the Master Plan 2030 includes the following goals: "To preserve prime and significant agricultural soils for agricultural uses, and to encourage the retention and diversification of agricultural uses within the City"; and
- WHEREAS,** the Conservation Commission, under the provision of RSA 36-A, conducted a public hearing after which the Conservation Commission members voted unanimously in the affirmative to recommend the conveyance of a conservation easement in the name of the City of Concord to the SPNHF on the above-cited parcels, as a means of ensuring the permanent protection and stewardship of said parcels; and for which the Conservation Commission intends to pay the standard SPNHF one-time stewardship fee for the acceptance and long-term monitoring of the conservation easement in the amount of \$10,000, from the Conservation Trust Fund property management account, as appropriated in the Fiscal Year 2012 budget;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) This resolution shall be effective upon its passage.



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: CONCORD CONSERVATION COMMISSION

DATE: May 28, 2012

SUBJECT: Resolution approving the granting of a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road, as approved by the Conservation Commission.

Recommendation

Authorize the City Manager to grant a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road.

Background

In 2004, the Conservation Commission and the SPNHF began a dialogue about protecting the prime farmland south of Gully Hill Road which belonged to the Bartlett Family Trust, the Keith G. Richard Trust, and the Towle Special Trust. The preservation of the Bartlett dairy farm on Josiah Bartlett Road was also part of this discussion. SPNHF took the lead on discussions with the Bartletts about the family farm, while the Commission proceeded to contact the Bartletts, Keith Richard, and the Towles, regarding the possible acquisition of approximately 114 acres of land southerly of Gully Hill Road and northerly of Terrill Park. The land contains important agricultural soils, is located in the floodplain with extensive frontage along the Merrimack River and is within close proximity to downtown Concord. The Commission began negotiations with the property owners in 2007, and purchased the southerly 40 acres from Keith G. Richard Trust. Mr. Richard conditioned the sale of his land on a lease back to allow him to continue farming the property.

In 2007, the Towle Special Trust sold its property, which was an undivided half interest in the 29 acres at the northern edge of this area, to Jeffrey S. Larrabee, who approached the Commission in September 2008 about selling his interest in this parcel. In March of 2009, the City purchased the 29 acres from Mr. Larrabee and the Bartlett family, who each owned a half interest in the parcel. The tillable acreage was then leased back to the Bartlett family.

At that time the City also secured an option to purchase the balance of the Bartlett lands (45+/- acres) in the future. The Bartlett family is in its fourth generation of dairy farming in Concord on Josiah Bartlett

Road, and they also conditioned the future sale of the remaining 45 acres on the lease back of the agricultural land. In 2010, the City purchased the remaining 45 acres from the Bartlett family and entered into a long term lease with the Bartletts to allow them to continue farming the land.

The Conservation Commission held a public hearing on August 11, 2010, and voted unanimously to convey a conservation easement on the all of the city-owned open space land southerly of Gully Hill Road and to pay the stewardship fee of \$10,000 from funds available in the Conservation Trust Fund, to the SPNHF for the granting of the conservation easement. The \$10,000 stewardship fee and any closing costs would be paid for from the funds available on deposit in the Conservation Trust Funds, as appropriated for land protection projects in the fiscal year 2012 budget.

The City Council discussed the conveyance of the conservation easement during the public hearing in 2010 for the acquisition of the Bartlett property. The Council decided to authorize the purchase of the land but asked the Conservation Commission to work with SPNHF to develop a draft conservation easement that the Council would vote on at a later date.

Proposed Conservation Easement

The City now owns all of the agricultural/floodplain land southerly of Gully Hill Road and northerly of Terrill Park. This land was identified in the Master Plan as a priority area for protection due to its prime agricultural soils, substantial wetlands, valuable wildlife habitat, location within the floodplain, and the potential for trails and access to the river for outdoor recreation. Because the property is such an important natural and recreational resource for the City, the Commission agreed that it would benefit from the added level of protection that conservation easement would offer.

The conservation easement would ensure that the prime agricultural soils as well as the natural and recreational resources are protected in perpetuity. SPNHF would assume the responsibility of the land stewardship for the property. If the easement is conveyed, the City would pay a one-time stewardship fee of \$10,000 to SPNHF as a contribution towards the stewardship responsibilities. These responsibilities include annual monitoring to make sure the property is being managed in a way that is consistent with the terms of the easement. Conservation easements have been conveyed to SPNHF on the City-owned agricultural lands off of West Portsmouth Street and Locke Road. A fact sheet published by SPNHF with answers to commonly asked questions and concerns regarding conservation easements has been included in this report for your review.

The Commission has worked with SPNHF to develop a proposed conservation easement for the property. The easement includes the standard language that prohibits development and further subdivision of the property and restricts the use of the land for industrial and commercial purposes. The easement would permit agricultural, forestry, and passive non-motorized recreational uses and other uses that would not be detrimental to the conservation purposes of the easement. The easement also includes specific language to addresses the following areas in more detail:

- **Public Events** - The City may hold public events on the property. The event could include the installation of temporary shelters, tents, staging, utilities such as electric power, and provide for the parking of vehicles and the installation of temporary sanitation facilities such as chemical toilets. The easement restricts the length of any one event to 10 days.


- **Construction of Shared-Use Path** - The City may construct and maintain a paved 12-foot wide shared use path together with a boardwalk and associated drainage improvements within the easement area. The easement would restrict the location of the trail to an area between 250 feet and 50 feet from top of the bank of the Merrimack River at the time of construction.
- **Construction of Small Parking Area** - The City may construct a small parking area (8,000 sq. ft. or less) to support the recreational users of the property.
- **Construction of Recreational Amenities** - Trails, kiosks, docks, boardwalks and bridges may all be constructed on the property.
- **Buffer to the Merrimack River** - The easement provides for a 75-foot protective buffer to the Merrimack River. The natural vegetation existing within 75 feet of the top of the bank along the Merrimack River will need to remain undisturbed. The vegetation within the buffer can be thinned or pruned to open up scenic view of the river or to manage the health of the vegetation. The buffer can also be disturbed to accommodate the construction and maintenance of recreational trails.
- **Installation of Temporary Structures** - Agricultural or forestry related structures and temporary structures related to special events may be located within an area that is outside of the 250-foot shoreland setback and the 50 foot buffer to jurisdictional wetland areas (See attached map). The City may also permit the installation of temporary agricultural structures such as hoop houses, provided that the total impervious surface does not exceed 100,000 sq. ft. and that the impervious coverings be installed no earlier than October 15 of each year and removed no later than June 1.
- **Maintenance of Existing Roads** - The City would be able to continue to maintain, repair, improve, and use all roads which exist on the property today. New roads would need to be located outside the 50-foot wetland buffer and the 75-foot vegetative buffer to the Merrimack River at the time of construction.

Summary

The recommendation is to authorize the City Manager to grant conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road. The Conservation Commission will pay for the \$10,000 stewardship fee and any closing costs from the funds available on deposit in the Conservation Trust Funds, as appropriated for land protection projects in the fiscal year 2012 budget.



Proposed Conservation Easement
10/15/1987

 Proposed Easement Area, 114 acres southerly of Gully Hill Road

0 162.5 325 650 975 1,300 Feet



CONSERVATION EASEMENT

QUESTIONS AND ANSWERS

One of the best ways you, as landowner, can protect the important natural features of your land is to place a conservation easement on your property.

A conservation easement provides permanent protection from land use that could damage or destroy its scenic, recreational, ecological, and natural resources.

Each easement is drafted to reflect the natural resources of the land, the personal needs of the landowners, and the objectives of the organization or agency that holds the easement.



What is a conservation easement?

A conservation easement deed is a permanent, legally binding agreement between a landowner and a qualified conservation organization or public agency that restricts use of the land to protect its significant natural features. In New Hampshire this is authorized by RSA 477:45-47.

Who owns the land when a conservation easement is placed on a property?

As a landowner, you continue to own and have the right to manage your land while giving up the right to engage in certain intensive uses of the property. You will continue to be responsible for paying the local property taxes on the parcel.

Who can hold conservation easements?

According to New Hampshire state law, conservation easements can be held by a qualified non-profit conservation organizations or public agencies and municipalities able to ensure that the property is protected in perpetuity. Private groups such as the Forest Society, the NH Audubon Society, The Nature Conservancy, and local land trusts are equipped to receive and enforce conservation easements. Public agencies such as town conservation commissions, county conservation districts, the NH Department of Fish and Game and the NH Division of Forests and Lands also hold conservation easements.

What uses are permitted on conservation easement land?

Typically, conservation easements held by the Forest Society allow the landowner to continue to use the land for agriculture, forestry, non-commercial outdoor recreation, wildlife habitat management and all other uses that are compatible with the conservation goals for the property and not specifically prohibited by the easement terms.

What uses are prohibited on conservation easement land?

Conservation easements generally prohibit subdivision and development, commercial and industrial activities, except agriculture and forestry, mining and excavating, filling or disturbance of wetlands, and disposal of man-made waste or hazardous materials.

Can landowners request specific permitted uses on the property?

When you work out the details of the easement with the easement holder, you should try to anticipate as many future needs and possibilities for the land as possible. Specific exceptions may allow an additional house lot on the property or the right to build and maintain roads and buildings. Sometimes landowners put conservation easements on only a portions of their property reserving full development options for the balance of their land.

Does the easement grant any rights to the easement holder?

The conservation organization that holds the easement has the right to enter the property to monitor its condition and the obligation to enforce the easement, in court if necessary, to ensure that the terms are upheld and the natural resources are protected.

What is an executory interest?

An executory interest is a secondary or backup easement in the land held by another conservation organization. The executory interest holder is responsible for ensuring that the primary easement holder monitors the property and enforces the terms of the easement. If the primary holder fails to enforce the easement for any reason, the backup holder can take enforcement action to restore the property and can even take over the easement from the grantee. As a landowner you may choose which organization is the primary easement holder and the executory interest holder.

The Forest Society pioneered the use of conservation easements in New Hampshire in the early 1970's. Today the Forest Society is responsible for protecting more than one million acres throughout the state.

Our land agents are trained and experienced in crafting easements, in cooperation with landowners and their advisors. Please call us if you have any questions regarding conservation easements.



How are conservation easements monitored and enforced?

The Forest Society knows that the best way to prevent problems over conservation easements is to maintain a positive relationship and good communication with the landowners. The conservation organization that holds the easement has the authority and obligation to ensure that the natural resources are protected in perpetuity. Easement holders are responsible for regularly inspecting the site to make sure the property is maintained in compliance with the easement. If activities on the land violate the agreement, the easement holder may take action to halt the damaging activity.

Does granting a conservation easement give the public access to my property?

No, generally donated conservation easements do not automatically give the public any rights to enter or use protected property. Most easements let the landowner decide to allow public access. However, if an easement is purchased, guaranteed public access for pedestrian recreation may be required.

Do easements restrict my ability to sell, convey by will, or give my land in the future?

No, you may sell or convey the land to a different owner at any time at any price. Conservation easements run with the land forever, so all future owners will be required to follow the easement terms.

Will I be asked to donate money?

To help cover the costs of insuring your wishes for the future of your land, the Forest Society requests a donation to the Easement Stewardship Endowment. This money provides funds for monitoring the property and for any legal expenses that may be necessary to enforce the terms of the easement.

What costs are involved with easements?

Conservation easements may involve expenses for items such as legal fees, survey and appraisal costs or other professional services. The Forest Society may charge fees for the service of easement drafting and baseline documentation preparation.

Are there financial benefits to donating a conservation easement?

Yes, by donating a conservation easement you may benefit in several possible ways. Consult a qualified professional to find out how these possibilities apply in your personal situation.

Federal income taxes:

If you donate some or all of the value of the conservation easement to a qualified organization, you may be eligible to take a federal income tax deduction for the value of the charitable gift. To be deductible for federal income tax purposes the easement must meet certain standards established by the federal government.

Federal Estate Taxes:

When a conservation easement is placed on a property, it typically lowers the property's value for federal estate tax purposes and may decrease estate tax liability. Therefore, easements may help heirs avoid being forced to sell off land to pay estate taxes and enable land to stay in the family. Under certain situations, conservation easements can be granted after the death of the landowner and still provide estate tax benefits.

Federal Gift Taxes:

The IRS requires recipients to pay taxes on gifts over a certain value. If you want to give your land to your children without requiring them to pay taxes on your gift, you may need to give the land in installments to stay below the taxable value level. Conservation easements may help to reduce the value of your property, making it possible for you to give all of your land to your children more quickly.

Local Property Taxes:

Conservation easements usually reduce property value, which, in turn, may reduce property tax assessment. If your land is already enrolled in the Current Use Assessment Program, you would probably not see any further reduction in property taxes as the result of granting a conservation easement. If your land is not eligible for the Current Use Program because it is less than 10 acres, you may wish to apply for a Conservation Restriction Assessment and may see a reduction in your local property tax.

Resolution No.

CITY OF CONCORD

In year of our Lord two thousand thirteen

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10-35 4-39

RESOLUTION Amendment of the Official Map so as to establish the Mapped Lines of a Future Street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

The City of Concord resolves as follows:

- WHEREAS,** pursuant to enabling statutes, the City has established an Official Map as well as adopted an ordinance creating a process for mapping the lines of future streets; and
- WHEREAS,** mapping the lines of future streets reserves a corridor for a street to be constructed at a future time by restricting the issuance of building permits for buildings or structures within the mapped lines of future streets; and
- WHEREAS,** the adopted Master Plan 2030 recommends the creation of a roadway network to serve the southern Opportunity Corridor. The Opportunity Corridor Study and the 2030 Master Plan includes an extension of Storrs Street from the Intersection of Theatre Street and Storrs Street southerly under the Manchester Street Bridge to Gas Street, and then southerly to Langdon Avenue; and
- WHEREAS,** the City of Concord contributed over 1 million dollars in 1997-8 to the I-93 Exit 13 NH Department of Transportation improvement project to widen the Manchester Street Bridge to accommodate this planned roadway; and
- WHEREAS,** the Planning Board held a public hearing on December 19, 2012, after notifying the affected property owners on the planned new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue and accepted testimony, and
- WHEREAS,** the future street is intended to be constructed as an urban street to support the redevelopment of the southern Opportunity Corridor.
- WHEREAS,** the Planning Board voted unanimously to forward a request to the City Council that the Board be authorized pursuant to Section 16-3-6, Mapping of Future Streets, of the Code of Ordinances, to prepare and certify a plan of the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

CITY OF CONCORD

In year of our Lord two thousand thirteen

RESOLUTION Relative to the Establishment of the Mapped Lines of a Future Street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

Page 2

NOW, THEREFORE, BE IT RESOLVED by the City Council of Concord that:

- 1.) The Planning Board be, and hereby is authorized to prepare and certify a plan of the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.
- 2.) This resolution shall take effect upon its passage.



CITY OF CONCORD

120

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Stephen Henninger, Assistant City Planner

DATE: December 20, 2012

SUBJECT: Amendment to Mapped Lines of Future Streets – Storrs Street South

Recommendation

The Planning Board, after holding a public hearing on December 19, 2012, voted unanimously to forward the proposed revision of mapped lines of future streets to the City Council. The Board is requesting that the City Council direct the Planning Board to certify the mapped line of a future street pursuant to Article 16-3-6 Mapping of Future Streets, of the Code of Ordinances, and RSA 674:11, Amendments to Official Map, for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

Prior to directing the Planning Board to certify the mapped street, the City Council will need to hold its own public hearing, send notice of the hearing by certified mail "to all owners over whose lands the proposed streets will cross," and publish the hearing notice in the newspaper.

Please see the attached map showing the location of the proposed 50' wide mapped line of future streets extending from the intersection of Theatre Street and Storrs Street, southerly adjacent to the NH main line railroad line, underneath the Water Street Bridge to Gas Street, then southerly from Gas Street to Langdon Avenue.

Background

This new road extending through the old Boston and Maine railroad yards southerly to the South Concord Industrial park has been planned for many decades. The yards and the South Concord Industrial park have languished as an underused and deteriorating brownfields site since prior to the 1960's.

The area has been begun a turnaround and several new developments have been completed including a new maintenance facility and headquarters for Concord Coach (an inter-city

bus company), Evolution Rock (a fitness center and climbing gym), and renovations to the J & S Leasing property.

The construction of Concord Steam Power Plant and cogeneration facility southerly of Langdon Avenue is planned for construction in 2013.

The City facilitated the extension of this new road in 1998-9 by increasing the length of the Water Street Bridge as part of the I-93 Exit 13 reconstruction project to allow for one bay under the bridge for the NH Main Line Railroad and one-bay for the Storrs Street extension at a cost of 1.3 million dollars.

The City has acquired the rights to develop Langdon Avenue as a public street from South Main Street to the NH Main Line Railroad (B & M Rail Line). A small amount of additional right-of-way in front of the Concord Coach facility still needs to be secured. A recent condominium subdivision of the J& S Property has preserved a corridor for the future road north from Langdon Avenue.

Master Plan

The Planning Board in 1993, as part of the Year 2010 Master Plan Update, adopted a Future Transportation Plan showing the southerly extension of Storrs Street from Theatre Street (Chandler Street) to the vicinity of Allison Street and South Main Street.

In the "The South Concord Redevelopment Area Study – A Small Area Master Plan" adopted by the Planning Board in 1997, the current alignment shown on the attached plan was developed.

The Concord Opportunity Corridor Master Plan prepared in April of 2005 reaffirmed the location and alignment of the southerly extension of Storrs Street and the recommendations of the South Concord Redevelopment Area Study.

In the current Master Plan 2030, the Planning Board reaffirmed the location and purpose of the southerly extension of Storrs Street to facilitate the redevelopment within the southern segment of the Opportunity Corridor.

Analysis

The proposed new mapped street has been referred for decades as the southerly extension of Storrs Street. Based on E-911 mapping and addressing conventions, when this street is developed a new street name will need to be selected. In this report we will continue to identify this proposed street as the southerly extension of Storrs Street.

The southern extension of Storrs Street has a well-defined beginning, middle and end. The starting point at the intersection of Storrs Street and Theatre Street is anchored at an existing four way intersection, falls between two large industrial scale buildings, and is the

ideal location from a grade standpoint to connect back to Storrs Street. The Merrimack River bluffs along South Main Street are on average about 26' above the grade of the plain below the bluff. Langdon Avenue is located at a low point in the bluffs and has 5-6% slopes on both approaches on South Main Street and on Langdon Avenue. Other connecting points between the two locations would require significant grade changes and impacts to existing buildings. Full access at Gas Street will be a design consideration given the available right-of-way for Gas Street, grade of Gas Street at South Main Street, and site distance at the South Main Street/Gas Street intersection. The underpass designed specifically for the future road under the Water Street Bridge is the only feasible location for the street between South Main Street and the NH Main Line Railroad. This section of the NH Main Line Railroad has been designated as one of five high speed rail corridors in the country with service proposed from Boston to Montreal. New at-grade rail crossings of this line are unlikely to be approved.

The corridor could be completed in two independent phases, one section from Theatre Street to Gas Street, and the second section from Gas Street to Langdon Avenue. Improvements to Langdon Avenue and the intersection of Langdon Avenue and South Main Street will be needed to support redevelopment in the southern section.

The following properties would be affected by the proposed mapped line of future streets.

<u>Property Owner</u>	<u>Map/Lot Number</u>	<u>Address</u>
State of New Hampshire	35A-1-2	50 Storrs Street
Pan Am Railroad	B & M Railroad	Storrs Street
Energynorth North Natural Gas, Inc.	26-1-6	Gas Street
Cohen Properties of Concord, LLC	26-1-5	Gas Street
Automotive Supply Associates, Inc.	26-1-3	219-231- S. Main St
J & S Leasing General Partners	25B-1-19	287 South Main St.

There are no environmentally sensitive areas along the corridor.

For the extension of Storrs Street to be completed south of Gas Street a complete take would be required for parcel 26-1-5 owned by Cohen Properties of Concord, LLC. This 0.65 acre parcel has a total assessed value of \$87,600. No other building or structure is impacted.

The corridor is located in a Brownfield area; however recent development in this area has proceeded without major expenditures for the cleanup of either soil or ground water contamination. The Energynorth parcel (26-1-6) at Gas Street was the site of a coal-gasification plant and the source of coal tar contamination in the area. Liberty Gas, the successor to Energynorth, would be are responsible for any Brownfield remediation associated with this contamination which may be required due to construction of the new street.

Storrs Street Southern Extension Mapped Line of Future Street



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CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; Article 27-1, Housing Maintenance and Occupancy Code, Section 27-1-5, Amendments to the International Property Maintenance Code/2009.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; Article 27-1, Housing Maintenance and Occupancy Code, by amending Section 27-1-5, Amendments to the International Property Maintenance Code/2009, as follows:

Section 101 – General

Add new section 101.3.1 Licensed Trades as follows:

101.3.1 Licensed Trades: To further ensure the public health, safety and welfare, any new installations or major repairs in residential rental property to plumbing, mechanical or electrical work must be performed by State of NH licensed tradesperson who shall obtain the necessary permits for such work. The Code Official may require licensed tradesperson to correct non-compliances to plumbing, mechanical or electrical work performed by the property owner or his or her agent.

Section 102- Applicability

102.3 Application of other codes: Delete this section in its entirety and replace with the following:

102.3 Application of other codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the most recently adopted versions of the following codes: International Building Code, International Fuel Gas Code, International Mechanical Code, International Plumbing Code, NFPA 70, International Existing Building Code, NFPA 101 Life Safety Code, International Building Code, International Fuel Gas Code, International Mechanical and NFPA 70.

Nothing in this code shall be construed to cancel, modify or set aside any provision of the Municipal Code of Ordinances, Chapter 28.

Section 104- Duties and Powers of the Code Official

Add new section "104.3.1 Access by owner/operator/agent" as follows:

104.3.1 Access by owner/operator/agent: Every occupant of a structure or premises shall give the owner or operator thereof, or agent or employee, access to any part of such structure or its premises at reasonable times for the purpose of making such inspection, maintenance, repairs or alterations as are necessary to comply with the provisions of this code.

Section 202 – General Definitions

Under Section 202, General Definitions, add the following definitions:

Cooking Appliance: A stove containing an oven and cooking surface, or a stove top cooking surface and wall oven.

Weed(s): All grasses, annual plants and vegetation other than trees or shrubs or cultivated flowers and gardens.

Under Section 202, General Definitions, amend paragraph 7 of the definition of "Public Nuisance" as follows:

7. Any premises that is unsanitary, or that is littered with rubbish or garbage ~~or that has an uncontrolled growth of weeds;~~ or

Under Section 202, General Definitions, amend the definition of "Rooming House" as follows:

Rooming House: A detached dwelling unit containing sleeping accommodations for ~~individuals other than~~ **more than three (3) unrelated individuals other than members of the resident family** and having common kitchen and dining facilities.

Section 302 – Exterior Property Areas

302.4 Weeds: Delete this section in its entirety and replace with the following:

302.4 Weeds. Weeds on all exterior premises shall be maintained at a height that does not obstruct sight distance when entering or exiting a roadway or has the potential to create a fire hazard or public nuisance.

Section 307 – Handrails and Guardrails

307.1 General: Delete this section in its entirety and replace with the following:

307.1 General. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp, or other walking surface which is more than 30 inches above the floor or grade below shall have guards. Handrails shall not be less than 30 inches high or more than 42 inches high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 30 inches high above the floor of the landing, balcony, porch, deck of ramp or other walking surface.

Exception: Guards shall not be required where exempted by the more recently adopted building code.

Section 405 – Dwelling Units

405.1 Dwelling Unit: Amend paragraph 1 as follows:

1. The unit shall be provided with a kitchen sink, cooking appliance (a microwave is not considered a cooking appliance per section 403.3) ***with all components in safe, clean working condition***, and a clear working space of not less than 30 inches. Light and ventilation conforming to this code shall be provided.

Add the following as a new section:

Section 406 – Rooming Houses

406.1 A person shall not operate a rooming house, hotel or motel unless that person holds a valid rooming house permit per Article 27-1-3 of the City of Concord Code of Ordinances.

406.2 A detached dwelling housing three (3) or more unrelated individuals other than members of the resident family is classified as a rooming house and is subject to an annual inspection.

Section 503 – Toilet Rooms

503.3 Floor surface: Amend this section as follows:

503.3 Floor surface. In ~~other than~~ dwelling units, every toilet room floor shall be maintained to be a smooth, hard, non-absorbent surface to permit such flooring to be easily kept in a clean and sanitary condition.

Section 605 – Electrical Equipment

Add new sections "605.4, 605.5, 605.6, 605.7 and 605.8" as follows:

605.4 Branch circuits in buildings with more than one occupancy. Branch circuits in each dwelling unit shall supply only loads within that dwelling.

605.5 Common area branch circuits with more than one occupancy. Branch circuits installed for the purpose of lighting, central alarm, signal, communications, or other purposes for public or common areas of a two-family dwelling, a multi-family dwelling, or a multi-occupancy building shall not be supplied from equipment that supplies an individual dwelling unit or tenant space.

605.6 Identification. Each circuit in an electrical panel is required to be identified as to what area of the building that circuit supplies power.

605.7 Occupancy. Each occupant shall have ready access to all overcurrent devices protecting the conductors supplying that occupancy.

Exception: Where electrical service and electrical maintenance are provided by the building management and where these are under continuous building management supervision, the service overcurrent devices and feeder overcurrent devices supplying more than one occupancy shall be permitted to be accessible only to authorized management personnel in multiple-occupancy building and guest rooms/guest suites.

605.8 Unused openings. Unused openings for circuit breakers and switches shall be closed using identified closures or other approved means that provide protection substantially equivalent to the wall of the enclosure.

Section 702 – Fire Protection Systems

704.2 Smoke alarms: Amend this section as follows:

704.2 Smoke alarms. ~~The minimum standard pursuant to the City Housing Code, Article 27 of the Municipal code of Ordinances and a July 1, 1999 amendment to the State of NH Smoke Detector Law Rules (RSA 153:10-a) requires that~~ Existing battery powered smoke detectors located within single family rental housing and multi-family (two or more dwelling units) housing, must be replaced with a hard wired*, electrically powered battery back-up smoke detectors, which incorporate a "false alarm silencing" feature. The electrically powered smoke detector(s) must be installed by a New Hampshire licensed master electrician. An electrical permit must be obtained prior to installation. This code standard applied to the installation of smoke detection where none were previously provided ~~but~~ *or additional units* are required.

****Remote Smoke Detectors. In existing buildings, wireless remote, battery-back up smoke detectors may be installed. Installation must be performed by a State of NH licensed electrician.***

SECTION II: This ordinance shall take effect upon its passage.



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Michael Santa, CBO, Code Administrator

DATE: July 16, 2013

SUBJECT: Updating of the City's Housing Code

Recommendation

Accept this report recommending that the City Council amend the Code of Ordinances, Chapter 27, Housing Maintenance and Occupancy Code.

Background

The current Code of Ordinances, Chapter 27, Housing Maintenance and Occupancy Code was last updated in March of 2011. The Housing Maintenance and Occupancy Code is based on the 2009 International Property Maintenance Code. Staff is proposing amendments to the Housing and Maintenance Occupancy Code because recent State of New Hampshire changes to the smoke detector and carbon monoxide requirements in residential structures has created a conflict between standards. Staff is also proposing other amendments to the Housing and Maintenance Occupancy Code to provide clarification regarding the requirements of certain sections.

Discussion

The City's Housing Maintenance and Occupancy Code was last updated in 2011. Since the Housing Maintenance and Occupancy Code is specifically tailored to the City of Concord, situations are encountered that occasionally require the amending of the code. The proposed amendments have been written to provide consensus between State and local law, as well as to provide clarification in sections of the code to prevent any ambiguities about the requirements.

cc: Thomas J. Aspell, City Manager
Carlos Baia, Deputy City Manager, Development
Gloria McPherson, City Planner
Craig Walker, Zoning Administrator
Sean Toomey, Deputy Fire Chief

Proposed changes to Housing Maintenance and Occupancy Code 2012

(Red font = additions to code)
(Deletions)

101.3.1 Licensed Trades: To further ensure the public health, safety and welfare, any new installations or major repairs in residential rental property to plumbing, mechanical or electrical, work must be performed by State of NH licensed tradesmen who shall obtain the necessary permits for such work. The Code Official may require a licensed tradesman to correct non-compliances to plumbing, mechanical or electrical work performed by the property owner or his agent.

104.3.1 Access by owner/operator/agent: Every occupant of a structure or premises shall give the owner or operator thereof, or agent or employee, access to any part of such structure or its premises at reasonable times for the purpose of making such inspection, maintenance, repairs or alterations as are necessary to comply with the provisions of this code.

704.2 Smoke alarms. ~~The minimum standard pursuant to the City Housing Code, Article 27 of the Municipal Code of Ordinances and a July 1, 1999 amendment to the State of NH Smoke Detector Law Rules (RSA 153:10-a) requires that~~ Existing battery powered smoke detectors located within single family rental housing and multi-family (two or more dwelling units) housing, must be replaced with hard wired*, electrically powered battery back-up smoke detectors, which incorporate a "false alarm silencing" feature. The electrically powered smoke detector(s) must be installed by a New Hampshire licensed master electrician. An electrical permit must be obtained prior to installation. This code standard applies to the installation of smoke detection where none were previously provided ~~but~~ or additional units are required.

***Remote Smoke Detectors.** In existing buildings, wireless remote, battery-back up smoke detectors may be installed. Installation must be performed by a State of NH licensed electrician.

102.3 Application of other codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the most recently adopted versions of the following codes: International Building Code, International Fuel Gas Code, International Mechanical Code, International Plumbing Code, NFPA 70, International Existing Building Code, NFPA 101 Life Safety Code, International Building Code, International Fuel Gas Code, International Mechanical and NFPA 70. Nothing in this code shall be construed to cancel, modify or set aside any provision of the Municipal Code of Ordinances, Chapter 28.

~~**302.4 Weeds.** All premises and exterior property shall be maintained free from weeds or plant growth in excess of ten (10) inches in height. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this code term shall not include cultivated flowers and gardens.~~

~~Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.~~

Weeds on all exterior premises shall be maintained at a height that does not obstruct sight distance when entering or exiting a roadway or has the potential to create a fire hazard.

SECTION 202 - GENERAL DEFINITIONS

Public Nuisance: Includes, but is not limited to, the following:

7. Any premises that is unsanitary, or that is littered with rubbish or garbage ~~or that has an uncontrolled growth of weeds;~~ or

Rooming House: A detached dwelling unit containing sleeping accommodations for ~~individuals other than~~ more than three (3) unrelated

individuals ~~other than members of the resident family~~ and having common kitchen and dining facilities.

Weeds: All grasses, annual plants and vegetation, other than trees or shrubs or cultivated flowers and gardens.

SECTION 406 - ROOMING HOUSES

406.1 A person shall not operate a rooming house, hotel or motel unless that person holds a valid rooming house permit per Article 27-1-3 of the City of Concord Code of Ordinances.

406.2 A detached dwelling housing three (3) or more unrelated individuals other than members of the resident family is classified as a rooming house and is subject to an annual inspection.

Section 307 - Handrails and Guardrails

307.1 General. ~~Handrails and guardrails in residential occupancies shall comply with the minimum standards established by the appropriate of the most recently adopted version of NFPA 101 Life Safety Code.~~ Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches above the floor or grade below shall have guards. Handrails shall not be less than 30 inches high or more than 42 inches high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards not less than 30 inches high above the floor of the landing, balcony, porch, deck or ramp or other walking surface.

Exception: Guards shall not be required where exempted by the most recently adopted building code.

Under Chapter 6 Mechanical & Electrical Requirements:

605.4 Branch circuits in buildings with more than one occupancy. Branch circuits in each dwelling unit shall supply only loads within that dwelling unit.

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October 17, 2013
Approved Meeting Minutes
Beaver Meadow Golf Advisory Committee

Members Present:

Chris Mulleavey, Chair
Jennifer Kretovic
Dick Holden

Mark Coen
Charles Vanasdalan
David Croft
Roger Jobin
Bob Norton
Fran Hunt
Bernard "Sid" Chase
Julie Donlon

Members Absent:

Vera Buck
David Gill
Bob Vachon
Jim Marshall
Bill Veroneau

Others Attending:

Martha Hoffman

A call to Order

5 Minutes of Public Input

Martha's request that playing privileges be granted to those reaching 90 years of age has been approved by City Council.

Martha gives Sid the required written request. In view of the fact that it won't take effect until 2014, Jennifer, on behalf of The Advisory Committee, presents Martha a gift certificate good for a green fee.

Chris asks if there is a motion to approve the Draft minutes from the September 14, 2013 meeting or any questions about the minutes

Bob moves approval of the minutes from the September 19, 2013 Meeting.

Jennifer seconds the motion.

Motion Carries 8-0

Course Update

Sid recently fertilized tees and gave extra fertilizer to the weak fairways affected by poor weather this summer.

Drainage work to start soon on 14 and 16.

Finances

FY13 ended on a positive note, still no hard number for end of year but we are definitely in the black

FY14 also trending positive

Julie is asked if the increased Green Fees are due to the flexibility we now have in our rates, the ability to react to the market

Julie says we are busier than what is usual at other places

Sid notes a lot of new faces

Mark is impressed with the number of people playing

Chris asks how the Pro Shop is doing

Julie says we have not reached her goal of \$100,000, but doing well. She is not sure what Advisory's goal was.

Chris says Advisory did not set expectations

Julie adds we are making good margins

Sid, Staff set expectations of \$95,000

Mark notes the importance of notifying and reminding the Golfers that their Pro Shop Credit must be used by year-end (Season End).

Roger asks that the Pond edges be maintained so that people can walk around the pond.

5 Year Plan

Should start to review and revisit plan, it is a yearly task

What have we accomplished?

Where are we going?

Dick asks about beautifying Tee boxes, # 6 in particular

Some improvements have been made 6 has had little work done to it

The group discusses 15 tee box, amenity placement, walking, riding routing

Why OB on left of 15, property line?

Sid maintained what Ed always had, OB to speed up play.

New Business

Bob Norton suggests reconvening the Handicap Committee.

A lot of Players Handicaps are inaccurate

A Committee of volunteers needs to be formed

Chuck offers to serve on the Committee

Jennifer says women would be willing to participate

Committee needs to be made up of non-staff

Julie to lead or participate?

Initially, Committee could just compare Rounds Played versus Rounds

Posted

Bob feels Julie should draft Committee set up

Advisory needs to support the Handicap Committee

Meeting Dates

Bob would like the Committee to go back to meeting the 2nd Thursda of each month so Committee members can put it on their calendars. If we are not to meet the following second Thursday it should be announced at the current meeting.

Without action the group agrees

Outing Appreciation Day

October 23rd, 10 AM, Advisory is reminded they are invited to participate

Chris asks if there is a motion to adjourn.

Chuck so Moves.

Dave Seconds,

Motion Carries. 8-0

Meeting is set for November 14, 2013

7:30 AM

Beaver Meadow Clubhouse

Agenda:

Public Input

Approval of Minutes

Old Business

Meeting Adjourned.

**Minutes of Concord Community TV
Board of Directors Meeting October 22, 2013**

Agenda Items:

1. **Call to order:** Present: Tonya Rochette (Chair), David Murdo (Vice Chair), Jack Dunn, Michael O'Meara, Julia Freeman-Woolpert, Kim Murdoch, Glen Matthews, Jessica Fogg, Doris Ballard (Executive Director), Chris Gentry (Staff)
2. **Determination of Quorum:** At 6:34pm, there being 8 voting members present, it was determined that a quorum existed.
3. **Minutes of August meeting:** (no meeting held in September) Motion to accept minutes by David Murdo, seconded by Tonya Rochette and approved unanimously.
4. **Public Comments:** N/A
5. **Welcome:** Jack Dunn, Concord School District Representative (replacing Larry Prince). Glenn Matthews, Nominee for Board of Directors
6. **Treasurer's Report:** See written reports. Highlights: *"What's Happening at the Audi"* has been underwritten by UPS and Nadeau's. (\$500 respectively)
7. **Reports of Committees:**
 - a. **Board Development, By-Laws & Nominating:**
Glenn Matthews invited to join Board of Directors. Motion to approve by Michael O'Meara, seconded by Julia Freeman-Woolpert and approved unanimously.
 - b. **Capital Improvements:** Chris Gentry reported on equipment purchases. Working on getting bids for new cameras. Will bring info to November board meeting.
 - c. **Finance:** Audit update – will be completed by next meeting.
 - d. **Outreach and Development:** See written report. Next meeting will start ramping up for Concord On Air.

- e. **Personnel:** Surveys went out to staff, volunteers and BODs regarding ED's performance review. BOD to review prior to November meeting.

8. **Staff Report:** See written reports

9. **Unfinished Business:** Doris to meet with Tom Aspell and Jack Dunn regarding contract with Concord High School, which is up in November 2013. City Council to vote in November to extend contract for 2 years to correspond with the franchise fee negotiation.

10. **New Business:**

- a. **Junior Representative on board:** Lindsay Irwin (winner of Junior Host for Concord on Air) and Ryan Sweatt were suggestions. Doris to invite both to next meeting.
- b. **Report on theft at Heights Community Center:** Nothing confidential was compromised, discussed back up procedures with staff and alarm system with David Gill. Receiving \$2867 from insurance company for software and computer.
- c. **New school policy:** Visitors to sign in front office before 3pm.

11. **Adjournment:** 7:27pm Board entered into Executive Session

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MINUTES

Fiscal Policy Advisory Committee
October 24, 2013 4:30-6:00 PM
Second Floor Conference Room

In Attendance: Chairman – Chairman Bennett; Mayor Pro-Tem St. Hilaire, City Councilors – Mark Coen, Fred Keach, Jan McClure and Candace White Bouchard; City Staff – Tom Aspell, City Manager; Brian LeBrun, Deputy City Manager-Finance; Katie Graff, Assistant Finance Director; Bob McManus, OMB Director; Matt Walsh, Director of Redevelopment, Downtown Services and Special Projects; and Jim Kennedy, City Solicitor

Excused: Mayor Bouley and Councilor Keith Nyhan

- 1) **Approval of August 15, 2013 Meeting Minutes:** Chairman Bennett called the meeting to order at 4:33 PM and requested a motion to approve the minutes of the August 15, 2013 meeting. **Councilor McClure moved to accept the minutes, seconded by Councilor Coen. The minutes were unanimously approved as presented.**
- 2) **Non Public** – Councilor McClure moved to go into non-public session under RSA 91-A:3, II(e). Councilor Bouchard seconded the motion, the motion was unanimously approved. The committee came out of non-public at 5:10 pm and voted to seal the minutes.
- 3) **Development in Whitney Road area**– Matt Walsh, Director of Redevelopment, Downtown Services and Special Projects presented the FPAC with a plan on redevelopment of the area around Whitney Road. His discussion involved the potential use of a TIF to pay for improvements so that the City may encourage development in this area. Mr. Walsh and City Manager Aspell were seeking direction from FPAC as to whether they should present the TIF alternative to the City Council and proceed with working through the TIF approval process. After a presentation of the site, costs and specifics of funding the TIF, and potential timelines for development, the committee did not recommend moving forward with a TIF plan at this time.
- 4) **Quarterly Financial Statements** for period ending September 30, 2013. Deputy City Manager LeBrun presented the quarterly financial statements which represents 25% of the year so far. There are several revenue lines that are ahead of budget to date:
 - a. Primex W/C holiday premium \$327,700
 - b. Police Special Duty Services and Cruiser Rentals (somewhat offset by Overtime)
 - c. Building Permit Revenues almost \$200,000 ahead of FY13 and 60% collected YTD

Expenses are mostly on track at this time but it is anticipated that the Assessing Professional and Technical Services line will be well overspent this year considering all of the appeals they are dealing with.

Enterprise funds – The Golf fund is doing better than expected, both revenues and expenses are up and the fund overall is ahead of 2013 by \$16,300.

- 5) **Succession planning** – City Manager Aspell discussed succession planning for the Library. With an anticipated vacancy after January 1st it is in the best interest of the Library to make changes to the following Librarian positions: Adult Services, Technical Services, Reference and Children's Reference. The plan is to replace the Reference Librarian position (to be vacated due to a retirement) with an Adult Services Manager position, and replace the Adult and Technical Services Manager position (currently filled) with a Technical Services position. The financial net result is a small savings over the next several years. These changes will allow the Library to be better positioned organizationally for the future. Understanding that these types of changes typically occur during the annual budget process, moving forward with these changes now versus waiting for the next budget will maintain staffing at the library and eliminate holding a position open for a long period of time. The committee agreed with Tom's recommendation to proceed with these proposed changes now and bring the necessary Schedule D changes to the Council for approval in the next few months.
- 6) **Adjournment** - A motion was made by Councilor Bouchard to adjourn, seconded by Councilor McClure, and a unanimous vote brought the meeting to an end at 5:50 PM.

Respectfully submitted,

Brian LeBrun
Deputy City Manager – Finance

**City of Concord Recreation and Parks Advisory Committee
Meeting Minutes from October 24, 2013**

12114

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Attendees:

Committee Members: Chair Mary Miller, Glenn Mathews, Jamie Bryant, Lauren Fielder, Chiara Dolcino, Marilyn Anne Fraser, Althea Barton.

Staff Members: Parks and Recreation Director David Gill and Recreation Supervisor Laura Bryant .

Meeting was called to order at 5:00 pm by RPAC Chair, Mary Miller.

Meeting minutes approval. Motion by Marilyn, seconded by Glen. Approved by all.

New Business

1, Reviewed City Ordinance for the Committee. Mary Miller asked who the representatives were from the City School District and the Merrimack Valley School District. David Gill indicated there has not been an active member for both schools in several years. He indicated he will discuss with the City Manager on best way to request members for these schools. Mary Miller asked if the Department had an update mission statement. David mentioned there is one however, has not been updated in several years.

MISSION

The Parks and Recreation Department is responsible for maintaining the City's parks, cemeteries, and the Beaver Meadow Golf Course. The Department also provides a diversified program of year-round activities for people of all ages and abilities. Services are promoted through an extensive public awareness program. These services are provided in the most cost effective method possible. Facility usage, staff resources and program development is coordinated to avoid duplication while still responding positively to the requests and needs of the public. In addition, community collaboration is fostered by bridging socio-economic and geographic gaps in the community, thereby improving the quality of life for Concord residents.

2. Review Donations received this past month. David Gill passed out a copy of the donation report that will be presented at the October City Council meeting. There was a total of \$10,487.38 in donations.

Updates from Department staff:

Parks: David Gill provided an update on the parks. The new parking lot at Memorial Field is finished and planning for the upgrades to the press box should begin this winter as long as prices come in within budget. Also the goal is to go to the planning board in December for approval of the new Skate House at White Park.

New Community Center Planning: David Gill gave an update on RFP for the design of the new Community Center at Dame School. Staff is working on it now and should be ready to go out by early December. Discussion took place around advertising rooms for rent in the new building. David Gill indicated they will be creating posters to place around the community and updating information on their web site and facebook page.

Meeting adjourned at 6:10 pm

David Gill

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17A

Concord Public Library Trustee Meeting

November 4, 2013

-D-R-A-F-T-

Present: Marian Akey, Jeremy Clemans, Megan De Vorse, Inez McDermott, Elizabeth Mulholland, Mary Beth Robinson, Lisa Sands, and Library Director Patricia Immen.

The meeting was called to order at 7:06 p.m.

The minutes of the October 7, 2013 meeting were approved.

Pam Stauffacher, Children's and Branch Services Manager, was unable to report on Children's Services due to illness, and will reschedule.

Library Director's Report

- New children's PlaySpace has opened in the Children's Room.
- New volunteers have begun to come on board, including a new volunteer for the ongoing book sale.
- A bookcase has been placed at the Heights Community Center and will soon be filled with books that are free to take and enjoy.
- Credit cards are now being accepted.
- Concord Reads Committee is discussing plans for the next Concord Reads program, including pushing the program out until spring of 2015, which would allow the events to match the school year.
- The 21st Century group from Rundlett Middle School has visited the library a few times, and taken part in activities, as well as being introduced to the library and its services.
- October circulation and traffic statistics were reviewed.

CPL Foundation Update:

- The business of the last meeting was reported, and the agenda for the next meeting was discussed.

Old Business:

- The book sale continues to do very well, and has also been donating books to various places such as the senior center, the House of Corrections, the Friendly Kitchen, and other organizations.
- NH Employment Security building - it appears the council is still negotiating with the developer.
- The future of the Tannery site has become unclear, so it is uncertain as to whether the Penacook Branch will find a new home on that site and will remain so until a new developer is found.
- Nothing certain is being done at the Community Center, but money has been allocated in the budget to develop a renovation plan, and there continues to be support for and interest in a library presence.
- The trustee opening was discussed.

A motion to adjourn was made at approximately 8:30 p.m.

The next meeting is December 2, 2013.

Respectfully submitted,
Elizabeth Mulholland, Secretary



Engineering Services Division

12/17/13
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Traffic Operations Committee

Meeting Minutes – November 19, 2013

Attendees: Rob Mack, PE, PTOE, Engineering Services
Ed Roberge, PE, Engineering Services
Steve Henninger, Planning Division
Jim Major, General Services
Greg Taylor, Police Department
Eric Crane, Police Department
Rick Wollert, Fire Department
Dick Lemieux, TPAC Chair

A. Regular Discussion Items

- 1) Overview of city-wide accident data, including prior-month accident summary and discussion of select accident locations, circumstances and potential action.

DISCUSSION / ACTIONS: Traffic accident data for September 2013 was reviewed. There were 102 reportable accidents in October 2013. This compares with 127 and 94 reportable accidents in October 2012 and 2011, respectively. 20 accidents resulted in total of 24 people injured, 3 of which occurred on Loudon Road. There were no fatalities.

There were two accidents involving pedestrians: two pedestrians aged 77 and 83 years crossing Green Street in the crosswalk in front of City Hall (with temporary construction barriers in front of City Hall) and being struck by a vehicle travelling southbound on Green Street (injuries, driver at fault); and a pedestrian aged 5 years running around the Market Basket parking lot and being struck by a vehicle backing out of a parking space (minor injury, pedestrian at fault).

There were two accidents involving bicyclists: a bicyclist aged 27 years traveling southbound along S. Main Street just south of Fayette Street (near # 32) and being struck by a vehicle backing out of an angled parking space (minor injury, driver at fault, no helmet worn); and a bicyclist aged 8 years riding eastbound along Loudon Road in the grass in front of Morning Star Apartments and being struck by a vehicle exiting the apartment complex driveway (minor injury, bicyclist at fault, night conditions and dark clothing worn).

A discussion of city-wide traffic enforcement and education efforts was led by Officer Eric Crane. The discussion focused on major intersections along Loudon Road and N. Main Street. An enforcement challenge at some intersections was difficulty in finding a place near the intersection that was effective in allowing observation as well as prompt response to potential traffic violations. Access to a pedestrian push button at the Loudon/East Side intersection was also discussed and will be further investigated by Engineering and Fire Alarm.

- 2) City Council meeting update.

DISCUSSION / ACTIONS: At its November 12, 2013 meeting, City Council accepted the report on the proposed Knight Street parking ordinance change and set a public hearing for December 9, 2013.

3) Transportation Policy Advisory Committee (TPAC) update.

DISCUSSION / ACTIONS: TPAC's October 24, 2013 meeting included review and approval of TPAC's Accomplishment document, as well as a follow-up discussion of the Langley Parkway Phase 3 public information meetings of October 8 and 10, 2013.

B. On-going Discussion and Action Items.

1) Referral from City Council requesting an examination of traffic performance at the Regional Drive/Chenell Drive Intersection (Council: 08/12/13).

DISCUSSION / ACTIONS: Further discussion of this item was deferred pending a study currently being conducted by Engineering.

C. New Discussion and Action Items

1) Request from the Community Loan Fund to implement an exclusive pedestrian crossing phase at the Pleasant/State Intersection (Police: 11/10/13).

DISCUSSION / ACTIONS: At issue is a concern by staff at the Community Loan Fund (office at 7 Wall Street) with pedestrian safety at the Pleasant/State intersection following minor injury that occurred in a crash involving one of their employees while using the crosswalk. Requested was increased enforcement of drivers' yielding to pedestrians and consideration of making an exclusive pedestrian phase at the intersection. An identical request was submitted to Engineering by Riverbend Community Mental Health last year and considered by TOC in its March 2013 meeting.

The intersection signal control provides for concurrent pedestrian crossing at the same time as parallel traffic movement, similar to all signals along the N. State Street corridor from Pleasant Street to Centre Street. Officer Crane reported that CPD performed multiple enforcement details at the intersection in response to the request. He reported that no negative issues were observed at the intersection regarding traffic not appropriately yielding to pedestrians. Rob Mack summarized the engineering study of the intersection pursuant to last year's similar inquiry, with finding that the traffic signal operation with concurrent pedestrian crossing was both appropriate and safe. Pedestrian crash data city-wide does not indicate a substantial difference between exclusive and concurrent pedestrian crossings at signalized intersections. Furthermore, the option of converting this signal operation to an exclusive crossing was found to be problematic as it would: increase traffic delay and contribute to longer traffic queuing extending through nearby signalized intersections; increase pedestrian crossing delay and potential disregard for the pedestrian signals; and be inconsistent with efforts to provide uniform pedestrian crossing operation at other nearby signals in the downtown (N. State Street corridor and the planned Main/Pleasant Intersection).

TOC members reiterated their prior finding that the current intersection operation was reasonable. It was suggested that installation of countdown pedestrian signals might enhance pedestrian crossing operation as has been initiated at intersections along Main Street. An upgrade of signal equipment at the Pleasant/State intersection is programmed in FY 2018 under CIP 283. Staff will investigate if an interim upgrade of the pedestrian signal heads here to the new countdown-type is possible.

- 2) **Request from the resident at #7 Sylvester Street to install a new street light on Sylvester Street between Marjerie Street and Gallen Drive (Engineering: 11/15/13).**

DISCUSSION / ACTIONS: At issue is a request to install a new street light on Sylvester Street about midway between the Marjerie Street and Gallen Drive Intersections. The resident's concern is darker street conditions near his property due to the tree canopy along the south side of the street next to the cemetery.

TOC considered the locations of existing of street lights along Sylvester Street as well as the neighborhood area to the north. Streets lights are generally located at intersections only, with intersections being spaced at roughly 250 to 500 ft. The Sylvester Street intersections of Marjerie Street and Gallen Drive are approximately 400 ft apart. It was noted that there is a walk-to-school route through the neighborhood, including along Sylvester Street, but school walking hours are generally during daylight conditions. TOC members could not find a compelling reason to support a new street light at this location.

D. Open Discussion Items

- 1) **Staff response to miscellaneous inquiries (refer to correspondence in agenda packet).**

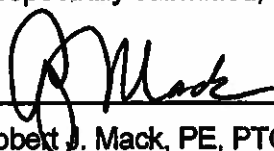
DISCUSSION / ACTIONS: None.

- 2) **Concord School District request for crosswalks at the Rumford/Warren Intersection.**

DISCUSSION / ACTIONS: Rob Mack reported that Terry Crotty of Concord School District asked Engineering earlier this month if crosswalks and/or multi-way stop signs could be installed at the intersection to better facilitate school crossings of Warren Street. There had been crosswalks to cross Rumford Street, but none to cross Warren Street, apparently due to the walk-to-school routes at the former Kimball School. The new school walking paths now provide for a few crossings of Warren Street at that intersection. There is a crossing guard there to assist with that crossing, but there are no painted crosswalks to cross Warren Street. The option of multi-way stop signs was felt inappropriate as it would fall short of meeting warrants and is not relevant for school crossings as there is a crossing guard there.

Engineering, Planning and General Services staff concurred with boxing in the intersection with crosswalks. Adding the crosswalks would be consistent with the recent Safe Routes to School recommendation at this location, would add visual identity of the crossings to approaching drivers and would assist the crossing guard in guiding crossers to the appropriate and safest crossing. Terry Crotty felt that adding the two crosswalks would go far in addressing crossing concerns at this location that have come up in the past. The two crosswalks were painted by General Services last week.

Respectfully submitted,



Robert J. Mack, PE, PTOE, Traffic Engineer
Chair, Traffic Operations Committee

***The next Traffic Operations Committee meeting will be held on
Tuesday, December 17, 2013 @ 12:00 PM in the 2ND Floor Conference Room.***

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Catherine A. Yeager
82 Little Pond Road
Concord, NH 03301

(603) 224-0346

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November 1, 2013

Concord City Councilors
City Hall
35 Green Street
Concord, NH 03301

RE: Loudon Road / Three Lanes

Dear Councilors:

Every time I see an article about changing Loudon Road to 3 lanes, I question whether or not that is actually an improvement. I realize that, with 4 lanes, drivers needing to make left turns tempt other drivers to go around them risking cutting off another driver or they neglect to go around them leading to rear ending stopped vehicles. I am not convinced that a middle turning lane will lead to fewer accidents on Loudon Road. In fact, I am concerned that it will lead to head-on collisions!

For example, on North Main Street just north of the Concord Center, there is a turn lane. Sometimes I get into that lane to turn left onto a street on the west side, and a driver ends up facing me because they want to make a left turn onto property on the east side of Main Street. Then, it's a matter of: "Which one of us will actually make the left turn first rather than hit one another head on?!"

Keep in mind that the section of Main Street does not have as many opportunities to turn left onto a street into a business as Loudon Road does! Yikes!

Maybe you are aware of a "study" about 3 lanes in such situations working out well; I am not convinced that a center turn lane on Loudon Road will, actually, be better.

Sincerely,

Cathy Yeager

Catherine A. Yeager

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COUNTY OF MERRIMACK

333 DANIEL WEBSTER HIGHWAY, SUITE 2
BOSCAWEN, NEW HAMPSHIRE 03303-2415
(603) 796-6800 FAX: (603) 796-6840
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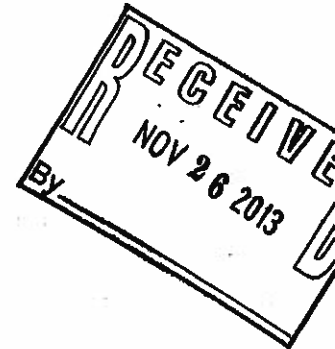
COMMISSIONERS

PETER SPAULDING, Chairman, Hopkinton
BRONWYN ASPLUND-WALSH, Vice Chairman, Franklin
ELIZABETH BLANCHARD, Clerk, Penacook

COUNTY ADMINISTRATOR
KATHLEEN T. BATESON

November 22, 2013

Members of the Merrimack County Delegation
Chairmen, Merrimack County Boards of Selectmen
Honorable James Bouley, Mayor of Concord
Honorable Kenneth Merrifield, Mayor of Franklin
Honorable William M. Gardner, Secretary of State



Dear Ladies and Gentlemen:

Forwarded herewith in accordance with RSA 24:21-a, is the Merrimack County Proposed Budget for the 2014 calendar year.

The proposed 2014 budget includes the second year of negotiated wage increases for both the Nursing Home and Department of Corrections contracts. A significant increase in health insurance of 14.9% as opposed to a decrease of 4.8% in 2013. Payment to the State for Nursing and Alternative care is reflected at a \$1,567,000. Increase over 2013.

At this time we are projecting a 5.53% increase in the amount to be raised by taxes. Over a five year period the County tax increase has been 0.58% with a dollar increase of \$245,771.00.

In 2013 with the final adoption of the budget the tax increase was 0.19% with a dollar amount of \$81,766.

We look forward to working with you in the New Year.

Sincerely,

Peter Spaulding, Chair
Bronwyn Asplund-Walsh, Vice Chair
Elizabeth Blanchard, Clerk

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PROPOSED BUDGET AND ESTIMATE OF REVENUE - COUNTY

For County of: Merrimack

Date of Convention: _____ Fiscal Year Ending: 2014

Mailing Address: 333 Daniel Webster Highway, Suite 2, Boscawen, NH 03303

Phone #: 603 796-6800 Fax #: 603-796-6840 E-Mail: Finance@merrimackcounty.net

Prepared by: Michael Rivard

Use this form to prepare the county budget for delivery to each member of the county convention who will be in office on the date of appropriation vote and to the chairman of the board of selectmen or mayor for each city/town within the county, and to the Secretary of State as required by RSA 24:21-a. It must also be submitted to the Department of Revenue Administration by September 1 per RSA 21-J:34.

COMMISSIONERS

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Elizabeth Blanchard

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

1	2	3	4	5
Acct.#	APPROPRIATIONS OR EXPENDITURES	Appropriations Previous Fiscal Year	Expenditures Previous Fiscal Year	Proposed Budget Ensuing Year
GENERAL GOVERNMENT				
4110	County Convention Costs	9,300	4,202	9,300
4120	Judicial			
4122	Jury Costs			
4123	County Attorney's Office	3,281,061	2,628,877	3,378,527
4124	Victim Witness Advocacy Program	72,087	62,011	73,338
4130	Executive	590,075	497,650	636,367
4150	Financial Administration	1,016,793	865,721	1,039,780
4151	Treasurer			
4153	Other Legal Costs			
4155	Personnel Administration (sickbuy/COLA)	191,446	-	358,885
4191	Planning and Zoning for Uninc.Places			
4192	Medical Examiner	35,000	23,661	35,000
4193	Register of Deeds	785,246	659,889	1,030,297
4194	Maintenance of Government Bldg.	2,929,077	2,299,454	3,115,477
4196	Insurance, Not Otherwise Allocated	358,026	310,760	393,323
4198	Contingency	100,000	-	100,000
4199	Other (specify) Grant Agencies	214,060	214,060	225,525
4199	Other (specify) Assisted Living	786,253	632,734	821,525
4199	Other (Specify)			
PUBLIC SAFETY				
4211	Sheriff's Department	3,097,169	2,504,531	3,199,314
4212	Custody of Prisoners			
4214	Sheriff's Support Services	728,668	600,722	759,282
4219	Other Public Safety			
4219	JAG Grant	58,468	48,399	63,833
4219	OJP Underage Drinking Grant	15,000	9,595	-
4219	Traffic Accident Reconstruction Grant	13,295	13,295	-
CORRECTIONS				
4230	Corrections	13,451,898	10,850,637	14,496,218
4235	Adult Probation and Parole			
4235	Mental Health Court Grant	86,874	43,923	30,034
4230				
CONSERVATION				
4301	Administration			
4302	Operating Expenditures			
4309	Other County Farm Expenditures			
COUNTY BUILDING HOME				
4411	Administration	4,097,593	3,338,366	4,311,826
4412	Operating Expense	25,830,089	21,584,709	26,350,008
4439	Other Health			
APPROPRIATION SUBTOTAL		57,747,478	47,193,196	60,427,859

1	2	3	4	5
Acct.#	APPROPRIATIONS OR EXPENDITURES	Appropriations Previous Fiscal Year	Expenditures Previous Fiscal Year	Proposed Budget Ensuing Year
HUMAN SERVICES				
4441	Administration	12,472,140	10,583,878	14,067,036
4442	Direct Assistance			
4443	Board and Care of Children			
4446	Diversion Program			
4447	Special Outside Services			
4449	Other (Specify) Visitation Center	461,167	334,232	454,433
4449	Other (Specify) Child Advocacy Grant	115,808	109,910	217,304
PROPERATIVE EXTENSION				
4611	Administration	387,319	355,042	395,453
4619	Other Conservation			
ECONOMIC DEVELOPMENT				
4651	Administration			
4652	Economic Development			
4659	Other Economic Development	300,000	253,700	300,000
DEBT SERVICE				
4711	Principal Long-Term Bonds/Notes	3,200,000	3,200,000	3,180,000
4721	Interest Long-Term Bonds/Notes	2,202,000	2,202,000	2,076,950
4723	Other (Specify) TAN Interest	153,704	88,107	140,625
INTERGOVERNMENTAL TRANSFERS				
4800	Intergovernmental Transfers			
CAPITAL OUTLAY				
4901	Land and Improvements (detail below)			
4902	Machinery			
4903	Buildings (detail below)	-	-	300,000
4904	Improvements Other than Bldg.			
4902	Sheriff Dispatch Reserve	42,240	11,260	44,840
INTERFUND OPERATING TRANSFERS				
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Proprietary Funds			
4915	To Capital Reserve Funds			
4916	To Trust and Fiduciary Funds			
APPROPRIATION SUBTOTAL		19,334,378	17,138,129	21,176,641
SUBTOTAL FROM PREVIOUS PAGE		57,747,478	47,193,196	60,427,859
TOTAL APPROPRIATIONS		77,081,856	64,331,325	81,604,500

OPTIONAL: Use this box to provide additional detail of amounts in account lines.

ACCT #	Additional Description	Amount
4903	LOCATION OF BUILDING BEING PURCHASED #10 GREEN STREET, CONCORD, NH	300,000

MS-48
Rev.10/10

1	2	3	4	5
Acct.#	SOURCES OF REVENUES	Estimated Revenue Previous Fiscal Year	Actual Revenue Previous Fiscal Year	Estimated Revenue Ensuing Fiscal Year
ASSESSMENTS/TAXES				
3110	Property Taxes Levied for Unincorporated Places			
3111	Municipal Assessment (County Tax)	42,174,350	-	44,505,507
3120	Land Use Change Taxes for Unincorporated Places			
3180	Resident Taxes for Unincorporated Places			
3185	Yield Taxes for Unincorporated Places			
3188	Payments in Lieu of Taxes for Unincorporated Places			
3187	Payments in Lieu of Taxes			
3189	Other Taxes			
3191	Penalties on Delinquent Municipal Assessments			
3200	Licenses, Permits, and Fees			
REVENUE FROM THE FEDERAL GOVERNMENT				
REVENUE FROM THE STATE OF NH				
3351	Shared Revenue for Unincorporated Places			
3352	Incentive Funds			
3354	Water Pollution Grants	10,870	-	10,601
3355	Housing and Community Development	300,000	293,117	300,000
3358	State & Fed. Forest Land Reim. in Unincorporated Places			
3359	Other (Specify) Federal Grants passed through State of NH	331,347	250,429	269,136
3379	INTERGOVERNMENTAL REVENUE			
REVENUES FROM CHARGES FOR SERVICES				
3401	Sheriff's Department	1,052,900	895,381	1,076,001
3402	Register of Deeds	1,150,000	1,138,116	1,312,000
3403	County Corrections	460,593	350,220	409,251
3404	County Nursing Homes	25,791,168	22,111,752	27,643,731
3405	County Farm			
3406	Cooperative Extension Service	39,960	39,960	39,960
3407	Maintenance Department	45,800	33,515	42,000
3409	Other (Specify) Assisted Living (Gerrish Manor)	740,884	518,972	822,316
3409	Other (Specify) County Attorney & Pre-Trial Services	251,922	237,779	230,922
3409	Other (Specify) Human Services	82,000	122,632	82,000
3409	Other (Specify) Visitation Center	26,000	11,450	20,000
REVENUE SUBTOTAL		72,457,794	26,003,323	76,763,425

1	2	3	4	5
Acct.#	SOURCES OF REVENUES	Estimated Revenue Previous Fiscal Year	Actual Revenue Previous Fiscal Year	Estimated Revenue Ensuing Fiscal Year
REVENUE FROM MISCELLANEOUS SOURCES				
3501	Sale of County Property			
3502	Interest on Investments	35,000	18,719	22,000
3503	Rents of Property	382,241	350,388	382,241
3505	Escheated Property			
3508	Contributions and Donations			
3509	Other (Specify) Treasurer's Miscellaneous Revenue	80,000	23,292	11,000
3506	Other (Specify) Insurance Contribution Holiday	126,821	481,885	125,834
OTHER FINANCIAL SOURCES				
3912	Transfer from Special Revenue Funds			
3913	Transfer from Capital Projects Funds			
3914	Transfer from Proprietary Funds			
3915	Transfer from Capital Reserve Funds			
	FUND BALANCE ENCUMBRANCE TO BUY BUILDING	-	-	300,000
3934	Proceeds from Long-Term Notes/Bonds			
REVENUE SUBTOTAL		624,062	874,284	841,075
REVENUE SUBTOTAL FROM PRIOR PAGE		72,457,794	26,003,323	76,763,425
FUND BALANCE TO REDUCE TAX RATE		4,000,000	-	4,000,000
TOTAL REVENUES		77,081,856	26,877,607	81,604,500

BUDGET SUMMARY

Proposed Total Appropriations	81,604,500
Total Estimated Revenues	81,604,500
Proposed Amount to be Raised by Taxes	44,505,507



COUNTY OF MERRIMACK

333 DANIEL WEBSTER HIGHWAY, SUITE 2
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COMMISSIONERS

PETER SPAULDING, Chairman, Hopkinton
BRONWYN ASPLUND-WALSH, Vice Chairman, Franklin
ELIZABETH BLANCHARD, Clerk, Penacook

COUNTY ADMINISTRATOR
KATHLEEN T. BATESON

October 23, 2013

PUBLIC NOTICE

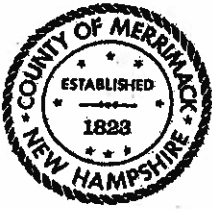
MERRIMACK COUNTY PUBLIC HEARING

Pursuant to RSA 24:23, there will be a Public Hearing for Merrimack County before the County Delegation at 9:00a.m. on Wednesday, December 11, 2013 at the McDonnell Building, 4 Court Street, Lower Level Conference Room, Concord, New Hampshire.

At this time, any member of the public may present oral or written testimony regarding the 2014 budget estimates as proposed by the Merrimack County Board of Commissioners.

Rep. Candace Bouchard, Chairman
Rep. Dianne Schuett, Clerk
Merrimack County Delegation

Special accommodations for individuals with a disability are available upon request (Americans with Disabilities Act of 1990)



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COUNTY ADMINISTRATOR

KATHLEEN T. BATESON

October 23, 2013

PUBLIC NOTICE

MERRIMACK COUNTY DELEGATION

Pursuant to RSA 24:9-a, there will be a meeting for Merrimack County before the County Delegation at 9:00a.m. on Wednesday, December 11, 2013 at the McDonnell Building, 4 Court Street, Lower Level Conference Room, Concord, New Hampshire.

The purpose of the meeting is as follows:

1. Presentation of the Commissioners Proposed 2014 Budget.
2. Resolution to authorize continuation of county expenditures.
3. To consider any other business that may appropriately come before them.

Rep. Candace Bouchard, Chairman

Rep. Dianne Schuett, Clerk

Merrimack County Delegation

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ELIZABETH BLANCHARD, Clerk, Penacook

COUNTY ADMINISTRATOR
KATHLEEN T. BATESON

October 23, 2013

PUBLIC NOTICE

MERRIMACK COUNTY DELEGATION EXECUTIVE COMMITTEE

There will be a meeting of the Merrimack County Executive Committee immediately following the 9:00a.m. Public Hearing and Merrimack County Delegation meetings on Wednesday, December 11, 2013 in the lower level conference room of the McDonnell Building, 4 Court Street, Concord, New Hampshire.

The purpose of the meeting is:

1. Authorize tax anticipation borrowing for 2014.
2. To consider any other business that may appropriately come before them.

Rep. Stephen Shurtleff, Chairman
Rep. Dianne Schuett, Clerk
Merrimack County Executive Committee

Special accommodations for individuals with a disability are available upon request (Americans with Disabilities Act of 1990).

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COUNTY OF WERREMADE
RESOLUTION

BE IT RESOLVED, that the Board of Supervisors for the County of
for 2014 and 2015, the Board of Supervisors and the Board of Directors
to continue to review the performance of the Board of Directors for 2015.

10/21/13

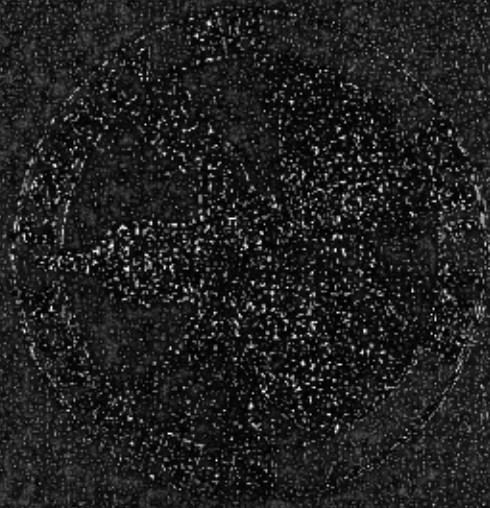
***Merrimack County Executive Committee
2014 Tax Anticipation Note Resolution***

RESOLVED THAT, it being anticipated that no more than forty three million dollars (\$43,000,000) will be needed during the fiscal year ending December 31, 2014 to meet the demands upon the County Treasury, which there is insufficient money to meet, the Merrimack County Treasurer is hereby authorized to borrow an amount not to exceed forty three million dollars (\$43,000,000) during said year upon the order of the Board of Commissioners pursuant to NH RSA 29:8.

29:8 Whenever the money in the treasury of any county shall be insufficient to meet the demands upon the same, the treasurer, upon the order of the commissioners with the approval of the executive committee of the county convention, and such approval shall not be given until the treasurer has appeared in person before the committee to satisfy in support of any such request, may borrow such sum as they shall deem necessary for the purpose, and give the note of the county therefore; provided, however, that if the sum to be borrowed, together with the collected taxes of the same fiscal year, shall exceed by 10 percent the total appropriations for the ensuing year. Nothing in this section shall be deemed or construed as authority to exceed appropriations made by the county convention.

10/23/13

REVENUE OFFICE



2011 PROPOSED BUDGET

REVENUE

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COUNTY OF MERRIMACK

REVENUE

Fiscal Year: 2013-2013

From Date: 11/1/2013

To Date: 11/30/2013

☐ Print accounts with zero balance ☒ Round to whole dollars ☐ Account on new page

Definition: Commissioners Recommendation

Detailed

2013 Adjusted Budget
2013 YTD
2014 Department
2014 Comm Budget Dollar Difference

Description

Percent Difference

Notes

01.4009.4102.000.65.000.4	TREASURER INT INCOME	(\$35,000)	(\$18,719)	(\$22,000)	(\$22,000)	\$13,000	(37.14)	
01.4095.4102.000.65.000.4	TREASURERS MISC REVEN	(\$80,000)	(\$23,282)	(\$11,000)	(\$11,000)	\$89,000	(86.25)	
01.4097.4102.000.65.000.4	CONTRIBUTION HOLIDAY	(\$126,821)	(\$481,885)	(\$125,834)	(\$125,834)	\$987	(0.78)	
Function: ADM/ACCOUNTING - 4102		(\$241,821)	(\$523,897)	(\$158,834)	(\$158,834)	\$82,987	(34.32)	
01.4021.4110.000.20.000.4	ADULT DIV CLIENT FEES	(\$55,000)	(\$48,620)	(\$55,000)	(\$55,000)	\$0	0.00	
01.4022.4110.000.20.000.4	COMMUNITY SERVICE FEE	(\$1,000)	(\$11,129)	(\$1,000)	(\$1,000)	\$0	0.00	
01.4024.4110.000.20.000.4	PRI WORKBOOKS	(\$3,000)	(\$7,720)	(\$3,000)	(\$3,000)	\$0	0.00	
01.4026.4110.000.20.000.4	UA FEES	(\$1,500)	(\$2,337)	(\$1,500)	(\$1,500)	\$0	0.00	
01.4027.4110.000.20.000.4	DATA REVENUE	(\$6,000)	(\$15,202)	(\$9,000)	(\$9,000)	(\$3,000)	50.00	
01.4033.4110.000.20.000.4	COURT ORDERED MONITO	(\$5,000)	(\$988)	(\$1,000)	(\$1,000)	\$4,000	(80.00)	
01.4092.4110.000.20.000.4	COUNTY ATTORNEY MISC.	(\$50)	(\$12)	(\$50)	(\$50)	\$0	0.00	
01.4098.4110.000.20.000.4	FAST PROGRAM	(\$90,000)	(\$61,399)	(\$70,000)	(\$70,000)	\$20,000	(22.22)	
01.4098.4110.000.20.000.4	DIST CRT PROSECUTION FI	(\$90,372)	(\$90,372)	(\$90,372)	(\$90,372)	\$0	0.00	
Function: COUNTY ATTORNEY - 4110		(\$251,922)	(\$237,779)	(\$230,922)	(\$230,922)	\$21,000	(8.34)	
55.4000.4117.000.20.000.4	DOMESTIC VIOLENCE REV	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00	
Function: DOMESTIC VIOLENCE GRANT - 4117		(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00	
01.4011.4120.000.70.000.4	DEEDS REVENUE	(\$1,122,000)	(\$1,093,988)	(\$1,262,000)	(\$1,262,000)	(\$140,000)	12.48	
52.4000.4120.000.70.000.4	CAP EQUIP SURCHARGE	(\$28,000)	(\$44,128)	(\$50,000)	(\$50,000)	(\$22,000)	78.57	
Function: REGISTER OF DEEDS - 4120		(\$1,150,000)	(\$1,138,116)	(\$1,312,000)	(\$1,312,000)	(\$162,000)	14.09	

COUNTY OF MERRIMACK

REVENUE

Fiscal Year: 2013-2013

From Date: 11/1/2013

To Date: 11/30/2013

☐ Print accounts with zero balance

☒ Round to whole dollars

☐ Account on new page

Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4012.4140.000.60.000.4	CIVIL PROCESS WRITS	(\$350,000)	(\$278,874)	(\$350,000)	(\$350,000)	\$0	0.00	
01.4013.4140.000.60.000.4	COURT SECURITY REV	(\$180,000)	(\$171,634)	(\$200,000)	(\$200,000)	(\$20,000)	11.11	
01.4014.4140.000.60.000.4	PRISONER CONTROL REIM	(\$160,000)	(\$127,362)	(\$160,000)	(\$160,000)	\$0	0.00	
01.4015.4140.000.60.000.4	SPECIAL DETAIL REVENUE	(\$5,000)	(\$8,012)	(\$5,000)	(\$5,000)	\$0	0.00	
01.4016.4140.000.60.000.4	OUTSIDE DETAIL REVENUE	(\$45,000)	(\$39,317)	(\$45,000)	(\$45,000)	\$0	0.00	
01.4028.4140.000.60.000.4	EXTRADITION REVENUE	(\$2,000)	(\$1,522)	(\$2,000)	(\$2,000)	\$0	0.00	
Function: SHERIFF - 4140		(\$742,000)	(\$626,721)	(\$762,000)	(\$762,000)	(\$20,000)	2.70	
01.4113.4141.000.61.000.4	SHERIFF DISPATCH FEES	(\$268,660)	(\$268,660)	(\$269,161)	(\$269,161)	(\$501)	0.19	
Function: SHERIFF DISPATCH - 4141		(\$268,660)	(\$268,660)	(\$269,161)	(\$269,161)	(\$501)	0.19	
75.4000.4143.000.60.000.4	REVENUE	\$0	\$0	(\$1,522)	(\$1,522)	(\$1,522)	0.00	
Function: SOBRIETY CHECKPOINTS GRANT - 4143		\$0	\$0	(\$1,522)	(\$1,522)	(\$1,522)	0.00	
76.4000.4144.000.60.000.4	REVENUE	\$0	\$0	(\$4,463)	(\$4,463)	(\$4,463)	0.00	
Function: SPEED ENFORCEMENT PATROLS - 4144		\$0	\$0	(\$4,463)	(\$4,463)	(\$4,463)	0.00	
77.4000.4145.000.60.000.4	JAG GRANT EQUIP REV	(\$4,000)	(\$32)	(\$4,717)	(\$4,717)	(\$717)	17.92	
77.4001.4145.000.60.000.4	JAG GRANT DTF REVENUE	(\$40,000)	(\$21,556)	(\$30,000)	(\$30,000)	\$10,000	(25.00)	
77.4018.4145.000.60.000.4	JAG GRANT NON-FEDERAL	\$0	\$0	(\$10,400)	(\$10,400)	(\$10,400)	0.00	
Function: JAG GRANT - 4145		(\$44,000)	(\$21,588)	(\$45,117)	(\$45,117)	(\$1,117)	2.54	
01.4002.4146.000.61.000.4	DISPATCH RES TRANSFER	(\$42,240)	\$0	(\$44,840)	(\$44,840)	(\$2,600)	6.16	
Function: DISPATCH RESERVE - 4146		(\$42,240)	\$0	(\$44,840)	(\$44,840)	(\$2,600)	6.16	

COUNTY OF MERRIMACK

REVENUE

Fiscal Year: 2013-2013

From Date: 11/1/2013 To Date: 11/30/2013 Definition: Commissioners Recommendation Detailed 2013 YTD 2014 Comm Budget Dollar Difference Percent Difference Notes

81.4000.4147.000.80.000.4	REVENUE OJP UNDERAGE	(\$15,000)	(\$9,421)	\$0	\$0	\$15,000	(100.00)	
Function: OJP UNDERAGE DRINKING GRANT - 4147		(\$15,000)	(\$9,421)	\$0	\$0	\$15,000	(100.00)	
83.4000.4148.000.80.000.4	TRAFFIC RECONST GRANT	(\$8,865)	(\$8,795)	\$0	\$0	\$8,865	(100.00)	
Function: TRAFFIC RECONSTRUCTION GRANT - 4148		(\$8,865)	(\$8,795)	\$0	\$0	\$8,865	(100.00)	
01.4023.4190.000.40.000.4	JUVENILE DIVERSION FEE	(\$2,000)	(\$1,385)	(\$2,000)	(\$2,000)	\$0	0.00	
01.4025.4190.000.40.000.4	HS STATE BILL ADJ REV	(\$80,000)	(\$121,247)	(\$80,000)	(\$80,000)	\$0	0.00	
Function: HUMAN SERVICES - 4190		(\$82,000)	(\$122,632)	(\$82,000)	(\$82,000)	\$0	0.00	
01.4094.4192.000.40.000.4	VISITATION CENTER FEES	(\$26,000)	(\$11,450)	(\$20,000)	(\$20,000)	\$6,000	(23.08)	
Function: VISITATION CENTER - 4192		(\$26,000)	(\$11,450)	(\$20,000)	(\$20,000)	\$6,000	(23.08)	
69.4000.4193.000.40.000.4	SAFE HAVEN GRANT REV	(\$68,482)	(\$44,765)	(\$45,000)	(\$45,000)	\$23,482	(34.29)	
Function: VISITATION SAFE HAVEN GRANT - 4193		(\$68,482)	(\$44,765)	(\$45,000)	(\$45,000)	\$23,482	(34.29)	
70.4000.4194.000.40.000.4	VISIT & ACCESS GRANT	(\$30,000)	(\$29,984)	(\$30,000)	(\$30,000)	\$0	0.00	
Function: VISITATION VISIT/ ACCESS GRANT - 4194		(\$30,000)	(\$29,984)	(\$30,000)	(\$30,000)	\$0	0.00	
79.4000.4196.000.80.000.4	CAC CENTER REV	(\$20,000)	(\$12,425)	(\$27,000)	(\$27,000)	(\$7,000)	35.00	
79.4001.4196.000.80.000.4	CAC DONATION REV	(\$25,000)	(\$29,160)	(\$56,000)	(\$56,000)	(\$31,000)	124.00	
Function: CHILD ADVOCACY - 4196		(\$45,000)	(\$41,585)	(\$83,000)	(\$83,000)	(\$38,000)	84.44	
11.5020.5101.000.50.000.4	MCNH MEDICAID INCOME	(\$12,677,406)	(\$9,658,535)	(\$13,017,338)	(\$13,017,338)	(\$339,932)	2.68	
11.5021.5101.000.50.000.4	MCNH SKILEDMEDICR A	(\$2,409,000)	(\$1,754,166)	(\$2,409,000)	(\$2,409,000)	\$0	0.00	

COUNTY OF MERRIMACK

REVENUE

Fiscal Year: 2013-2013

From Date: 11/1/2013

To Date: 11/30/2013

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5022.5101.000.50.000.4	MCNH PRIVATE INCOME	(\$2,912,700)	(\$2,101,534)	(\$3,230,250)	(\$3,230,250)	(\$317,550)	10.90	
11.5025.5101.000.50.000.4	MCNH HOSPICE REVENUE	(\$146,000)	(\$76,326)	(\$146,000)	(\$146,000)	\$0	0.00	
11.5028.5101.000.50.000.4	MCNH MISC. REVENUE	(\$6,100)	(\$40,539)	(\$6,100)	(\$6,100)	\$0	0.00	
11.5027.5101.000.50.000.4	MCNH PERMS REV	(\$1,200)	(\$970)	(\$1,200)	(\$1,200)	\$0	0.00	
11.5028.5101.000.50.000.4	MCNH DIETARY INCOME	(\$99,000)	(\$93,702)	(\$98,600)	(\$98,600)	\$400	(0.40)	
11.5030.5101.000.50.000.4	MCNH HMO REVENUE	\$0	(\$46,555)	\$0	\$0	\$0	0.00	
11.5032.5101.000.50.000.4	MCNH PRO SHARE	(\$3,233,175)	(\$4,445,509)	(\$3,556,409)	(\$3,556,409)	(\$323,234)	10.00	
11.5037.5101.000.50.000.4	QUALITY ASSM & MPIQ	(\$3,024,402)	(\$2,506,123)	(\$4,182,385)	(\$4,182,385)	(\$1,157,983)	38.29	
11.5038.5101.000.50.000.4	CONTRIBUTION HOLIDAY	(\$170,881)	(\$649,083)	(\$159,188)	(\$159,188)	\$11,693	(6.84)	
11.5040.5101.000.50.000.4	MCNH REHAB REVENUE	(\$947,616)	(\$619,642)	(\$673,573)	(\$673,573)	\$274,043	(28.92)	
11.5044.5101.000.50.000.4	MCNH PHYSICIAN BILLING	(\$163,688)	(\$118,069)	(\$163,688)	(\$163,688)	\$0	0.00	
Function: NURSING HOME ADMINISTRATION - 5101		(\$25,791,168)	(\$22,111,752)	(\$27,643,731)	(\$27,643,731)	(\$1,852,563)	7.18	
01.9136.5500.000.00.000.4	ASSIST LIV RENTAL INC	(\$739,800)	(\$517,591)	(\$821,232)	(\$821,232)	(\$81,432)	11.01	
01.9138.5500.000.00.000.4	ASSIST LIV OTHER REV	(\$1,084)	(\$1,381)	(\$1,084)	(\$1,084)	\$0	0.00	
Function: GERRISH MANOR - 5500		(\$740,884)	(\$518,972)	(\$822,316)	(\$822,316)	(\$81,432)	10.99	
01.8042.6101.000.10.000.4	DOC INMATE TELE	(\$79,465)	(\$52,566)	(\$57,746)	(\$57,746)	\$21,719	(27.33)	
01.8043.6101.000.10.000.4	DOC OTHER AGENCY HOL	(\$346,728)	(\$247,921)	(\$296,365)	(\$296,365)	\$50,363	(14.53)	
01.8044.6101.000.10.000.4	DOC WORK RELEASE	(\$4,372)	(\$7,736)	(\$8,590)	(\$8,590)	(\$4,218)	96.48	
01.8047.6101.000.10.000.4	DOC MISCELLANEOUS	(\$1,020)	(\$4,913)	(\$5,669)	(\$5,669)	(\$4,649)	455.78	
01.8048.6101.000.10.000.4	MCDOD MEDICAL	(\$7,746)	(\$4,994)	(\$5,882)	(\$5,882)	\$1,864	(24.06)	
01.8052.6101.000.10.000.4	MCDOD FEE & FINES	(\$2,062)	(\$913)	(\$949)	(\$949)	\$1,113	(53.98)	
01.8053.6101.000.10.000.4	MCDOD SOCIAL SECURITY	(\$19,200)	(\$21,400)	(\$23,200)	(\$23,200)	(\$4,000)	20.83	
01.8055.6101.000.10.000.4	DOC SCAAP REV	\$0	(\$9,777)	\$0	\$0	\$0	0.00	
Function: CORRECTIONS - 6101		(\$460,593)	(\$350,220)	(\$398,401)	(\$398,401)	\$62,192	(13.50)	

COUNTY OF MERRIMACK

REVENUE

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To Date: 11/30/2013

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
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01.8054.8104.000.10.000.4	C PERKIN GRANT REV	\$0	\$0	(\$10,850)	(\$10,850)	(\$10,850)	0.00	
Function: CORRECTIONS C PERKIN - 6104		\$0	\$0	(\$10,850)	(\$10,850)	(\$10,850)	0.00	
84.4000.8105.000.00.000.4	MHC REVENUE	(\$90,000)	(\$64,291)	(\$30,034)	(\$30,034)	\$59,966	(66.63)	
Function: MENTAL HEALTH COURT GRANT - 6105		(\$90,000)	(\$64,291)	(\$30,034)	(\$30,034)	\$59,966	(66.63)	
01.7701.7101.000.00.000.4	MMC FACILITY BOSC TOWE	(\$18,500)	(\$15,968)	(\$18,500)	(\$18,500)	\$0	0.00	
01.7702.7101.000.00.000.4	MMC FACILITY LEASE HAY	(\$2,300)	(\$3,510)	(\$3,500)	(\$3,500)	(\$1,200)	52.17	
01.7745.7101.000.00.000.4	MMC BOSC RECYCLING	(\$25,000)	(\$14,037)	(\$20,000)	(\$20,000)	\$5,000	(20.00)	
Function: MMC FACILITIES BOSCAWEN - 7101		(\$45,800)	(\$33,515)	(\$42,000)	(\$42,000)	\$3,800	(8.30)	
01.8200.8101.000.05.000.4	UNH COOPERATIVE EXT RE	(\$39,960)	(\$39,960)	(\$39,960)	(\$39,960)	\$0	0.00	
Function: UNH COOPERATIVE EXTENSION - 8101		(\$39,960)	(\$39,960)	(\$39,960)	(\$39,960)	\$0	0.00	
65.4000.9000.000.81.000.4	CD BLOCK GRANT REV	(\$300,000)	\$0	(\$300,000)	(\$300,000)	\$0	0.00	
Function: COMM DEVELOP BLOCK GRANT - 9000		(\$300,000)	\$0	(\$300,000)	(\$300,000)	\$0	0.00	
65.4000.9001.000.81.000.4	CDBG NHDOT 5310 GRANT	\$0	(\$28,258)	\$0	\$0	\$0	0.00	
Function: CDBG NHDOT TRANSPORT - 8001		\$0	(\$28,258)	\$0	\$0	\$0	0.00	
65.4000.9002.000.81.000.4	CDBG FRANKLIN RIVER HEI	\$0	(\$110,534)	\$0	\$0	\$0	0.00	
Function: CDBG RIVER HEIGHTS - 9002		\$0	(\$110,534)	\$0	\$0	\$0	0.00	

COUNTY OF MERRIMACK

REVENUE

Fiscal Year: 2013-2013

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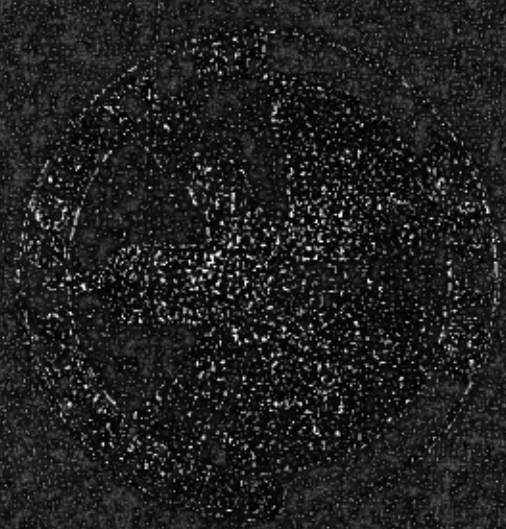
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Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
65.4000.9003.000.81.000.4	CDBG MCKENNA HOUSE P	\$0	(\$26,450)	\$0	\$0	0.00	
Function: CDBG MCKENNA HOUSE - 9003		\$0	(\$26,450)	\$0	\$0	0.00	
65.4000.9004.000.81.000.4	CDBG CATAMOUNT HILL PF	\$0	(\$21,000)	\$0	\$0	0.00	
Function: CDBG CATAMOUNT HILL - 9004		\$0	(\$21,000)	\$0	\$0	0.00	
65.4000.9007.000.81.000.4	NEWBURY HEIGHTS ROAD	\$0	(\$106,875)	\$0	\$0	0.00	
Function: NEWBURY HEIGHTS ROAD GRANT - 9007		\$0	(\$106,875)	\$0	\$0	0.00	
01.4017.9901.000.30.000.4	COURTHOUSE LEASE	(\$382,241)	(\$350,388)	(\$382,241)	\$0	0.00	
01.4031.9901.000.30.000.4	WWT REIMB REV	(\$10,870)	\$0	(\$10,601)	\$269	(2.47)	
01.2818.9901.000.91.000.4	FUND BALANCE	(\$4,000,000)	\$0	(\$4,000,000)	\$0	0.00	
01.2820.9901.000.91.000.4	FB ENCUMB PURCH OF PRI	\$0	\$0	(\$300,000)	(\$300,000)	0.00	
Function: OTHER - 9901		(\$4,393,111)	(\$350,388)	(\$4,692,842)	(\$299,731)	6.82	
01.4000.9902.000.00.000.4	TAX REVENUE	(\$42,174,350)	\$0	(\$45,403,402)	(\$2,331,157)	5.53	
Function: TAXES - 9902		(\$42,174,350)	\$0	(\$45,403,402)	(\$2,331,157)	5.53	
Grand Total:		(\$77,081,856)	(\$26,877,606)	(\$82,502,395)	(\$4,522,644)	5.87	

MEMORANDUM FOR THE RECORD



TO: DIRECTOR, FBI

FROM: SAC, NEW YORK

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COUNTY OF MERRIMACK

REVENUE

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Definition: Commissioners Recommendation
Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget Dollar Difference	Percent Difference	Notes
01.4009.4102.000.65.000.4	TREASURER INT INCOME	(\$35,000)	(\$18,719)	(\$22,000)	(\$22,000)	\$13,000	(37.14)
01.4085.4102.000.65.000.4	TREASURERS MISC REVEN	(\$90,000)	(\$23,292)	(\$11,000)	(\$11,000)	\$69,000	(86.25)
01.4087.4102.000.65.000.4	CONTRIBUTION HOLIDAY	(\$126,821)	(\$481,985)	(\$125,834)	(\$125,834)	\$987	(0.78)
Function: ADM/ACCOUNTING - 4102		(\$241,821)	(\$523,897)	(\$158,834)	(\$158,834)	\$82,987	(34.32)
01.4021.4110.000.20.000.4	ADULT DIV CLIENT FEES	(\$55,000)	(\$48,620)	(\$55,000)	(\$55,000)	\$0	0.00
01.4022.4110.000.20.000.4	COMMUNITY SERVICE FEE	(\$1,000)	(\$11,128)	(\$1,000)	(\$1,000)	\$0	0.00
01.4024.4110.000.20.000.4	PRI WORKBOOKS	(\$3,000)	(\$7,720)	(\$3,000)	(\$3,000)	\$0	0.00
01.4028.4110.000.20.000.4	UA FEES	(\$1,500)	(\$2,337)	(\$1,500)	(\$1,500)	\$0	0.00
01.4027.4110.000.20.000.4	DATA REVENUE	(\$6,000)	(\$15,202)	(\$9,000)	(\$9,000)	(\$3,000)	50.00
01.4033.4110.000.20.000.4	COURT ORDERED MONITO	(\$5,000)	(\$988)	(\$1,000)	(\$1,000)	\$4,000	(80.00)
01.4092.4110.000.20.000.4	COUNTY ATTORNEY MISC.	(\$50)	(\$12)	(\$50)	(\$50)	\$0	0.00
01.4098.4110.000.20.000.4	FAST PROGRAM	(\$90,000)	(\$61,399)	(\$70,000)	(\$70,000)	\$20,000	(22.22)
01.4098.4110.000.20.000.4	DIST CRT PROSECUTION FI	(\$90,372)	(\$90,372)	(\$90,372)	(\$90,372)	\$0	0.00
Function: COUNTY ATTORNEY - 4110		(\$251,922)	(\$237,779)	(\$230,922)	(\$230,922)	\$21,000	(8.34)
55.4000.4117.000.20.000.4	DOMESTIC VIOLENCE REV	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00
Function: DOMESTIC VIOLENCE GRANT - 4117		(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00
01.4011.4120.000.70.000.4	DEEDS REVENUE	(\$1,122,000)	(\$1,093,988)	(\$1,262,000)	(\$1,262,000)	(\$140,000)	12.48
52.4000.4120.000.70.000.4	CAP EQUIP SURCHARGE	(\$28,000)	(\$44,128)	(\$50,000)	(\$50,000)	(\$22,000)	78.57
Function: REGISTER OF DEEDS - 4120		(\$1,150,000)	(\$1,138,116)	(\$1,312,000)	(\$1,312,000)	(\$162,000)	14.09

COUNTY OF MERRIMACK

REVENUE

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Definition: Commissioners Recommendation

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Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4012.4140.000.60.000.4	CIVIL PROCESS WRITS	(\$350,000)	(\$278,874)	(\$350,000)	(\$350,000)	\$0	0.00	
01.4013.4140.000.60.000.4	COURT SECURITY REV	(\$180,000)	(\$171,634)	(\$200,000)	(\$200,000)	(\$20,000)	11.11	
01.4014.4140.000.60.000.4	PRISONER CONTROL REIM	(\$160,000)	(\$127,362)	(\$160,000)	(\$160,000)	\$0	0.00	
01.4015.4140.000.60.000.4	SPECIAL DETAIL REVENUE	(\$5,000)	(\$8,012)	(\$5,000)	(\$5,000)	\$0	0.00	
01.4016.4140.000.60.000.4	OUTSIDE DETAIL REVENUE	(\$45,000)	(\$39,317)	(\$45,000)	(\$45,000)	\$0	0.00	
01.4028.4140.000.60.000.4	EXTRADITION REVENUE	(\$2,000)	(\$1,522)	(\$2,000)	(\$2,000)	\$0	0.00	
Function: SHERIFF - 4140		(\$742,000)	(\$626,721)	(\$762,000)	(\$762,000)	(\$20,000)	2.70	
01.4113.4141.000.61.000.4	SHERIFF DISPATCH FEES	(\$268,660)	(\$268,660)	(\$269,161)	(\$269,161)	(\$501)	0.19	
Function: SHERIFF DISPATCH - 4141		(\$268,660)	(\$268,660)	(\$269,161)	(\$269,161)	(\$501)	0.19	
75.4000.4143.000.60.000.4	REVENUE	\$0	\$0	(\$1,522)	(\$1,522)	(\$1,522)	0.00	
Function: SOBRIETY CHECKPOINTS GRANT - 4143		\$0	\$0	(\$1,522)	(\$1,522)	(\$1,522)	0.00	
76.4000.4144.000.60.000.4	REVENUE	\$0	\$0	(\$4,463)	(\$4,463)	(\$4,463)	0.00	
Function: SPEED ENFORCEMENT PATROLS - 4144		\$0	\$0	(\$4,463)	(\$4,463)	(\$4,463)	0.00	
77.4000.4145.000.60.000.4	JAG GRANT EQUIP REV	(\$4,000)	(\$32)	(\$4,717)	(\$4,717)	(\$717)	17.92	
77.4001.4145.000.60.000.4	JAG GRANT DTF REVENUE	(\$40,000)	(\$21,556)	(\$30,000)	(\$30,000)	\$10,000	(25.00)	
77.4019.4145.000.60.000.4	JAG GRANT NON-FEDERAL	\$0	\$0	(\$10,400)	(\$10,400)	(\$10,400)	0.00	
Function: JAG GRANT - 4145		(\$44,000)	(\$21,588)	(\$45,117)	(\$45,117)	(\$1,117)	2.54	
01.4002.4146.000.61.000.4	DISPATCH RES TRANSFER	(\$42,240)	\$0	(\$44,840)	(\$44,840)	(\$2,600)	6.16	
Function: DISPATCH RESERVE - 4146		(\$42,240)	\$0	(\$44,840)	(\$44,840)	(\$2,600)	6.16	

COUNTY OF MERRIMACK

REVENUE

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Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
81.4000.4147.000.60.000.4	REVENUE OJP UNDERAGE	(\$15,000)	(\$9,421)	\$0	\$0	\$15,000	(100.00)	
Function: OJP UNDERAGE DRINKING GRANT - 4147		(\$15,000)	(\$9,421)	\$0	\$0	\$15,000	(100.00)	
83.4000.4148.000.60.000.4	TRAFFIC RECONST GRANT	(\$8,865)	(\$8,795)	\$0	\$0	\$8,865	(100.00)	
Function: TRAFFIC RECONSTRUCTION GRANT - 4148		(\$8,865)	(\$8,795)	\$0	\$0	\$8,865	(100.00)	
01.4023.4190.000.40.000.4	JUVENILE DIVERSION FEE	(\$2,000)	(\$1,385)	(\$2,000)	(\$2,000)	\$0	0.00	
01.4025.4190.000.40.000.4	HS STATE BILL ADJ REV	(\$80,000)	(\$121,247)	(\$80,000)	(\$80,000)	\$0	0.00	
Function: HUMAN SERVICES - 4190		(\$82,000)	(\$122,632)	(\$82,000)	(\$82,000)	\$0	0.00	
01.4094.4192.000.40.000.4	VISITATION CENTER FEES	(\$26,000)	(\$11,450)	(\$20,000)	(\$20,000)	\$6,000	(23.08)	
Function: VISITATION CENTER - 4192		(\$26,000)	(\$11,450)	(\$20,000)	(\$20,000)	\$6,000	(23.08)	
69.4000.4193.000.40.000.4	SAFE HAVEN GRANT REV	(\$68,482)	(\$44,765)	(\$45,000)	(\$45,000)	\$23,482	(34.29)	
Function: VISITATION SAFE HAVEN GRANT - 4193		(\$68,482)	(\$44,765)	(\$45,000)	(\$45,000)	\$23,482	(34.29)	
70.4000.4194.000.40.000.4	VISIT & ACCESS GRANT	(\$30,000)	(\$29,984)	(\$30,000)	(\$30,000)	\$0	0.00	
Function: VISITATION VISIT/ ACCESS GRANT - 4194		(\$30,000)	(\$29,984)	(\$30,000)	(\$30,000)	\$0	0.00	
79.4000.4196.000.60.000.4	CAC CENTER REV	(\$20,000)	(\$12,425)	(\$27,000)	(\$27,000)	(\$7,000)	35.00	
79.4001.4196.000.60.000.4	CAC DONATION REV	(\$25,000)	(\$29,160)	(\$56,000)	(\$56,000)	(\$31,000)	124.00	
Function: CHILD ADVOCACY - 4196		(\$45,000)	(\$41,585)	(\$83,000)	(\$83,000)	(\$38,000)	84.44	
11.5020.5101.000.50.000.4	MCNH MEDICAID INCOME	(\$12,677,406)	(\$9,659,535)	(\$13,017,338)	(\$13,017,338)	(\$339,932)	2.68	
11.5021.5101.000.50.000.4	MCNH SKILED/MEDICR A	(\$2,409,000)	(\$1,754,166)	(\$2,409,000)	(\$2,409,000)	\$0	0.00	

COUNTY OF MERRIMACK

REVENUE

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From Date: 11/1/2013

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5022.5101.000.50.000.4	MCNH PRIVATE INCOME	(\$2,912,700)	(\$2,101,534)	(\$3,230,250)	(\$3,230,250)	(\$317,550)	10.90	
11.5025.5101.000.50.000.4	MCNH HOSPICE REVENUE	(\$146,000)	(\$76,326)	(\$146,000)	(\$146,000)	\$0	0.00	
11.5028.5101.000.50.000.4	MCNH MISC. REVENUE	(\$6,100)	(\$40,539)	(\$6,100)	(\$6,100)	\$0	0.00	
11.5027.5101.000.50.000.4	MCNH PERMS REV	(\$1,200)	(\$970)	(\$1,200)	(\$1,200)	\$0	0.00	
11.5028.5101.000.50.000.4	MCNH DIETARY INCOME	(\$99,000)	(\$93,702)	(\$98,600)	(\$98,600)	\$400	(0.40)	
11.5030.5101.000.50.000.4	MCNH HMO REVENUE	\$0	(\$46,555)	\$0	\$0	\$0	0.00	
11.5032.5101.000.50.000.4	MCNH PRO SHARE	(\$3,233,175)	(\$4,445,509)	(\$3,556,409)	(\$3,556,409)	(\$323,234)	10.00	
11.5037.5101.000.50.000.4	QUALITY ASSM & MPIQ	(\$3,024,402)	(\$2,506,123)	(\$4,182,385)	(\$4,182,385)	(\$1,157,983)	38.29	
11.5038.5101.000.50.000.4	CONTRIBUTION HOLIDAY	(\$170,881)	(\$649,083)	(\$159,188)	(\$159,188)	\$11,693	(6.84)	
11.5040.5101.000.50.000.4	MCNH REHAB REVENUE	(\$947,616)	(\$619,842)	(\$673,573)	(\$673,573)	\$274,043	(28.92)	
11.5044.5101.000.50.000.4	MCNH PHYSICIAN BILLING	(\$163,688)	(\$118,069)	(\$163,688)	(\$163,688)	\$0	0.00	
Function: NURSING HOME ADMINISTRATION - 5101		(\$25,791,168)	(\$22,111,752)	(\$27,643,731)	(\$27,643,731)	(\$1,852,563)	7.18	
01.9135.5500.000.00.000.4	ASSIST LIV RENTAL INC	(\$739,800)	(\$517,591)	(\$821,232)	(\$821,232)	(\$81,432)	11.01	
01.9136.5500.000.00.000.4	ASSIST LIV OTHER REV	(\$1,084)	(\$1,381)	(\$1,084)	(\$1,084)	\$0	0.00	
Function: GERRISH MANOR - 5500		(\$740,884)	(\$518,972)	(\$822,316)	(\$822,316)	(\$81,432)	10.99	
01.8042.8101.000.10.000.4	DOC INMATE TELE	(\$79,465)	(\$52,566)	(\$57,746)	(\$57,746)	\$21,719	(27.33)	
01.8043.8101.000.10.000.4	DOC OTHER AGENCY HOL	(\$346,728)	(\$247,921)	(\$296,365)	(\$296,365)	\$50,363	(14.53)	
01.8044.8101.000.10.000.4	DOC WORK RELEASE	(\$4,372)	(\$7,736)	(\$8,590)	(\$8,590)	(\$4,218)	96.48	
01.8047.8101.000.10.000.4	DOC MISCELLANEOUS	(\$1,020)	(\$4,913)	(\$5,669)	(\$5,669)	(\$4,649)	455.78	
01.8048.8101.000.10.000.4	MCDOD MEDICAL	(\$7,746)	(\$4,994)	(\$5,882)	(\$5,882)	\$1,864	(24.06)	
01.8052.8101.000.10.000.4	MCDOD FEE & FINES	(\$2,062)	(\$913)	(\$949)	(\$949)	\$1,113	(53.98)	
01.8053.8101.000.10.000.4	MCDOD SOCIAL SECURITY	(\$19,200)	(\$21,400)	(\$23,200)	(\$23,200)	(\$4,000)	20.83	
01.8055.8101.000.10.000.4	DOC SCAAP REV	\$0	(\$9,777)	\$0	\$0	\$0	0.00	
Function: CORRECTIONS - 6101		(\$460,593)	(\$350,220)	(\$398,401)	(\$398,401)	\$62,192	(13.50)	

COUNTY OF MERRIMACK

REVENUE

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Definition: Commissioners Recommendation
Detailed

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01.6054.8104.000.10.000.4	C PERKIN GRANT REV	\$0	\$0	(\$10,850)	(\$10,850)	(\$10,850)	0.00	
Function: CORRECTIONS C PERKIN - 6104		\$0	\$0	(\$10,850)	(\$10,850)	(\$10,850)	0.00	
84.4000.8106.000.00.000.4	MHC REVENUE	(\$90,000)	(\$64,291)	(\$30,034)	(\$30,034)	\$59,966	(66.63)	
Function: MENTAL HEALTH COURT GRANT - 6105		(\$90,000)	(\$64,291)	(\$30,034)	(\$30,034)	\$59,966	(66.63)	
01.7701.7101.000.00.000.4	MMC FACILITY BOSC TOWE	(\$18,500)	(\$15,968)	(\$18,500)	(\$18,500)	\$0	0.00	
01.7702.7101.000.00.000.4	MMC FACILITY LEASE HAY	(\$2,300)	(\$3,510)	(\$3,500)	(\$3,500)	(\$1,200)	52.17	
01.7745.7101.000.00.000.4	MMC BOSC RECYCLING	(\$25,000)	(\$14,037)	(\$20,000)	(\$20,000)	\$5,000	(20.00)	
Function: MMC FACILITIES BOSCAWEN - 7101		(\$45,800)	(\$33,515)	(\$42,000)	(\$42,000)	\$3,800	(8.30)	
01.8200.8101.000.05.000.4	UNH COOPERATIVE EXT RE	(\$39,960)	(\$39,960)	(\$39,960)	(\$39,960)	\$0	0.00	
Function: UNH COOPERATIVE EXTENSION - 8101		(\$39,960)	(\$39,960)	(\$39,960)	(\$39,960)	\$0	0.00	
65.4000.9000.000.81.000.4	CD BLOCK GRANT REV	(\$300,000)	\$0	(\$300,000)	(\$300,000)	\$0	0.00	
Function: COMM DEVELOP BLOCK GRANT - 9000		(\$300,000)	\$0	(\$300,000)	(\$300,000)	\$0	0.00	
65.4000.9001.000.81.000.4	CDBG NHDOT 5310 GRANT	\$0	(\$28,258)	\$0	\$0	\$0	0.00	
Function: CDBG NHDOT TRANSPORT - 9001		\$0	(\$28,258)	\$0	\$0	\$0	0.00	
65.4000.9002.000.81.000.4	CDBG FRANKLIN RIVER HEI	\$0	(\$110,534)	\$0	\$0	\$0	0.00	
Function: CDBG RIVER HEIGHTS - 9002		\$0	(\$110,534)	\$0	\$0	\$0	0.00	

COUNTY OF MERRIMACK

REVENUE

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Detailed

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65.4000.9003.000.81.000.4	CDBG MCKENNA HOUSE P	\$0	(\$26,450)	\$0	\$0	\$0	0.00	
Function: CDBG MCKENNA HOUSE - 9003		\$0	(\$26,450)	\$0	\$0	\$0	0.00	
65.4000.9004.000.81.000.4	CDBG CATAMOUNT HILL PF	\$0	(\$21,000)	\$0	\$0	\$0	0.00	
Function: CDBG CATAMOUNT HILL - 9004		\$0	(\$21,000)	\$0	\$0	\$0	0.00	
65.4000.9007.000.81.000.4	NEWBURY HEIGHTS ROAD	\$0	(\$106,875)	\$0	\$0	\$0	0.00	
Function: NEWBURY HEIGHTS ROAD GRANT - 9007		\$0	(\$106,875)	\$0	\$0	\$0	0.00	
01.4017.9901.000.30.000.4	COURTHOUSE LEASE	(\$382,241)	(\$350,388)	(\$382,241)	(\$382,241)	\$0	0.00	
01.4031.9901.000.30.000.4	WWT REIMB REV	(\$10,870)	\$0	(\$10,601)	(\$10,601)	\$269	(2.47)	
01.2819.9901.000.91.000.4	FUND BALANCE	(\$4,000,000)	\$0	(\$4,000,000)	(\$4,000,000)	\$0	0.00	
01.2820.9901.000.91.000.4	FB ENCUMB PURCH OF PRI	\$0	\$0	(\$300,000)	(\$300,000)	(\$300,000)	0.00	
Function: OTHER - 9901		(\$4,393,111)	(\$350,388)	(\$4,692,842)	(\$4,692,842)	(\$298,731)	6.82	
01.4000.9902.000.00.000.4	TAX REVENUE	(\$42,174,350)	\$0	(\$45,403,402)	(\$44,505,507)	(\$2,331,157)	5.53	
Function: TAXES - 9902		(\$42,174,350)	\$0	(\$45,403,402)	(\$44,505,507)	(\$2,331,157)	5.53	
Grand Total:		(\$77,081,856)	(\$26,877,806)	(\$82,502,395)	(\$81,604,500)	(\$4,522,644)	5.87	

Merrimack County



**2014 PROPOSED BUDGET
EXPENDITURES**

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2014 BUDGET

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Detailed

2013 Adjusted Budget
2013 YTD Expended
2014 Department
2014 Comm Budget

Description

Percent Difference

Dollar Difference

Notes

01.6127.3000.090.00.000.5	CORRECTIONS PRINCIPAL	\$1,210,000.00	\$1,210,000.00	\$1,190,000.00	\$1,190,000.00	(1.65)
01.6128.3000.090.00.000.5	CORRECTIONS INTEREST	\$551,550.00	\$551,550.00	\$509,250.00	\$509,250.00	(7.67)
11.5190.3000.090.00.000.5	RENOVATIONS PRINCIPAL	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	0.00
11.5191.3000.090.00.000.5	RENOVATIONS INTEREST	\$43,605.00	\$43,605.00	\$39,900.00	\$39,900.00	(8.50)
11.5192.3000.090.00.000.5	WASTE WATER PRINCIPAL	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	0.00
11.5194.3000.090.00.000.5	WASTE WATER INTEREST	\$22,145.00	\$22,145.00	\$20,150.00	\$20,150.00	(9.01)
11.5195.3000.090.00.000.5	NEW MCNH PRINCIPAL	\$1,840,000.00	\$1,840,000.00	\$1,840,000.00	\$1,840,000.00	0.00
11.5196.3000.090.00.000.5	NEW MCNH INTEREST	\$1,584,700.00	\$1,584,700.00	\$1,507,650.00	\$1,507,650.00	(4.88)
Function: DEBT SERVICE - 3000		\$5,402,000.00	\$5,402,000.00	\$5,256,950.00	\$5,256,950.00	(2.69)
01.3990.3900.029.00.000.5	DELEGATION PER DIEM	\$4,000.00	\$1,530.00	\$4,000.00	\$4,000.00	0.00
01.3993.3900.039.00.000.5	DELEGATION EXPENSES	\$1,800.00	\$971.04	\$1,800.00	\$1,800.00	0.00
01.3995.3900.070.00.000.5	DELEGATION TRAVEL	\$3,500.00	\$1,701.37	\$3,500.00	\$3,500.00	0.00
Function: DELEGATION - 3900		\$9,300.00	\$4,202.41	\$9,300.00	\$9,300.00	0.00
01.4001.4000.001.00.000.5	PERSONNEL-COMMISSIONI	\$31,300.00	\$28,791.78	\$31,300.00	\$31,300.00	0.00
01.4006.4000.004.00.130.5	FICA COMMISSIONERS	\$2,394.00	\$2,202.69	\$2,394.00	\$2,394.00	0.00
01.4008.4000.004.00.160.5	WVC COMMISSIONERS	\$70.00	\$64.78	\$70.00	\$70.00	0.00
01.4039.4000.039.00.000.5	SUPPLIES	\$500.00	\$488.12	\$500.00	\$500.00	0.00
01.4068.4000.068.00.000.5	COMMUNICATIONS	\$2,500.00	\$2,021.80	\$2,500.00	\$2,500.00	0.00
01.4070.4000.070.00.000.5	TRAVEL	\$6,000.00	\$4,553.17	\$6,000.00	\$6,000.00	0.00
01.4077.4000.077.00.000.5	CONF & EDUCATION	\$6,000.00	\$4,829.66	\$6,000.00	\$6,000.00	0.00
Function: COMMISSIONERS - 4000		\$48,764.00	\$42,952.00	\$48,764.00	\$48,764.00	0.00

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01.4101.4101.001.00.000.5	PERSONNEL ADMIN	\$349,007.00	\$312,274.63	\$355,802.00	\$355,802.00	\$6,795.00	1.95	
01.4102.4101.003.00.000.5	LONGEVITY ADMIN	\$2,400.00	\$0.00	\$2,400.00	\$2,400.00	\$0.00	0.00	
01.4106.4101.004.00.100.5	MEDICAL INS ADMIN	\$42,988.00	\$31,852.94	\$64,418.00	\$64,418.00	\$21,420.00	49.82	
01.4108.4101.004.00.110.5	DENTAL ADMIN	\$4,873.00	\$4,131.08	\$4,466.00	\$4,466.00	(\$407.00)	(8.35)	
01.4108.4101.004.00.120.5	LIFE INS ADMIN	\$320.00	\$266.50	\$342.00	\$342.00	\$22.00	6.88	
01.4108.4101.004.00.130.5	FICA ADMIN	\$27,437.00	\$23,173.90	\$27,862.00	\$27,862.00	\$425.00	1.55	
01.4108.4101.004.00.140.5	RETIRE ADMIN	\$34,432.00	\$30,201.78	\$38,578.00	\$38,578.00	\$4,146.00	12.04	
01.4108.4101.004.00.150.5	DISABILITY ADMIN	\$2,160.00	\$1,804.78	\$2,210.00	\$2,210.00	\$50.00	2.31	
01.4108.4101.004.00.160.5	WVC ADMIN	\$796.00	\$740.74	\$819.00	\$819.00	\$23.00	2.89	
01.4108.4101.004.00.170.5	UIC ADMIN	\$707.00	\$706.62	\$512.00	\$512.00	(\$195.00)	(27.58)	
01.4117.4101.077.00.000.5	EDUCATION & TRAINING	\$2,100.00	\$100.00	\$2,100.00	\$2,100.00	\$0.00	0.00	
01.4128.4101.028.00.000.5	OUTSIDE SERVICES	\$11,700.00	\$1,200.00	\$31,700.00	\$31,700.00	\$20,000.00	170.94	
01.4135.4101.028.00.000.5	PRINTING & BINDING	\$500.00	\$442.25	\$500.00	\$500.00	\$0.00	0.00	
01.4137.4101.088.00.000.5	DUES & SUBSCRIPTIONS	\$15,491.00	\$14,948.00	\$15,193.00	\$15,193.00	(\$298.00)	(1.92)	
01.4138.4101.038.00.000.5	SUPPLIES ADMIN	\$7,500.00	\$4,622.92	\$7,500.00	\$7,500.00	\$0.00	0.00	
01.4140.4101.028.00.000.5	LEGAL COUNSEL	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00	
01.4167.4101.067.00.000.5	RECRUITING	\$4,830.00	\$4,305.00	\$4,830.00	\$4,830.00	\$0.00	0.00	
01.4168.4101.068.00.000.5	COMMUNICATIONS	\$18,400.00	\$10,807.33	\$15,400.00	\$15,400.00	(\$3,000.00)	(16.30)	
01.4170.4101.070.00.000.5	TRAVEL	\$2,000.00	\$603.50	\$2,000.00	\$2,000.00	\$0.00	0.00	
01.4177.4101.077.00.000.5	EDUCATION & TRAINING	\$2,000.00	\$1,409.00	\$2,000.00	\$2,000.00	\$0.00	0.00	
01.4188.4101.081.00.000.5	EQUIPMENT MAINT	\$5,585.00	\$6,204.04	\$6,071.00	\$6,071.00	\$486.00	8.70	
01.4187.4101.087.88.000.5	NEW EQUIPMENT	\$5,075.00	\$4,902.50	\$1,900.00	\$1,900.00	(\$3,175.00)	(62.56)	
Function: ADMINISTRATION - 4101		\$541,311.00	\$454,697.51	\$587,603.00	\$587,603.00	\$46,292.00	8.55	
01.4201.4102.001.00.000.5	PERSONNEL FINANCE	\$184,073.00	\$160,649.74	\$175,560.00	\$175,560.00	(\$8,513.00)	(4.62)	

COUNTY OF MERRIMACK

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01.4202.4102.003.00.000.5	LONGEVITY FINANCE	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	0.00	
01.4208.4102.004.00.100.5	MEDICAL INS FINANCE	\$24,060.00	\$8,219.80	\$27,158.00	\$27,158.00	\$3,098.00	12.88	
01.4208.4102.004.00.110.5	DENTAL FINANCE	\$3,233.00	\$2,964.06	\$3,065.00	\$3,065.00	(\$168.00)	(5.20)	
01.4208.4102.004.00.120.5	LIFE INS FINANCE	\$119.00	\$98.10	\$104.00	\$104.00	(\$15.00)	(12.61)	
01.4208.4102.004.00.130.5	FICA FINANCE	\$15,022.00	\$12,018.35	\$13,867.00	\$13,867.00	(\$1,155.00)	(7.68)	
01.4208.4102.004.00.140.5	RETIRE FINANCE	\$18,649.00	\$15,676.05	\$17,756.00	\$17,756.00	(\$893.00)	(4.79)	
01.4208.4102.004.00.150.5	DISABILITY FINANCE	\$1,405.00	\$1,177.21	\$1,160.00	\$1,160.00	(\$245.00)	(17.44)	
01.4208.4102.004.00.160.5	W/C FINANCE	\$437.00	\$380.95	\$408.00	\$408.00	(\$29.00)	(6.64)	
01.4208.4102.004.00.170.5	U/C FINANCE	\$410.00	\$353.31	\$329.00	\$329.00	(\$81.00)	(19.76)	
01.4208.4102.004.00.180.5	CAFE PLAN FEES	\$2,200.00	\$1,966.50	\$2,200.00	\$2,200.00	\$0.00	0.00	
01.4220.4102.028.00.000.5	ADM/ACCTG AUDIT	\$18,500.00	\$17,575.00	\$18,500.00	\$18,500.00	\$0.00	0.00	
01.4228.4102.028.00.000.5	OUTSIDE/CONTRACT SERV	\$49,500.00	\$45,489.98	\$43,900.00	\$43,900.00	(\$5,600.00)	(11.31)	
01.4238.4102.038.00.000.5	SUPPLIES FINANCE	\$2,260.00	\$1,915.89	\$2,780.00	\$2,780.00	\$520.00	23.01	
01.4240.4102.028.00.000.5	BANKING/CASH MNGMNT	\$800.00	\$1,037.47	\$1,500.00	\$1,500.00	\$700.00	87.50	
01.4268.4102.088.08.000.5	LICENSE/SOFTWARE	\$1,200.00	\$0.00	\$0.00	\$0.00	(\$1,200.00)	(100.00)	
01.4288.4102.088.00.000.5	COMMUNICATIONS	\$2,950.00	\$2,847.67	\$4,000.00	\$4,000.00	\$1,050.00	35.59	
01.4270.4102.070.00.000.5	TRAVEL	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	0.00	
01.4273.4102.081.00.000.5	EQUIP MAINTENANCE	\$21,600.00	\$23,215.92	\$23,800.00	\$23,800.00	\$2,200.00	10.19	
01.4277.4102.077.00.000.5	EDUCATION AND TRAINING	\$300.00	\$275.00	\$600.00	\$600.00	\$300.00	100.00	
01.4288.4102.087.00.000.5	NEW EQUIPMENT	\$5,065.00	\$4,902.50	\$0.00	\$0.00	(\$5,065.00)	(100.00)	
Function: ADM/ACCOUNTING - 4102		\$353,133.00	\$300,764.50	\$338,037.00	\$338,037.00	(\$15,096.00)	(4.27)	
01.2801.4103.001.00.000.5	PERSONNEL IT	\$213,525.00	\$185,782.84	\$216,191.00	\$216,191.00	\$2,666.00	1.25	
01.2808.4103.004.00.100.5	MEDICAL INS IT	\$28,585.00	\$23,452.88	\$32,386.00	\$32,386.00	\$3,801.00	13.30	
01.2808.4103.004.00.110.5	DENTAL IT	\$2,942.00	\$2,696.76	\$3,089.00	\$3,089.00	\$147.00	5.00	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

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To Date: 11/30/2013

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.2808.4103.004.00.120.5	LIFE INS IT	\$337.00	\$280.50	\$337.00	\$337.00	\$0.00	0.00	
01.2808.4103.004.00.130.5	FICA IT	\$16,565.00	\$13,670.85	\$16,768.00	\$16,768.00	\$203.00	1.23	
01.2808.4103.004.00.140.5	RETIRE IT	\$20,919.00	\$18,128.54	\$23,284.00	\$23,284.00	\$2,365.00	11.31	
01.2808.4103.004.00.150.5	DISABILITY IT	\$1,452.00	\$1,202.76	\$1,474.00	\$1,474.00	\$22.00	1.52	
01.2808.4103.004.00.160.5	WFC IT	\$481.00	\$437.70	\$493.00	\$493.00	\$12.00	2.49	
01.2808.4103.004.00.170.5	U/C IT	\$353.00	\$353.31	\$256.00	\$256.00	(\$97.00)	(27.48)	
01.2829.4103.029.86.000.5	OUTSIDE/CONTRACT SERV	\$22,260.00	\$4,145.44	\$21,080.00	\$21,080.00	(\$1,180.00)	(5.30)	
01.2839.4103.039.86.000.5	SUPPLIES IT	\$26,270.00	\$40,877.37	\$26,270.00	\$26,270.00	\$0.00	0.00	
01.2868.4103.068.86.000.5	LICENSE/SOFTWARE	\$17,890.00	\$14,978.92	\$17,890.00	\$17,890.00	\$0.00	0.00	
01.2868.4103.068.86.000.5	COMMUNICATIONS-IT	\$4,680.00	\$4,063.80	\$5,122.00	\$5,122.00	\$442.00	9.44	
01.2870.4103.070.86.000.5	TRAVEL - IT	\$3,500.00	\$1,810.83	\$3,500.00	\$3,500.00	\$0.00	0.00	
01.2877.4103.077.86.000.5	EDUCATION & TRAINING	\$7,000.00	\$2,594.29	\$7,000.00	\$7,000.00	\$0.00	0.00	
01.2897.4103.087.86.000.5	NEW EQUIPMENT	\$23,900.00	\$12,591.00	\$23,900.00	\$23,900.00	\$0.00	0.00	
Function: INFORMATION TECHNOLOGY - 4103								
		\$390,659.00	\$326,867.39	\$399,040.00	\$399,040.00	\$8,381.00	2.15	
01.2801.4104.001.00.000.5	PERSONNEL PURCH	\$181,002.00	\$158,797.16	\$198,278.00	\$198,278.00	\$17,276.00	9.54	
01.2802.4104.003.00.000.5	LONGEVITY PURCH	\$1,000.00	\$0.00	\$1,200.00	\$1,200.00	\$200.00	20.00	
01.2808.4104.004.00.100.5	MEDICAL INS PURCH	\$49,686.00	\$45,545.72	\$57,067.00	\$57,067.00	\$7,381.00	14.86	
01.2808.4104.004.00.110.5	DENTAL PURCH	\$2,315.00	\$2,122.78	\$2,431.00	\$2,431.00	\$116.00	5.01	
01.2808.4104.004.00.120.5	LIFE INS PURCH	\$180.00	\$139.12	\$164.00	\$164.00	(\$16.00)	(8.89)	
01.2808.4104.004.00.130.5	FICA PURCH	\$13,923.00	\$11,588.80	\$15,260.00	\$15,260.00	\$1,337.00	9.60	
01.2808.4104.004.00.140.5	RETIRE PURCH	\$16,325.00	\$14,175.31	\$19,750.00	\$19,750.00	\$3,425.00	20.98	
01.2808.4104.004.00.150.5	DISABILITY PURCH	\$1,280.00	\$1,071.79	\$1,333.00	\$1,333.00	\$53.00	4.14	
01.2808.4104.004.00.160.5	W/C PURCH	\$405.00	\$377.91	\$432.00	\$432.00	\$27.00	6.67	
01.2808.4104.004.00.170.5	U/C PURCH	\$589.00	\$588.85	\$453.00	\$453.00	(\$136.00)	(23.09)	

COUNTY OF MERRIMACK

2014 BUDGET

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Definition: Commissioners Recommendation

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Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.2839.4104.039.88.000.5	SUPPLIES PURCH	\$3,796.00	\$3,368.78	\$2,683.00	\$2,683.00	(\$1,113.00)	(29.32)	
01.2851.4104.081.00.000.5	EQUIPMENT MAINTENANCE	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	0.00	
01.2870.4104.070.00.000.5	TRAVEL	\$500.00	\$101.70	\$500.00	\$500.00	\$0.00	0.00	
01.2877.4104.077.00.000.5	EDUCATION AND TRAINING	\$500.00	\$211.00	\$500.00	\$500.00	\$0.00	0.00	
01.2887.4104.087.97.000.5	NEW EQUIPMENT	\$0.00	\$0.00	\$1,152.00	\$1,152.00	\$1,152.00	0.00	
Function: PURCHASING - 4104		\$273,001.00	\$238,088.92	\$302,703.00	\$302,703.00	\$28,702.00	10.88	
01.4301.4110.001.00.000.5	PERSONNEL CITY ATTNY	\$1,566,750.00	\$1,352,888.21	\$1,622,131.00	\$1,622,131.00	\$55,381.00	3.53	
01.4302.4110.003.00.000.5	LONGEVITY ATTNY	\$4,000.00	\$0.00	\$3,200.00	\$3,200.00	(\$800.00)	(20.00)	
01.4308.4110.004.00.100.5	MEDICAL INS ATTNY	\$286,925.00	\$230,379.24	\$317,570.00	\$317,570.00	\$30,645.00	10.68	
01.4308.4110.004.00.110.5	DENTAL ATTNY	\$22,728.00	\$20,290.84	\$23,863.00	\$23,863.00	\$1,137.00	5.00	
01.4308.4110.004.00.120.5	LIFE INS ATTNY	\$2,244.00	\$1,858.78	\$2,263.00	\$2,263.00	\$19.00	0.85	
01.4308.4110.004.00.130.5	FICA ATTNY	\$121,539.00	\$100,837.02	\$126,319.00	\$126,319.00	\$4,780.00	3.93	
01.4308.4110.004.00.140.5	RETIREMENT ATTNY	\$134,309.00	\$115,421.25	\$153,899.00	\$153,899.00	\$19,590.00	14.59	
01.4308.4110.004.00.150.5	DISABILITY ATTNY	\$10,264.00	\$8,263.06	\$10,468.00	\$10,468.00	\$204.00	1.99	
01.4308.4110.004.00.160.5	W/C COUNTY ATTNY	\$37,175.00	\$3,983.07	\$4,975.00	\$4,975.00	(\$32,200.00)	(86.62)	
01.4308.4110.004.00.170.5	U/C COUNTY ATTNY	\$2,944.00	\$2,976.26	\$2,208.00	\$2,208.00	(\$735.00)	(24.97)	
01.4328.4110.028.00.000.5	OUTSIDE/CONTRACT SERV	\$42,200.00	\$3,929.08	\$45,000.00	\$45,000.00	\$2,800.00	6.64	
01.4335.4110.029.00.000.5	PRINTING	\$9,000.00	\$7,622.37	\$9,000.00	\$9,000.00	\$0.00	0.00	
01.4337.4110.088.00.000.5	DUES & SUBSCRIPTIONS	\$21,300.00	\$19,536.29	\$22,800.00	\$22,800.00	\$1,500.00	7.04	
01.4339.4110.039.88.000.5	SUPPLIES	\$11,000.00	\$7,127.89	\$11,000.00	\$11,000.00	\$0.00	0.00	
01.4368.4110.088.00.000.5	COMMUNICATIONS	\$28,500.00	\$13,938.85	\$28,500.00	\$28,500.00	\$0.00	0.00	
01.4370.4110.070.00.000.5	TRAVEL	\$11,000.00	\$7,267.73	\$11,000.00	\$11,000.00	\$0.00	0.00	
01.4377.4110.077.00.000.5	EDUCATION AND TRAINING	\$10,000.00	\$6,919.95	\$10,000.00	\$10,000.00	\$0.00	0.00	
01.4388.4110.081.00.000.5	EQUIPMENT MAINTENANCE	\$12,000.00	\$11,632.00	\$14,000.00	\$14,000.00	\$2,000.00	16.67	

COUNTY OF MERRIMACK

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4397.4110.087.88.000.5	NEW EQUIPMENT	\$2,000.00	\$1,469.26	\$2,000.00	\$2,000.00	\$0.00	0.00	
Function: COUNTY ATTORNEY - 4110		\$2,335,876.00	\$1,916,321.15	\$2,420,197.00	\$2,420,197.00	\$84,321.00	3.61	
01.4328.4115.029.00.000.5	MEDICAL REFEREE	\$35,000.00	\$23,860.82	\$35,000.00	\$35,000.00	\$0.00	0.00	
Function: MEDICAL REFEREE - 4115		\$35,000.00	\$23,860.82	\$35,000.00	\$35,000.00	\$0.00	0.00	
01.3001.4116.001.00.000.5	PERSONNEL PRETRIAL	\$638,666.00	\$503,155.67	\$611,120.00	\$611,120.00	(\$27,546.00)	(4.31)	
01.3002.4116.003.00.000.5	LONGEVITY PRETRIAL	\$1,000.00	\$0.00	\$1,200.00	\$1,200.00	\$200.00	20.00	
01.3006.4116.004.00.100.5	MEDICAL INS PRETRIAL	\$23,220.00	\$8,128.66	\$41,386.00	\$41,386.00	\$18,166.00	78.23	
01.3008.4116.004.00.110.5	DENTAL PRETRIAL	\$4,201.00	\$3,661.02	\$5,423.00	\$5,423.00	\$1,222.00	29.09	
01.3006.4116.004.00.120.5	LIFE INS PRETRIAL	\$337.00	\$206.26	\$337.00	\$337.00	\$0.00	0.00	
01.3008.4116.004.00.130.5	FICA PRETRIAL	\$50,465.00	\$37,127.05	\$47,761.00	\$47,761.00	(\$2,704.00)	(5.36)	
01.3006.4116.004.00.140.5	RETIRE PRETRIAL	\$28,282.00	\$27,518.42	\$30,058.00	\$30,058.00	\$1,776.00	6.28	
01.3006.4116.004.00.150.5	DISABILITY PRETRIAL	\$2,230.00	\$1,495.39	\$2,181.00	\$2,181.00	(\$49.00)	(2.20)	
01.3006.4116.004.00.160.5	W/C PRETRIAL	\$16,638.00	\$12,547.52	\$14,764.00	\$14,764.00	(\$1,874.00)	(11.26)	
01.3006.4116.004.00.170.5	U/C PRETRIAL	\$1,556.00	\$1,560.63	\$1,110.00	\$1,110.00	(\$446.00)	(28.66)	
01.3028.4116.087.00.000.5	VEHICLE MAINTENANCE	\$7,500.00	\$5,897.84	\$7,500.00	\$7,500.00	\$0.00	0.00	
01.3028.4116.029.00.000.5	OUTSIDE SERVICES	\$62,000.00	\$34,264.42	\$63,000.00	\$63,000.00	\$1,000.00	1.61	
01.3030.4116.029.00.000.5	OUTSIDE/CONTRACT SERV	\$71,940.00	\$55,737.76	\$76,340.00	\$76,340.00	\$4,400.00	6.12	
01.3037.4116.029.00.000.5	DUES & SUBSCRIPTIONS	\$150.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00	
01.3039.4116.039.86.000.5	SUPPLIES PRETRIAL	\$18,800.00	\$12,479.63	\$18,800.00	\$18,800.00	\$0.00	0.00	
01.3068.4116.068.00.000.5	COMMUNICATIONS	\$13,200.00	\$7,261.04	\$12,200.00	\$12,200.00	(\$1,000.00)	(7.58)	
01.3070.4116.070.00.000.5	TRAVEL	\$1,000.00	\$20.00	\$1,000.00	\$1,000.00	\$0.00	0.00	
01.3077.4116.077.00.000.5	EDUCATION AND TRAINING	\$2,000.00	\$1,324.40	\$2,000.00	\$2,000.00	\$0.00	0.00	
01.3097.4116.097.86.000.5	NEW EQUIPMENT	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	0.00	

COUNTY OF MERRIMACK

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2013 Adjusted Budget

2013 YTD Expended

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Dollar Difference

Percent Difference

Notes

01.3089.4116.007.00.000.5	VEH. REPLACEMENT	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00		0.00	
Function: PRETRIAL/DIVERSION - 4116		\$945,185.00	\$712,555.71	\$958,330.00	\$958,330.00	\$13,145.00		1.39	
55.3101.4117.001.00.000.5	PERSONNEL DOM VIOLENC	\$56,157.00	\$51,731.06	\$56,851.00	\$56,851.00	\$694.00		1.24	
55.3106.4117.004.00.100.5	MED INS DOM VIOLENC	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00		0.00	
55.3106.4117.004.00.110.5	DENTAL DOM VIOLENC	\$628.00	\$577.08	\$661.00	\$661.00	\$32.00		5.09	
55.3108.4117.004.00.120.5	LIFE INS DOM VIOLENC	\$112.00	\$93.50	\$112.00	\$112.00	\$0.00		0.00	
55.3108.4117.004.00.130.5	FICA DOM VIOLENC	\$4,526.00	\$3,957.46	\$4,579.00	\$4,579.00	\$53.00		1.17	
55.3108.4117.004.00.140.5	RETIREMENT DOM VIOL	\$5,502.00	\$5,025.14	\$6,123.00	\$6,123.00	\$621.00		11.29	
55.3108.4117.004.00.150.5	DISABILITY D.VIOL	\$435.00	\$363.52	\$446.00	\$446.00	\$11.00		2.53	
55.3108.4117.004.00.160.5	W/C DOM VIOLENC	\$1,608.00	\$145.98	\$1,481.00	\$1,481.00	\$127.00		(7.90)	
55.3108.4117.004.00.170.5	U/C DOM VIOLENC	\$118.00	\$117.77	\$85.00	\$85.00	\$33.00		(27.97)	
Function: DOMESTIC VIOLENCE GRANT - 4117		\$72,087.00	\$62,011.49	\$73,338.00	\$73,338.00	\$1,251.00		1.74	
Total:		\$3,388,148	\$2,714,549	\$3,486,865	\$3,486,865	\$98,717		2.91	
01.4401.4120.001.00.000.5	PERSONNEL DEEDS	\$389,320.00	\$335,628.12	\$388,136.00	\$388,136.00	\$1,184.00		(0.30)	
01.4402.4120.003.00.000.5	LONGEVITY DEEDS	\$4,200.00	\$0.00	\$3,600.00	\$3,600.00	\$600.00		(14.29)	
01.4406.4120.004.00.100.5	MEDICAL INS DEEDS	\$116,539.00	\$104,452.88	\$147,420.00	\$147,420.00	\$30,881.00		26.50	
01.4408.4120.004.00.110.5	DENTAL DEEDS	\$7,772.00	\$5,541.94	\$8,467.00	\$8,467.00	\$695.00		8.94	
01.4408.4120.004.00.120.5	LIFE INS DEEDS	\$539.00	\$388.96	\$471.00	\$471.00	\$68.00		(12.62)	
01.4408.4120.004.00.130.5	FICA DEEDS	\$30,333.00	\$24,694.43	\$30,197.00	\$30,197.00	\$136.00		(0.45)	
01.4408.4120.004.00.140.5	RETIREMENT DEEDS	\$38,545.00	\$32,801.45	\$42,190.00	\$42,190.00	\$3,645.00		9.46	
01.4408.4120.004.00.150.5	DISABILITY DEEDS	\$3,023.00	\$2,096.69	\$3,045.00	\$3,045.00	\$22.00		0.73	
01.4408.4120.004.00.160.5	W/C DEEDS	\$883.00	\$910.27	\$888.00	\$888.00	\$5.00		0.57	
01.4408.4120.004.00.170.5	U/C DEEDS	\$942.00	\$1,057.37	\$683.00	\$683.00	\$259.00		(27.49)	
01.4429.4120.028.00.000.5	OUTSIDE SERVICES	\$35,400.00	\$33,900.86	\$35,400.00	\$35,400.00	\$0.00		0.00	

COUNTY OF MERRIMACK

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01.4430.4120.028.00.000.5	INDEX REPAIR	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00	
01.4437.4120.088.00.000.5	DUES/SUBSCRIPTIONS	\$1,500.00	\$1,560.52	\$1,500.00	\$1,500.00	\$0.00	0.00	
01.4439.4120.038.00.000.5	SUPPLIES	\$34,000.00	\$14,232.71	\$34,000.00	\$34,000.00	\$0.00	0.00	
01.4468.4120.068.00.000.5	COMMUNICATIONS	\$22,950.00	\$7,789.49	\$22,950.00	\$22,950.00	\$0.00	0.00	
01.4477.4120.077.00.000.5	TRAVEL/CONFERENCE	\$7,200.00	\$5,188.42	\$7,200.00	\$7,200.00	\$0.00	0.00	
01.4478.4120.077.00.000.5	EDUCATION AND TRAINING	\$2,600.00	\$529.00	\$2,600.00	\$2,600.00	\$0.00	0.00	
01.4482.4120.081.00.000.5	EQUIPMENT REPAIRS	\$5,000.00	\$4,586.40	\$5,000.00	\$5,000.00	\$0.00	0.00	
52.2000.4120.067.00.000.5	IMAGING SYSTEM LEASE	\$64,500.00	\$64,529.77	\$276,550.00	\$276,550.00	\$212,050.00	328.76	
Function: REGISTER OF DEEDS - 4120		\$785,246.00	\$859,889.28	\$1,030,297.00	\$1,030,297.00	\$245,051.00	31.21	
01.4601.4140.001.00.000.5	PERSONNEL SHERIFF	\$1,355,412.00	\$1,139,742.04	\$1,398,790.00	\$1,398,790.00	\$43,378.00	3.20	
01.4602.4140.003.00.000.5	LONGEVITY SHERIFF	\$3,400.00	\$0.00	\$3,400.00	\$3,400.00	\$0.00	0.00	
01.4608.4140.004.00.100.5	MEDICAL INS SHERIFF	\$246,696.00	\$152,113.29	\$230,275.00	\$230,275.00	(\$16,421.00)	(6.66)	
01.4608.4140.004.00.110.5	DENTAL SHERIFF	\$23,015.00	\$19,241.01	\$22,142.00	\$22,142.00	(\$873.00)	(3.79)	
01.4608.4140.004.00.120.5	LIFE INS SHERIFF	\$1,077.00	\$886.38	\$1,077.00	\$1,077.00	\$0.00	0.00	
01.4608.4140.004.00.130.5	FICA SHERIFF	\$47,563.00	\$38,783.41	\$52,026.00	\$52,026.00	\$4,463.00	9.38	
01.4608.4140.004.00.140.5	RETIREMENT SHERIFF	\$227,631.00	\$191,024.85	\$252,466.00	\$252,466.00	\$24,835.00	10.91	
01.4608.4140.004.00.150.5	DISABILITY SHERIFF	\$8,458.00	\$6,823.59	\$8,711.00	\$8,711.00	\$253.00	2.99	
01.4608.4140.004.00.160.5	W/C SHERIFF	\$32,522.00	\$28,607.19	\$34,808.00	\$34,808.00	\$2,286.00	7.03	
01.4608.4140.004.00.170.5	W/C SHERIFF	\$2,944.00	\$2,803.83	\$2,135.00	\$2,135.00	(\$809.00)	(27.48)	
01.4617.4140.077.00.000.5	EDUCATION/TRAINING	\$4,000.00	\$3,067.21	\$8,000.00	\$8,000.00	\$4,000.00	100.00	
01.4620.4140.028.00.000.5	OUTSIDE SERVICES	\$2,300.00	\$1,682.60	\$2,500.00	\$2,500.00	\$200.00	8.70	
01.4628.4140.067.00.000.5	VEHICLE REPLACEMENT	\$126,407.00	\$126,398.02	\$145,493.00	\$145,493.00	\$19,086.00	15.10	
01.4628.4140.028.00.000.5	FEES DEEDS	\$12,000.00	\$2,492.00	\$6,000.00	\$6,000.00	(\$6,000.00)	(50.00)	
01.4630.4140.028.00.000.5	COMMUNITY SERV PROGR.	\$1,000.00	\$995.55	\$1,000.00	\$1,000.00	\$0.00	0.00	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

From Date: 11/1/2013 To Date: 11/30/2013

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4634.4140.029.00.000.5	PRINTING & BINDING	\$3,500.00	\$2,512.30	\$3,500.00	\$3,500.00	\$0.00	0.00	
01.4635.4140.039.00.000.5	SUPPLIES	\$7,580.00	\$5,691.86	\$8,420.00	\$8,420.00	\$840.00	11.08	
01.4637.4140.089.00.000.5	DUES & SUBSCRIPTIONS	\$3,625.00	\$3,607.00	\$3,497.00	\$3,497.00	(\$128.00)	(3.53)	
01.4638.4140.088.00.000.5	POSTAGE	\$8,213.00	\$4,843.21	\$8,213.00	\$8,213.00	\$0.00	0.00	
01.4685.4140.039.00.000.5	VEHICLE FUEL	\$85,000.00	\$53,889.25	\$81,942.00	\$81,942.00	(\$3,058.00)	(3.60)	
01.4686.4140.088.00.000.5	LICENSE/SOFTWARE	\$9,750.00	\$6,788.00	\$20,094.00	\$20,094.00	\$10,344.00	106.09	
01.4688.4140.088.00.000.5	COMMUNICATIONS	\$41,686.00	\$31,597.34	\$43,541.00	\$43,541.00	\$1,855.00	4.45	
01.4671.4140.070.00.000.5	TRAVEL/EXTRADITIONS	\$14,000.00	\$14,821.62	\$16,000.00	\$16,000.00	\$2,000.00	14.29	
01.4683.4140.067.00.000.5	UNIFORMS & L.E. GEAR	\$25,535.00	\$17,845.60	\$25,225.00	\$25,225.00	(\$310.00)	(1.21)	
01.4682.4140.029.00.000.5	FLEET MAINTENANCE	\$33,108.00	\$29,863.31	\$35,000.00	\$35,000.00	\$1,892.00	5.71	
01.4693.4140.029.00.000.5	EQUIPMENT MAINT/REPAIR	\$17,997.00	\$14,456.98	\$17,997.00	\$17,997.00	\$0.00	0.00	
Function: SHERIFF - 4140		\$2,344,419.00	\$1,900,377.24	\$2,432,252.00	\$2,432,252.00	\$87,833.00	3.76	
01.4701.4141.001.00.000.5	PERSONNEL DISPATCH	\$515,209.00	\$436,940.97	\$531,806.00	\$531,806.00	\$16,597.00	3.22	
01.4702.4141.003.00.000.5	LONGEVITY DISPATCH	\$2,575.00	\$0.00	\$2,800.00	\$2,800.00	\$225.00	8.74	
01.4706.4141.004.00.100.5	MEDICAL INS DISPATCH	\$51,015.00	\$28,228.42	\$50,370.00	\$50,370.00	(\$645.00)	(1.26)	
01.4706.4141.004.00.110.5	DENTAL DISPATCH	\$5,552.00	\$4,854.10	\$6,181.00	\$6,181.00	\$629.00	11.33	
01.4706.4141.004.00.120.5	LIFE INS DISPATCH	\$404.00	\$336.60	\$404.00	\$404.00	\$0.00	0.00	
01.4706.4141.004.00.130.5	FICA DISPATCH	\$40,529.00	\$33,129.65	\$42,045.00	\$42,045.00	\$1,516.00	3.74	
01.4706.4141.004.00.140.5	RETIREMENT DISPATCH	\$42,186.00	\$35,775.70	\$48,366.00	\$48,366.00	\$6,180.00	14.65	
01.4706.4141.004.00.150.5	DISABILITY DISPATCH	\$2,914.00	\$2,328.08	\$3,071.00	\$3,071.00	\$157.00	5.39	
01.4706.4141.004.00.160.5	WIC DISPATCH	\$1,179.00	\$1,181.60	\$1,237.00	\$1,237.00	\$58.00	4.92	
01.4706.4141.004.00.170.5	UIC DISPATCH	\$1,750.00	\$1,653.61	\$1,207.00	\$1,207.00	(\$543.00)	(31.03)	
01.4716.4141.081.00.000.5	EQUIPMENT REPAIRS	\$28,775.00	\$28,239.94	\$27,615.00	\$27,615.00	(\$1,160.00)	(4.03)	
01.4717.4141.077.00.000.5	EDUCATION/TRAINING	\$3,100.00	\$401.87	\$3,100.00	\$3,100.00	\$0.00	0.00	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

From Date: 11/1/2013

To Date: 11/30/2013

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4739.4141.039.66.000.5	SUPPLIES	\$4,250.00	\$4,236.08	\$4,350.00	\$4,350.00	\$100.00	2.35	
01.4768.4141.068.00.000.5	COMMUNICATIONS	\$29,230.00	\$23,415.72	\$30,125.00	\$30,125.00	\$895.00	3.06	
01.4787.4141.087.66.000.5	NEW EQUIPMENT	\$0.00	\$0.00	\$6,605.00	\$6,605.00	\$6,605.00	0.00	
Function: SHERIFF DISPATCH - 4141								
		\$728,668.00	\$600,722.34	\$759,282.00	\$759,282.00	\$30,514.00	4.20	
01.4501.4142.001.00.000.5	PERSONNEL COURT SEC	\$603,004.00	\$481,183.68	\$588,037.00	\$588,037.00	(\$14,967.00)	(2.48)	
01.4502.4142.003.00.000.5	LONGEVITY COURT SEC	\$3,880.00	\$0.00	\$2,960.00	\$2,960.00	(\$920.00)	(23.71)	
01.4508.4142.004.00.100.5	MED INS COURT SEC	\$46,846.00	\$39,873.44	\$58,891.00	\$58,891.00	\$12,246.00	26.25	
01.4508.4142.004.00.110.5	DENTAL COURT SEC	\$3,571.00	\$3,264.13	\$3,978.00	\$3,978.00	\$407.00	11.40	
01.4508.4142.004.00.120.5	LIFE INS COURT SEC	\$180.00	\$149.60	\$210.00	\$210.00	\$30.00	16.67	
01.4508.4142.004.00.130.5	FICA COURT SEC	\$45,656.00	\$36,038.34	\$45,441.00	\$45,441.00	(\$1,215.00)	(2.60)	
01.4508.4142.004.00.140.5	RETIREMENT COURT SEC	\$15,381.00	\$12,955.89	\$20,627.00	\$20,627.00	\$5,246.00	34.11	
01.4508.4142.004.00.150.5	DISABILITY COURT SEC	\$1,187.00	\$983.64	\$1,278.00	\$1,278.00	\$91.00	7.67	
01.4508.4142.004.00.160.5	WIC COURT SEC	\$16,588.00	\$13,801.28	\$14,697.00	\$14,697.00	(\$1,891.00)	(11.40)	
01.4508.4142.004.00.170.5	U/C COURT SEC	\$2,826.00	\$2,735.37	\$2,122.00	\$2,122.00	(\$704.00)	(24.91)	
01.4539.4142.039.00.000.5	SUPPLIES	\$2,200.00	\$1,971.84	\$2,200.00	\$2,200.00	\$0.00	0.00	
01.4583.4142.039.00.000.5	UNIFORMS & GEAR	\$9,008.00	\$8,882.39	\$15,825.00	\$15,825.00	\$6,817.00	75.68	
01.4587.4142.087.66.000.5	NEW EQUIPMENT	\$1,624.00	\$2,304.00	\$4,811.00	\$4,811.00	\$3,187.00	196.24	
Function: COURT SECURITY - 4142								
		\$752,750.00	\$604,153.60	\$761,077.00	\$761,077.00	\$8,327.00	1.11	
75.4601.4143.001.00.000.5	PERSONNEL SOBRIETY	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	0.00	
75.4608.4143.004.00.130.5	FICA SOBRIETY	\$0.00	\$0.00	\$18.00	\$18.00	\$18.00	0.00	
75.4608.4143.004.00.140.5	RETIREMENT SOBRIETY	\$0.00	\$0.00	\$304.00	\$304.00	\$304.00	0.00	
Function: SOBRIETY CHECKPOINTS GRANT - 4143								
		\$0.00	\$0.00	\$1,522.00	\$1,522.00	\$1,522.00	0.00	

COUNTY OF MERRIMACK

2014 BUDGET

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
76.4601.4144.001.00.000.5	PERSONNEL SPEED ENF	\$0.00	\$0.00	\$3,520.00	\$3,520.00	\$3,520.00	0.00	
76.4606.4144.004.00.130.5	FICA SPEED ENF	\$0.00	\$0.00	\$52.00	\$52.00	\$52.00	0.00	
76.4606.4144.004.00.140.5	RETIREMENT SPEED ENF	\$0.00	\$0.00	\$891.00	\$891.00	\$891.00	0.00	
Function: SPEED ENFORCEMENT PATROLS - 4144		\$0.00	\$0.00	\$4,463.00	\$4,463.00	\$4,463.00	0.00	
77.2000.4145.001.00.000.5	PERSONNEL JAG GRANT	\$51,543.00	\$41,084.90	\$54,326.00	\$54,326.00	\$2,783.00	5.40	
77.2001.4145.007.00.000.5	JAG GRANT EXPENSES	\$4,000.00	\$3,560.30	\$4,717.00	\$4,717.00	\$717.00	17.92	
77.2006.4145.004.00.130.5	FICA JAG GRANT	\$2,925.00	\$2,674.60	\$3,361.00	\$3,361.00	\$436.00	14.91	
77.2006.4145.004.00.160.5	W/C JAG GRANT	\$0.00	\$861.46	\$1,344.00	\$1,344.00	\$1,344.00	0.00	
77.2006.4145.004.00.170.5	U/C JAG GRANT	\$0.00	\$117.77	\$85.00	\$85.00	\$85.00	0.00	
Function: JAG GRANT - 4145		\$58,468.00	\$48,399.03	\$63,833.00	\$63,833.00	\$5,365.00	9.18	
01.4788.4146.007.81.000.5	DISPATCH RES EXPEND	\$42,240.00	\$11,260.47	\$44,840.00	\$44,840.00	\$2,600.00	6.16	
Function: DISPATCH RESERVE - 4146		\$42,240.00	\$11,260.47	\$44,840.00	\$44,840.00	\$2,600.00	6.16	
81.4601.4147.001.00.000.5	PERSONNEL OJP GRANT	\$4,200.00	\$937.50	\$0.00	\$0.00	(\$4,200.00)	(100.00)	
81.4606.4147.004.00.130.5	FICA OJP GRANT	\$0.00	\$13.40	\$0.00	\$0.00	\$0.00	0.00	
81.4606.4147.004.00.140.5	RETIREMENT	\$0.00	\$197.05	\$0.00	\$0.00	\$0.00	0.00	
81.4606.4147.004.00.160.5	W/C OJP	\$0.00	\$25.79	\$0.00	\$0.00	\$0.00	0.00	
81.4628.4147.029.00.000.5	OJP OUTSIDE SERVICES	\$4,200.00	\$2,575.00	\$0.00	\$0.00	(\$4,200.00)	(100.00)	
81.4638.4147.039.00.000.5	SUPPLIES	\$4,264.00	\$2,937.01	\$0.00	\$0.00	(\$4,264.00)	(100.00)	
81.4670.4147.070.00.000.5	TRAVEL OJP GRANT	\$2,336.00	\$2,908.88	\$0.00	\$0.00	(\$2,336.00)	(100.00)	
Function: OJP UNDERAGE DRINKING GRANT - 4147		\$15,000.00	\$9,594.63	\$0.00	\$0.00	(\$15,000.00)	(100.00)	
83.4697.4148.007.00.000.5	EQUIPMENT	\$13,295.00	\$13,295.00	\$0.00	\$0.00	(\$13,295.00)	(100.00)	
Function: TRAFFIC RECONSTRUCTION GRANT - 4148		\$13,295.00	\$13,295.00	\$0.00	\$0.00	(\$13,295.00)	(100.00)	

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COUNTY OF MERRIMACK

2014 BUDGET

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
Sheriff Total:								
01.4901.4190.001.00.000.5	PERSONNEL HUMAN SERV	\$3,954,840	\$3,187,802	\$4,067,269	\$4,067,269	\$112,429	2.84	
01.4902.4190.003.00.000.5	LONGEVITY HUMAN SERV	\$284,474.00	\$243,627.11	\$285,358.00	\$285,358.00	\$884.00	0.31	
01.4906.4190.004.00.100.5	MEDICAL HUMAN SERV	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00	
01.4908.4190.004.00.110.5	DENTAL HUMAN SERV	\$73,234.00	\$65,649.24	\$88,084.00	\$88,084.00	\$14,850.00	20.28	
01.4908.4190.004.00.120.5	LIFE INS HUMAN SERV	\$4,830.00	\$4,881.63	\$5,778.00	\$5,778.00	\$948.00	19.63	
01.4908.4190.004.00.130.5	FICA HUMAN SERV	\$337.00	\$280.50	\$337.00	\$337.00	\$0.00	0.00	
01.4908.4190.004.00.140.5	RETIRE HUMAN SERV	\$22,088.00	\$17,641.50	\$22,136.00	\$22,136.00	\$68.00	0.31	
01.4908.4190.004.00.150.5	DISABILITY HUM SER	\$26,247.00	\$22,349.49	\$28,889.00	\$28,889.00	\$2,642.00	10.07	
01.4908.4190.004.00.160.5	WVC HUMAN SERV	\$2,069.00	\$1,728.46	\$2,097.00	\$2,097.00	\$28.00	1.35	
01.4908.4190.004.00.170.5	UIC HUMAN SERV	\$635.00	\$3,731.94	\$5,910.00	\$5,910.00	\$5,275.00	830.71	
01.4927.4190.027.00.000.5	OFFICE LEASE-RENT	\$833.00	\$844.57	\$598.00	\$598.00	(\$235.00)	(28.21)	
01.4929.4190.029.00.000.5	OUTSIDE SERVICES	\$7,200.00	\$5,600.00	\$6,720.00	\$6,720.00	(\$480.00)	(6.67)	
01.4930.4190.029.00.000.5	CONTRACT SERVICES	\$4,498.00	\$3,283.45	\$4,390.00	\$4,390.00	(\$108.00)	(2.40)	
01.4934.4190.057.00.000.5	NURSING HOME CARE	\$2,650.00	\$0.00	\$2,650.00	\$2,650.00	\$0.00	0.00	
01.4935.4190.058.00.000.5	ALTERNATIVE CARE	\$0.00	\$916,888.95	\$0.00	\$0.00	\$0.00	0.00	
01.4939.4190.039.88.000.5	SUPPLIES HUMAN SERV	\$0.00	\$191,373.05	\$0.00	\$0.00	\$0.00	0.00	
01.4968.4190.068.00.000.5	COMMUNICATIONS	\$7,286.00	\$6,980.48	\$7,286.00	\$7,286.00	\$0.00	0.00	
01.4970.4190.070.00.000.5	TRAVEL	\$13,076.00	\$6,794.65	\$9,775.00	\$9,775.00	(\$3,301.00)	(25.24)	
01.4978.4190.077.00.000.5	EDUCATION/TUIT REIMB	\$5,500.00	\$2,654.17	\$5,500.00	\$5,500.00	\$0.00	0.00	
01.4977.4190.077.00.000.5	EDUCATION&TRAINING	\$0.00	\$0.00	\$6,384.00	\$6,384.00	\$6,384.00	0.00	
Function: HUMAN SERVICES - 4190		\$3,000.00	\$1,802.10	\$3,000.00	\$3,000.00	\$0.00	0.00	
		\$458,937.00	\$1,496,111.27	\$485,892.00	\$485,892.00	\$26,955.00	5.87	
01.5001.4192.001.00.000.5	PERSONNEL VIS CTR	\$236,377.00	\$163,538.67	\$226,469.00	\$226,469.00	(\$9,908.00)	(4.19)	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.5008.4182.004.00.100.5	MEDICAL INS VIS CTR	\$49,331.00	\$39,528.88	\$55,861.00	\$55,861.00	\$6,530.00	13.24	
01.5008.4182.004.00.110.5	DENTAL VISITATION	\$2,899.00	\$1,765.56	\$2,737.00	\$2,737.00	(\$162.00)	(5.59)	
01.5008.4182.004.00.120.5	LIFE INS VISITATION	\$247.00	\$187.00	\$247.00	\$247.00	\$0.00	0.00	
01.5008.4182.004.00.130.5	FICA VISITATION	\$18,083.00	\$11,682.62	\$17,325.00	\$17,325.00	(\$758.00)	(4.19)	
01.5008.4182.004.00.140.5	RETIREMENT VIS CTR	\$16,023.00	\$12,351.33	\$16,537.00	\$16,537.00	\$514.00	3.21	
01.5008.4182.004.00.150.5	DISABILITY VIS CTR	\$1,287.00	\$676.16	\$1,205.00	\$1,205.00	(\$62.00)	(4.89)	
01.5008.4182.004.00.160.5	WVC VIS CTR	\$4,601.00	\$2,340.59	\$4,897.00	\$4,897.00	\$286.00	6.43	
01.5008.4182.004.00.170.5	U/C VIS CTR	\$1,531.00	\$935.02	\$786.00	\$786.00	(\$745.00)	(48.66)	
01.5029.4182.029.00.000.5	OUTSIDE SERVICES	\$3,014.00	\$3,382.46	\$6,023.00	\$6,023.00	\$3,009.00	98.83	
01.5039.4182.039.86.000.5	SUPPLIES	\$9,376.00	\$8,506.63	\$9,376.00	\$9,376.00	\$0.00	0.00	
01.5061.4182.061.00.000.5	ELECTRIC-VIS CTR	\$2,000.00	\$1,239.61	\$2,000.00	\$2,000.00	\$0.00	0.00	
01.5063.4182.063.00.000.5	WATER-VIS CTR	\$800.00	\$104.97	\$150.00	\$150.00	(\$650.00)	(81.25)	
01.5065.4182.065.00.000.5	FUEL-VIS CTR	\$4,000.00	\$3,458.08	\$4,770.00	\$4,770.00	\$770.00	19.25	
01.5068.4182.068.00.000.5	COMMUNICATIONS	\$4,353.00	\$879.40	\$2,380.00	\$2,380.00	(\$1,973.00)	(45.33)	
01.5070.4182.070.00.000.5	TRAVEL	\$2,200.00	\$540.56	\$2,200.00	\$2,200.00	\$0.00	0.00	
01.5077.4182.077.00.000.5	CONF & EDUCATION	\$3,200.00	\$955.34	\$3,200.00	\$3,200.00	\$0.00	0.00	
01.5088.4182.081.00.000.5	EQUIP REPAIR	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	0.00	
01.5097.4182.097.86.000.5	NEW EQUIPMENT	\$1.00	\$0.00	\$12,395.00	\$12,395.00	\$12,394.00	1,239,400.00	
Function: VISITATION CENTER - 4192		\$359,803.00	\$250,070.86	\$369,058.00	\$369,058.00	\$9,255.00	2.57	
88.3135.4183.029.00.000.5	OUTSIDE SVC	\$0.00	\$3,411.75	\$0.00	\$0.00	\$0.00	0.00	
88.3139.4183.039.00.000.5	OTHER COSTS	\$4,260.00	\$0.00	\$4,260.00	\$4,260.00	\$0.00	0.00	
88.3170.4183.070.00.000.5	TRAVEL	\$4,911.00	\$1,833.23	\$3,077.00	\$3,077.00	(\$1,834.00)	(37.34)	
88.3201.4183.001.00.000.5	PERSONNEL SECURITY	\$49,009.00	\$39,705.35	\$37,500.00	\$37,500.00	(\$11,509.00)	(23.48)	
88.3208.4183.004.00.100.5	MEDICAL INS SAFE HAVEN	\$0.00	\$207.29	\$0.00	\$0.00	\$0.00	0.00	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

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Definition: Commissioners Recommendation

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
69.3208.4193.004.00.110.5	DENTAL SAFE HAVEN	\$0.00	\$9.29	\$0.00	\$0.00	\$0.00	0.00	
69.3208.4193.004.00.130.5	FICA SAFE HAVEN	\$3,749.00	\$1,413.87	\$2,869.00	\$2,869.00	(\$880.00)	(23.47)	
69.3208.4193.004.00.140.5	RETIREMENT SAFE HAVEN	\$7,980.00	\$6,368.97	\$6,673.00	\$6,673.00	(\$1,307.00)	(16.38)	
69.3208.4193.004.00.160.5	WIC SAFE HAVEN	\$1,341.00	\$1,091.85	\$928.00	\$928.00	(\$413.00)	(30.80)	
69.3208.4193.004.00.170.5	WIC SAFE HAVEN	\$114.00	\$134.92	\$68.00	\$68.00	(\$46.00)	(40.35)	
Function: VISITATION SAFE HAVEN GRANT - 4193		\$71,384.00	\$54,176.52	\$55,375.00	\$55,375.00	(\$15,989.00)	(22.40)	
70.3002.4194.001.00.000.5	PERSONNEL VIS & ACCESS	\$5,560.00	\$7,669.30	\$8,250.00	\$8,250.00	\$2,690.00	48.38	
70.3008.4194.004.00.130.5	FICA VIS & ACCESS	\$0.00	\$586.70	\$0.00	\$0.00	\$0.00	0.00	
70.3110.4194.004.00.000.5	PAYROLL TAXES	\$440.00	\$0.00	\$0.00	\$0.00	(\$440.00)	(100.00)	
70.3129.4194.029.00.000.5	CONTRACTUAL SVC	\$24,000.00	\$21,728.00	\$21,750.00	\$21,750.00	(\$2,250.00)	(9.38)	
Function: VISITATION VISIT/ ACCESS GRANT - 4194		\$30,000.00	\$29,984.00	\$30,000.00	\$30,000.00	\$0.00	0.00	
Total:		\$461,167	\$834,231	\$454,433	\$454,433	(\$6,734)	(1.46)	
79.3039.4196.039.00.000.5	CAC OTHER COSTS	\$12,000.00	\$15,699.00	\$15,000.00	\$15,000.00	\$3,000.00	25.00	
79.3061.4196.061.00.000.5	CAC ELECTRICITY	\$0.00	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00	0.00	
79.3062.4196.075.00.000.5	CAC RENT	\$0.00	\$4,600.00	\$6,900.00	\$6,900.00	\$6,900.00	0.00	
79.3063.4196.063.00.000.5	CAC WATER	\$0.00	\$0.00	\$1,700.00	\$1,700.00	\$1,700.00	0.00	
79.3065.4196.065.00.000.5	CAC FUEL	\$0.00	\$0.00	\$2,400.00	\$2,400.00	\$2,400.00	0.00	
79.3068.4196.068.00.000.5	CAC COMMUNICATIONS:	\$1,502.00	\$1,125.08	\$3,302.00	\$3,302.00	\$1,800.00	119.84	
79.3070.4196.070.00.000.5	CAC TRAVEL	\$5,000.00	\$3,047.65	\$5,000.00	\$5,000.00	\$0.00	0.00	
79.3097.4196.097.00.000.5	CAC EQUIPMENT	\$100.00	\$0.00	\$5,000.00	\$5,000.00	\$4,900.00	4.90	
79.3301.4196.001.00.000.5	PERSONNEL CAC	\$74,309.00	\$66,694.26	\$123,822.00	\$123,822.00	\$49,513.00	66.63	
79.3308.4196.004.00.100.5	MEDICAL INS CAC	\$9,407.00	\$6,897.88	\$27,657.00	\$27,657.00	\$18,250.00	194.00	
79.3308.4196.004.00.110.5	DENTAL CAC	\$338.00	\$309.76	\$709.00	\$709.00	\$371.00	108.76	
79.3308.4196.004.00.120.5	LIFE INS CAC	\$124.00	\$93.50	\$157.00	\$157.00	\$33.00	26.61	

COUNTY OF MERRIMACK

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Definition: Commissioners Recommendation

2013 Adjusted Budget

2013 YTD Expended

2014 Department

2014 Comm Budget

Dollar Difference

Percent Difference

Notes

79.3308.4198.004.00.130.5	FICA CAC	\$5,685.00	\$5,043.48	\$9,472.00	\$9,472.00	\$3,787.00	66.61	
79.3308.4198.004.00.140.5	RETIREMENT	\$6,605.00	\$5,634.14	\$13,336.00	\$13,336.00	\$6,731.00	101.91	
79.3308.4198.004.00.150.5	DISABILITY CAC	\$454.00	\$346.02	\$514.00	\$514.00	\$60.00	13.22	
79.3308.4198.004.00.160.5	WC CAC	\$166.00	\$183.53	\$279.00	\$279.00	\$113.00	68.07	
79.3308.4198.004.00.170.5	UC CAC	\$118.00	\$235.54	\$256.00	\$256.00	\$138.00	116.95	
Function: CHILD ADVOCACY - 4196		\$115,808.00	\$109,909.84	\$217,304.00	\$217,304.00	\$101,496.00	87.64	
01.9173.4197.100.00.000.5	VISITING NURSES	\$28,885.00	\$28,885.00	\$32,750.00	\$32,750.00	\$3,865.00	13.38	
01.9174.4197.100.00.000.5	RETIRED & SENIOR VOLUN	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$0.00	0.00	
01.9180.4197.100.00.000.5	COMMUNITY ACTION PROG	\$64,125.00	\$64,125.00	\$68,275.00	\$68,275.00	\$4,150.00	6.47	
01.9182.4197.100.00.000.5	CONCORD BOYS & GIRLS C	\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00	\$500.00	20.00	
01.9184.4197.100.00.000.5	FRIENDS PROGRAM	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$2,000.00	8.00	
01.9186.4197.100.00.000.5	CHILD & FAMILY SERVICES	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00	
01.9188.4197.100.00.000.5	CONCORD PARENT/CHILD	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$0.00	0.00	
01.9185.4197.103.00.000.5	COUNTY CONSERVATION	\$48,050.00	\$48,050.00	\$49,000.00	\$49,000.00	\$950.00	1.98	
Function: GRANT AGENCIES - 4197		\$214,060.00	\$214,060.00	\$235,525.00	\$225,525.00	\$11,465.00	5.36	
01.4834.4198.057.00.000.5	NURSING HOME CARE	\$9,617,518.00	\$7,173,564.77	\$10,864,915.00	\$10,864,915.00	\$1,247,397.00	12.97	
01.4835.4198.058.00.000.5	ALTERNATIVE CARE	\$2,395,685.00	\$1,914,202.23	\$2,716,229.00	\$2,716,229.00	\$320,544.00	13.38	
Function: ALTERNATIVE CARE & NURSING HOME CARE - 4198		\$12,013,203.00	\$9,087,767.00	\$13,581,144.00	\$13,581,144.00	\$1,567,941.00	13.05	
11.5101.5101.001.00.000.5	PERSONNEL MCNH ADMIN	\$1,164,800.00	\$962,427.96	\$1,197,542.00	\$1,197,542.00	\$32,742.00	2.81	
11.5102.5101.003.00.000.5	LONGEVITY MCNH ADMIN	\$9,200.00	\$0.00	\$9,400.00	\$9,400.00	\$200.00	2.17	
11.5108.5101.004.00.100.5	MED INS MCNH ADMIN	\$225,874.00	\$197,096.86	\$261,725.00	\$261,725.00	\$35,851.00	15.87	
11.5108.5101.004.00.110.5	DENTAL MCNH ADMIN	\$15,212.00	\$14,809.66	\$17,340.00	\$17,340.00	\$2,128.00	13.99	

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Detailed

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11.5108.5101.004.00.120.5	LIFE INS MCNH ADMIN	\$1,001.00	\$831.89	\$1,004.00	\$1,004.00	\$3.00	0.30	
11.5108.5101.004.00.130.5	FICA MCNH ADMIN	\$90,729.00	\$71,444.16	\$93,249.00	\$93,249.00	\$2,520.00	2.78	
11.5108.5101.004.00.140.5	RETIREMENT MCNH ADMIN	\$98,793.00	\$82,608.27	\$112,981.00	\$112,981.00	\$14,188.00	14.36	
11.5108.5101.004.00.150.5	DISABILITY ADMIN	\$5,182.00	\$4,221.35	\$5,306.00	\$5,306.00	\$124.00	2.39	
11.5108.5101.004.00.160.5	WFC MCNH ADMIN	\$9,524.00	\$10,629.30	\$8,762.00	\$8,762.00	(\$762.00)	(8.00)	
11.5108.5101.004.00.170.5	UIC MCNH ADMIN	\$3,785.00	\$3,458.85	\$2,840.00	\$2,840.00	(\$955.00)	(25.16)	
11.5108.5101.004.00.180.5	CAFE PLAN FEES	\$2,100.00	\$1,368.00	\$0.00	\$0.00	(\$2,100.00)	(100.00)	
11.5107.5101.004.00.000.5	RETIREE HEALTH INS.	\$456,500.00	\$344,980.31	\$548,605.00	\$548,605.00	\$92,105.00	20.18	
11.5108.5101.004.00.000.5	RETIREE DENTAL INS.	\$21,700.00	\$13,601.30	\$23,186.00	\$23,186.00	\$1,486.00	6.85	
11.5120.5101.029.00.000.5	ADMIN AUDIT	\$19,800.00	\$19,025.00	\$19,900.00	\$19,900.00	\$100.00	0.51	
11.5129.5101.029.00.000.5	OUTSIDE SERVICES	\$104,426.00	\$85,951.95	\$107,704.00	\$107,704.00	\$3,278.00	3.14	
11.5130.5101.029.00.000.5	LEGAL COUNSEL	\$45,000.00	\$0.00	\$25,000.00	\$25,000.00	(\$20,000.00)	(44.44)	
11.5133.5101.029.00.000.5	QUALITY ASSEM BED TAX	\$1,390,624.00	\$1,168,140.02	\$1,442,202.00	\$1,442,202.00	\$51,578.00	3.71	
11.5138.5101.088.00.000.5	POSTAGE	\$7,910.00	\$4,996.54	\$7,960.00	\$7,960.00	\$50.00	0.63	
11.5139.5101.039.00.000.5	SUPPLIES	\$20,000.00	\$15,871.84	\$20,000.00	\$20,000.00	\$0.00	0.00	
11.5140.5101.039.00.000.5	UNIFORM ALLOWANCE	\$29,670.00	\$15,089.66	\$29,670.00	\$29,670.00	\$0.00	0.00	
11.5141.5101.039.88.000.5	COMPUTER SUPPLIES	\$24,200.00	\$23,080.37	\$21,170.00	\$21,170.00	(\$3,030.00)	(12.52)	
11.5168.5101.088.88.000.5	LICENSE/SOFTWARE	\$13,950.00	\$13,224.00	\$5,940.00	\$5,940.00	(\$8,010.00)	(57.42)	
11.5167.5101.087.00.000.5	RECRUITING	\$2,500.00	\$7,304.65	\$3,000.00	\$3,000.00	\$500.00	20.00	
11.5168.5101.088.00.000.5	COMMUNICATIONS	\$25,440.00	\$19,611.25	\$32,550.00	\$32,550.00	\$7,110.00	27.95	
11.5169.5101.089.00.000.5	DUES & SUBSCRIPTION	\$5,360.00	\$4,599.00	\$5,560.00	\$5,560.00	\$200.00	3.73	
11.5172.5101.070.00.000.5	TRAVEL	\$11,200.00	\$7,932.96	\$10,900.00	\$10,900.00	(\$300.00)	(2.68)	
11.5177.5101.077.00.000.5	CONFERENCE/EDUCAT	\$30,150.00	\$28,232.76	\$30,150.00	\$30,150.00	\$0.00	0.00	
11.5183.5101.083.00.000.5	ADMIN PROPERTY & LIABIL	\$175,353.00	\$175,353.00	\$183,030.00	\$183,030.00	\$7,677.00	4.38	
11.5197.5101.087.88.000.5	CAPITAL IMPROVEMENT	\$80,700.00	\$39,976.48	\$78,050.00	\$78,050.00	(\$1,650.00)	(2.04)	

COUNTY OF MERRIMACK

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Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5818.5101.028.00.000.5	VACCINE & TESTING	\$6,900.00	\$4,488.56	\$6,100.00	\$8,100.00	(\$800.00)	(11.59)	
Function: NURSING HOME ADMINISTRATION - 5101		\$4,097,593.00	\$3,338,365.95	\$4,311,826.00	\$4,311,826.00	\$214,233.00	5.23	
11.5301.5130.001.00.000.5	PERSONNEL DIETARY	\$1,620,074.00	\$1,375,610.31	\$1,523,096.00	\$1,523,096.00	(\$96,978.00)	(5.99)	
11.5306.5130.004.00.100.5	MEDICAL INS DIETARY	\$252,264.00	\$202,788.03	\$289,531.00	\$289,531.00	\$37,267.00	14.77	
11.5306.5130.004.00.110.5	DENTAL DIETARY	\$15,752.00	\$13,105.33	\$14,821.00	\$14,821.00	(\$931.00)	(5.91)	
11.5306.5130.004.00.120.5	LIFE INS DIETARY	\$1,032.00	\$852.72	\$1,032.00	\$1,032.00	\$0.00	0.00	
11.5306.5130.004.00.130.5	FICA DIETARY	\$125,618.00	\$103,489.38	\$118,001.00	\$118,001.00	(\$7,618.00)	(6.06)	
11.5306.5130.004.00.140.5	RETIREMENT DIETARY	\$99,333.00	\$72,979.34	\$98,264.00	\$98,264.00	(\$1,069.00)	(1.08)	
11.5306.5130.004.00.150.5	DISABILITY DIETARY	\$6,330.00	\$4,920.82	\$5,914.00	\$5,914.00	(\$416.00)	(6.57)	
11.5306.5130.004.00.160.5	WIC DIETARY	\$44,617.00	\$39,941.12	\$38,166.00	\$38,166.00	(\$6,451.00)	(14.46)	
11.5306.5130.004.00.170.5	UIC DIETARY	\$7,055.00	\$7,322.82	\$4,931.00	\$4,931.00	(\$2,124.00)	(30.11)	
11.5318.5130.003.00.000.5	LONGEVITY DIETARY	\$7,000.00	\$0.00	\$7,400.00	\$7,400.00	\$400.00	5.71	
11.5328.5130.029.00.000.5	CONTRACT SERVICES	\$22,510.00	\$7,989.00	\$155,640.00	\$155,640.00	\$133,130.00	591.43	
11.5338.5130.039.00.000.5	SUPPLIES	\$113,083.00	\$100,493.85	\$123,044.00	\$123,044.00	\$9,961.00	8.81	
11.5350.5130.039.97.000.5	FOOD SUPPLIES	\$998,721.00	\$826,686.66	\$1,028,683.00	\$1,028,683.00	\$29,962.00	3.00	
11.5381.5130.081.00.000.5	EQUIP. REPAIRS	\$12,000.00	\$11,759.94	\$14,000.00	\$14,000.00	\$2,000.00	16.67	
11.5397.5130.087.00.000.5	CAPITAL EQUIP	\$16,532.00	\$0.00	\$18,900.00	\$18,900.00	\$2,368.00	14.32	
Function: NURSING HOME DIETARY - 5130		\$3,341,922.00	\$2,767,919.32	\$3,441,423.00	\$3,441,423.00	\$99,501.00	2.98	
11.5402.5140.005.00.000.5	PERSONNEL POOL	\$372,149.00	\$374,810.77	\$372,149.00	\$372,149.00	\$0.00	0.00	
11.5403.5140.001.00.000.5	PERSONNEL NURS SUPV	\$1,144,361.00	\$1,026,697.93	\$1,194,102.00	\$1,194,102.00	\$49,741.00	4.35	
11.5404.5140.001.00.000.5	PERSONNEL RNS	\$3,050,522.00	\$1,358,744.27	\$1,751,452.00	\$1,751,452.00	(\$1,299,070.00)	(42.59)	
11.5405.5140.001.00.000.5	PERSONNEL LPNS	\$0.00	\$1,299,064.52	\$1,380,704.00	\$1,380,704.00	\$1,380,704.00	0.00	
11.5406.5140.004.00.100.5	MEDICAL INS NURSING	\$2,229,231.00	\$1,843,036.19	\$2,391,003.00	\$2,391,003.00	\$161,772.00	7.26	

COUNTY OF MERRIMACK

2014 BUDGET

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11.5406.5140.004.00.110.5	DENTAL NURSING	\$143,761.00	\$122,151.94	\$145,267.00	\$145,267.00	\$1,506.00	1.05	
11.5406.5140.004.00.120.5	LIFE INS NURSING	\$4,705.00	\$3,753.44	\$4,495.00	\$4,495.00	(\$210.00)	(4.46)	
11.5406.5140.004.00.130.5	FICA NURSING	\$813,356.00	\$691,328.94	\$838,030.00	\$838,030.00	\$24,674.00	3.03	
11.5406.5140.004.00.140.5	RETIREMENT NURSING	\$844,755.00	\$713,706.82	\$908,144.00	\$908,144.00	\$63,389.00	7.50	
11.5406.5140.004.00.160.5	DISABILITY NURSING	\$8,277.00	\$6,911.00	\$8,552.00	\$8,552.00	\$275.00	3.32	
11.5406.5140.004.00.160.5	WIC NURSING	\$289,594.00	\$271,201.53	\$284,731.00	\$284,731.00	(\$9,531.00)	(8.59)	
11.5406.5140.004.00.170.5	UIC NURSING	\$36,916.00	\$35,062.13	\$27,385.00	\$27,385.00	(\$9,531.00)	(25.82)	
11.5407.5140.001.00.000.5	PERSONNEL LNA'S	\$6,097,812.00	\$5,378,771.44	\$6,278,727.00	\$6,278,727.00	\$180,915.00	2.97	
11.5408.5140.001.00.000.5	PERSONNEL CLERKS	\$246,704.00	\$210,551.20	\$252,872.00	\$252,872.00	\$6,168.00	2.50	
11.5411.5140.008.00.000.5	LONGEVITY NURSING	\$26,718.00	\$0.00	\$29,100.00	\$29,100.00	\$2,382.00	8.92	
11.5429.5140.039.00.000.5	MED A MEDICATION	\$148,000.00	\$105,798.07	\$148,000.00	\$148,000.00	\$0.00	0.00	
11.5430.5140.039.00.000.5	NURSING MED A LAB	\$6,500.00	\$3,363.55	\$6,500.00	\$6,500.00	\$0.00	0.00	
11.5431.5140.029.00.000.5	NURSING MED A X-RAYS	\$8,550.00	\$7,319.62	\$8,550.00	\$8,550.00	\$0.00	0.00	
11.5432.5140.029.00.000.5	MED A TRANSPORT	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	0.00	
11.5433.5140.029.00.000.5	NURSING DENTAL	\$20,878.00	\$21,997.61	\$20,878.00	\$20,878.00	\$0.00	0.00	
11.5434.5140.029.00.000.5	MED A PHYSICIANS	\$1,000.00	\$966.58	\$1,000.00	\$1,000.00	\$0.00	0.00	
11.5438.5140.029.00.000.5	PHARMACY CONSULT	\$26,400.00	\$21,510.11	\$26,400.00	\$26,400.00	\$0.00	0.00	
11.5438.5140.029.00.000.5	NURSING OXYGEN	\$67,469.00	\$39,392.28	\$67,469.00	\$67,469.00	\$0.00	0.00	
11.5439.5140.039.00.000.5	NURSING SUPPLIES	\$450,270.00	\$355,311.85	\$450,270.00	\$450,270.00	\$0.00	0.00	
11.5441.5140.039.00.000.5	NURSING MED A SUPPLIES	\$0.00	\$49.00	\$0.00	\$0.00	\$0.00	0.00	
11.5442.5140.039.00.000.5	NURSING MED B SUPPLIES	\$0.00	\$895.00	\$0.00	\$0.00	\$0.00	0.00	
11.5443.5140.039.00.000.5	NURSING OTC SUPPLIES	\$1,000.00	\$9,859.54	\$1,000.00	\$1,000.00	\$0.00	0.00	
11.5481.5140.061.00.000.5	NURSING EQUIP. REPAIRS	\$25,000.00	\$20,158.47	\$23,300.00	\$23,300.00	(\$1,700.00)	(6.80)	
11.5487.5140.067.00.000.5	NURSING CAPITAL EQUIPM	\$38,400.00	\$13,211.79	\$27,810.00	\$27,810.00	(\$10,590.00)	(27.58)	
Function: NURSING HOME NURSING - 5140		\$16,103,828.00	\$13,935,625.59	\$16,629,390.00	\$16,629,390.00	\$525,562.00	3.26	

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5529.5150.029.00.000.5	OUTSIDE SERVICES	\$4,700.00	\$3,253.92	\$4,700.00	\$4,700.00	\$0.00	0.00	
11.5581.5150.081.71.000.5	ELECTRICITY	\$509,305.00	\$355,001.78	\$450,000.00	\$450,000.00	(\$59,305.00)	(11.84)	
11.5583.5150.081.71.000.5	WATER	\$31,000.00	\$25,178.22	\$35,500.00	\$35,500.00	\$4,500.00	14.52	
11.5585.5150.081.71.000.5	FUEL	\$257,164.00	\$135,462.44	\$257,164.00	\$257,164.00	\$0.00	0.00	
Function: NURSING HOME MAINTENANCE - 5150		\$802,169.00	\$518,896.36	\$747,364.00	\$747,364.00	(\$54,805.00)	(6.83)	
11.5601.5160.001.00.000.5	PERSONNEL LAUNDRY	\$640,961.00	\$513,292.54	\$639,175.00	\$639,175.00	(\$1,786.00)	(0.28)	
11.5606.5160.004.00.100.5	MEDICAL INS LAUNDRY	\$161,978.00	\$146,000.50	\$186,895.00	\$186,895.00	\$34,917.00	21.56	
11.5606.5160.004.00.110.5	DENTAL LAUNDRY	\$7,351.00	\$6,626.62	\$8,731.00	\$8,731.00	\$1,380.00	18.77	
11.5606.5160.004.00.120.5	LIFE INS LAUNDRY	\$568.00	\$468.05	\$568.00	\$568.00	\$0.00	0.00	
11.5606.5160.004.00.130.5	FICA LAUNDRY	\$49,788.00	\$37,917.65	\$49,570.00	\$49,570.00	(\$228.00)	(0.46)	
11.5606.5160.004.00.140.5	RETIREMENT LAUNDRY	\$46,630.00	\$36,620.00	\$50,921.00	\$50,921.00	\$4,291.00	9.20	
11.5606.5160.004.00.150.5	DISABILITY LAUNDRY	\$3,250.00	\$2,655.76	\$3,247.00	\$3,247.00	(\$3.00)	(0.09)	
11.5606.5160.004.00.160.5	W/C LAUNDRY	\$17,708.00	\$14,822.02	\$16,033.00	\$16,033.00	(\$1,675.00)	(9.46)	
11.5606.5160.004.00.170.5	U/C LAUNDRY	\$2,810.00	\$2,636.64	\$2,073.00	\$2,073.00	(\$737.00)	(26.23)	
11.5606.5160.003.00.000.5	LONGEVITY LAUNDRY	\$7,000.00	\$0.00	\$5,800.00	\$5,800.00	(\$1,200.00)	(17.14)	
11.5639.5160.038.00.000.5	SUPPLIES	\$36,600.00	\$27,885.13	\$31,410.00	\$31,410.00	(\$5,190.00)	(14.18)	
11.5681.5160.081.00.000.5	EQUIP. REPAIRS	\$25,575.00	\$13,625.63	\$29,390.00	\$29,390.00	\$3,815.00	14.92	
11.5689.5160.039.00.000.5	LINEN	\$39,350.00	\$22,336.10	\$37,850.00	\$37,850.00	(\$1,500.00)	(3.81)	
11.5697.5160.067.00.000.5	NEW EQUIPMENT	\$2,494.00	\$2,487.15	\$19,800.00	\$19,800.00	\$17,306.00	693.91	
Function: NURSING HOME LAUNDRY - 5160		\$1,042,073.00	\$827,353.79	\$1,091,463.00	\$1,091,463.00	\$49,390.00	4.74	
11.5701.5170.001.00.000.5	PERSONNEL HSKPG	\$889,035.00	\$769,197.98	\$914,130.00	\$914,130.00	\$25,095.00	2.82	
11.5706.5170.004.00.100.5	MEDICAL INS HSKPG	\$186,431.00	\$176,828.28	\$229,916.00	\$229,916.00	\$33,485.00	17.05	
11.5706.5170.004.00.110.5	DENTAL HOUSEKEEPING	\$10,096.00	\$9,017.58	\$10,650.00	\$10,650.00	\$554.00	5.49	

COUNTY OF MERRIMACK

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Definition: Commissioners Recommendation

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5708.5170.004.00.120.5	LIFE INS HOUSEKEEPING	\$898.00	\$736.78	\$898.00	\$898.00	\$0.00	0.00	
11.5708.5170.004.00.130.5	FICA HOUSEKEEPING	\$69,388.00	\$57,558.86	\$71,002.00	\$71,002.00	\$1,614.00	2.33	
11.5708.5170.004.00.140.5	RETIREMENT HSKPG	\$67,720.00	\$56,745.37	\$76,371.00	\$76,371.00	\$8,651.00	12.77	
11.5708.5170.004.00.150.5	DISABILITY HSKPG	\$4,871.00	\$3,851.87	\$5,046.00	\$5,046.00	\$175.00	3.59	
11.5708.5170.004.00.160.5	WIC HOUSEKEEPING	\$24,672.00	\$21,630.07	\$22,965.00	\$22,965.00	(\$1,707.00)	(6.92)	
11.5708.5170.004.00.170.5	UIC HOUSEKEEPING	\$3,964.00	\$3,988.06	\$2,930.00	\$2,930.00	(\$1,034.00)	(26.08)	
11.5708.5170.003.00.000.5	LONGEVITY HSKPG	\$9,000.00	\$0.00	\$8,000.00	\$8,000.00	(\$1,000.00)	(11.11)	
11.5738.5170.038.00.000.5	SUPPLIES	\$130,792.00	\$113,546.40	\$143,519.00	\$143,519.00	\$12,727.00	9.73	
11.5781.5170.081.00.000.5	EQUIP. REP.	\$5,000.00	\$2,947.96	\$6,500.00	\$6,500.00	\$1,500.00	30.00	
11.5797.5170.097.00.000.5	NEW EQUIP.	\$3,810.00	\$2,600.88	\$20,408.00	\$12,908.00	\$9,098.00	238.79	
Function: NURSING HOME HOUSEKEEPING - 5170		\$1,415,677.00	\$1,218,650.09	\$1,512,335.00	\$1,504,835.00	\$89,158.00	6.30	
11.5401.5190.001.00.000.5	PERSONNEL HAIR CARE	\$96,901.00	\$68,792.56	\$94,967.00	\$94,967.00	(\$1,934.00)	(2.00)	
11.5408.5190.004.00.100.5	MEDICAL INS HAIR CARE	\$50,334.00	\$25,194.90	\$45,711.00	\$45,711.00	(\$4,623.00)	(9.18)	
11.5408.5190.004.00.110.5	DENTAL HAIR CARE	\$3,233.00	\$1,911.36	\$2,383.00	\$2,383.00	(\$850.00)	(26.29)	
11.5408.5190.004.00.120.5	LIFE INS HAIR CARE	\$60.00	\$37.45	\$56.00	\$56.00	(\$4.00)	(6.67)	
11.5408.5190.004.00.130.5	FICA HAIR CARE	\$7,505.00	\$5,068.15	\$7,357.00	\$7,357.00	(\$148.00)	(1.97)	
11.5408.5190.004.00.140.5	RETIREMENT HAIR CARE	\$9,607.00	\$6,829.53	\$10,357.00	\$10,357.00	\$750.00	7.81	
11.5408.5190.004.00.160.5	WIC HAIR CARE	\$2,676.00	\$1,985.17	\$2,379.00	\$2,379.00	(\$297.00)	(11.10)	
11.5408.5190.004.00.170.5	UIC HAIR CARE	\$354.00	\$239.80	\$256.00	\$256.00	(\$98.00)	(27.68)	
11.5801.5190.001.00.000.5	PERSONNEL RECREATION	\$563,152.00	\$477,704.13	\$594,283.00	\$594,283.00	\$31,131.00	5.53	
11.5808.5190.004.00.100.5	MEDICAL INS RECREATION	\$110,180.00	\$105,531.54	\$131,298.00	\$131,298.00	\$21,118.00	19.17	
11.5808.5190.004.00.110.5	DENTAL RECREATION	\$6,811.00	\$5,747.60	\$6,845.00	\$6,845.00	\$34.00	0.50	
11.5808.5190.004.00.120.5	LIFE INS REC	\$292.00	\$244.97	\$292.00	\$292.00	\$0.00	0.00	
11.5808.5190.004.00.130.5	FICA RECREATION	\$43,632.00	\$35,874.71	\$45,692.00	\$45,692.00	\$2,060.00	4.72	

COUNTY OF MERRIMACK

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Definition: Commissioners Recommendation

Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5908.5190.004.00.140.5	RETIREMENT RECREATION	\$39,019.00	\$32,470.19	\$44,503.00	\$44,503.00	\$5,484.00	14.05	
11.5908.5190.004.00.150.5	DISABILITY REC	\$789.00	\$663.72	\$815.00	\$815.00	\$26.00	3.30	
11.5908.5190.004.00.160.5	WFC RECREATION	\$15,497.00	\$13,990.09	\$14,779.00	\$14,779.00	(\$718.00)	(4.63)	
11.5908.5190.004.00.170.6	UIC RECREATION	\$2,569.00	\$2,595.37	\$1,903.00	\$1,903.00	(\$666.00)	(25.92)	
11.5909.5190.003.00.000.5	LONGEVITY RECREATION	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	0.00	
11.5920.5190.039.00.000.5	VOL SUPPLIES	\$2,550.00	\$1,129.48	\$2,350.00	\$2,350.00	(\$200.00)	(7.84)	
11.5939.5190.039.00.000.5	SUPPLIES	\$18,100.00	\$14,311.46	\$18,150.00	\$18,150.00	\$50.00	0.28	
11.5940.5190.039.00.000.5	HAIR CARE SUPPLIES	\$2,125.00	\$1,559.36	\$2,100.00	\$2,100.00	(\$25.00)	(1.18)	
11.5955.5190.029.00.000.5	RELIGIOUS SVC	\$4,680.00	\$4,180.00	\$4,680.00	\$4,680.00	\$0.00	0.00	
11.5997.5190.067.00.000.5	CAPITAL ITEMS	\$11,000.00	\$11,500.00	\$9,000.00	\$9,000.00	(\$2,000.00)	(18.18)	
Function: NURSING HOME RECREATION - 5190		\$992,266.00	\$817,571.54	\$1,041,356.00	\$1,041,356.00	\$49,090.00	4.95	
11.8220.5191.029.00.000.5	MED A PHY THERAPY	\$182,184.00	\$144,491.51	\$182,184.00	\$182,184.00	\$0.00	0.00	
11.8221.5191.029.00.000.5	MED A OCC THERAPY	\$176,052.00	\$144,265.14	\$188,000.00	\$188,000.00	\$11,948.00	6.79	
11.8222.5191.029.00.000.5	MED A SPEECH THERAP	\$25,500.00	\$11,970.00	\$15,500.00	\$15,500.00	(\$10,000.00)	(39.22)	
11.8228.5191.029.00.000.5	MED B PHY THERAPY	\$347,688.00	\$251,828.77	\$306,000.00	\$306,000.00	(\$41,688.00)	(11.99)	
11.8231.5191.029.00.000.5	MED B OCC THERAPY	\$455,184.00	\$230,735.16	\$277,000.00	\$277,000.00	(\$178,184.00)	(39.15)	
11.8232.5191.029.00.000.5	MED B SPEECH THERAP	\$144,744.00	\$88,414.35	\$131,804.00	\$131,804.00	(\$12,940.00)	(8.94)	
11.8239.5191.039.00.000.5	SUPPLIES	\$4,000.00	\$2,229.39	\$4,000.00	\$4,000.00	\$0.00	0.00	
Function: NURSING HOME REHABILITATION - 5191		\$1,335,352.00	\$873,934.32	\$1,104,488.00	\$1,104,488.00	(\$230,864.00)	(17.29)	
11.8101.5192.001.00.000.5	PERSONNEL SOC SERV	\$295,778.00	\$241,889.65	\$283,711.00	\$283,711.00	(\$12,067.00)	(4.08)	
11.8102.5192.003.00.000.5	LONGEVITY SOC SERV	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	0.00	
11.8106.5192.004.00.100.5	MEDICAL INS SOC SERV	\$57,013.00	\$49,511.88	\$65,036.00	\$65,036.00	\$8,023.00	14.07	
11.8106.5192.004.00.110.5	DENTAL SOC SERV	\$3,528.00	\$3,234.44	\$3,705.00	\$3,705.00	\$177.00	5.02	

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Definition: Commissioners Recommendation

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
11.8106.5182.004.00.120.5	LIFE INS SOC SERV	\$135.00	\$112.20	\$135.00	\$135.00	\$0.00	0.00	
11.8106.5182.004.00.130.5	FICA SOC SERV	\$22,849.00	\$17,978.43	\$22,025.00	\$22,025.00	(\$824.00)	(4.03)	
11.8106.5182.004.00.140.5	RETIREMENT SOC SERV	\$24,837.00	\$20,916.87	\$27,327.00	\$27,327.00	\$2,390.00	9.58	
11.8106.5182.004.00.150.5	DISABILITY SOC SERV	\$500.00	\$420.98	\$513.00	\$513.00	\$13.00	2.60	
11.8106.5182.004.00.160.5	WIC SOCIAL SERV	\$8,157.00	\$7,059.15	\$7,124.00	\$7,124.00	(\$1,033.00)	(12.66)	
11.8106.5182.004.00.170.5	UIC SOC SERV	\$806.00	\$706.62	\$512.00	\$512.00	(\$294.00)	(36.48)	
11.8130.5182.028.00.000.5	MENTAL HEALTH	\$14,000.00	\$16,500.00	\$18,000.00	\$18,000.00	\$4,000.00	28.57	
11.8139.5182.038.00.000.5	SUPPLIES	\$650.00	\$413.06	\$650.00	\$650.00	\$0.00	0.00	
11.8170.5182.070.00.000.5	TRAVEL	\$500.00	\$306.16	\$500.00	\$500.00	\$0.00	0.00	
Function: NURSING HOME SOCIAL SERVICES - 5182								
		\$430,153.00	\$369,049.44	\$430,438.00	\$430,438.00	\$285.00	0.07	
11.8301.5183.001.00.000.5	PERSONNEL MED DIR	\$202,717.00	\$188,482.58	\$207,383.00	\$207,383.00	\$4,666.00	2.30	
11.8302.5183.003.00.000.5	LONGEVITY MED DIR	\$3,400.00	\$0.00	\$3,600.00	\$3,600.00	\$200.00	5.88	
11.8306.5183.004.00.100.5	MEDICAL INS MED DIR	\$50,334.00	\$30,350.76	\$38,028.00	\$38,028.00	(\$12,306.00)	(24.45)	
11.8306.5183.004.00.110.5	DENTAL MED DIR	\$3,233.00	\$2,136.36	\$2,383.00	\$2,383.00	(\$850.00)	(26.29)	
11.8306.5183.004.00.120.5	LIFE INS MED DIR	\$90.00	\$74.80	\$90.00	\$90.00	\$0.00	0.00	
11.8306.5183.004.00.130.5	FICA MED DIR	\$15,768.00	\$13,903.41	\$16,117.00	\$16,117.00	\$348.00	2.21	
11.8306.5183.004.00.140.5	RETIREMENT MED DIR	\$9,068.00	\$8,935.44	\$10,082.00	\$10,082.00	\$1,013.00	11.17	
11.8306.5183.004.00.150.5	DISABILITY MED DIR	\$679.00	\$571.42	\$695.00	\$695.00	\$16.00	2.36	
11.8306.5183.004.00.160.5	WIC MED DIR	\$5,602.00	\$5,425.81	\$5,213.00	\$5,213.00	(\$389.00)	(6.94)	
11.8306.5183.004.00.170.5	UIC MED DIR	\$353.00	\$353.31	\$256.00	\$256.00	(\$97.00)	(27.48)	
11.8327.5183.028.00.000.5	CONT. DENTAL	\$9,000.00	\$4,488.75	\$9,000.00	\$9,000.00	\$0.00	0.00	
11.8328.5183.028.00.000.5	CONT. PHYS.	\$66,404.00	\$10,988.50	\$66,404.00	\$66,404.00	\$0.00	0.00	
Function: NURSING HOME MEDICAL DIRECTOR - 5183								
		\$366,849.00	\$285,709.14	\$359,251.00	\$359,251.00	(\$7,398.00)	(2.02)	
Grand Total:								
		\$28,927,682	\$24,923,076	\$30,668,334	\$30,668,334	\$734,152	2.45	

COUNTY OF MERRIMACK

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01.9001.5500.001.00.000.5	PERSONNEL GER MANOR	\$397,452.00	\$335,376.64	\$419,621.00	\$419,621.00	\$22,169.00	5.58	
01.9002.5500.003.00.000.5	LONGEVITY GER MANOR	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	0.00	
01.9006.5500.004.00.100.5	MED INS GER MANOR	\$81,747.00	\$72,158.95	\$87,743.00	\$87,743.00	\$5,996.00	7.33	
01.9006.5500.004.00.110.5	DENTAL GERRISH MANOR	\$4,517.00	\$3,992.84	\$4,743.00	\$4,743.00	\$226.00	5.00	
01.9006.5500.004.00.120.5	LIFE INS GERRISH	\$373.00	\$308.55	\$373.00	\$373.00	\$0.00	0.00	
01.9006.5500.004.00.130.5	FICA GERRISH MANOR	\$30,499.00	\$25,023.48	\$32,193.00	\$32,193.00	\$1,694.00	5.55	
01.9006.5500.004.00.140.5	RETIREMENT GER MANOR	\$25,922.00	\$21,144.78	\$29,731.00	\$29,731.00	\$3,809.00	14.69	
01.9006.5500.004.00.150.5	DISABILITY GERRISH	\$1,749.00	\$1,505.34	\$1,851.00	\$1,851.00	\$102.00	5.83	
01.9006.5500.004.00.160.5	WFC GERRISH MANOR	\$10,860.00	\$9,744.74	\$10,412.00	\$10,412.00	(\$448.00)	(4.13)	
01.9006.5500.004.00.170.5	UVC GERRISH MANOR	\$1,714.00	\$1,745.86	\$1,280.00	\$1,280.00	(\$434.00)	(25.32)	
01.9028.5500.029.00.000.5	CONTRACTED SERVICES	\$2,227.00	\$2,080.77	\$1,320.00	\$1,320.00	(\$907.00)	(40.73)	
01.9039.5500.039.00.000.5	SUPPLIES	\$18,404.00	\$12,792.55	\$18,404.00	\$18,404.00	\$0.00	0.00	
01.9050.5500.039.00.000.5	DIETARY FOOD SUPPLIES	\$139,149.00	\$93,114.52	\$139,149.00	\$139,149.00	\$0.00	0.00	
01.9061.5500.061.00.000.5	ELECTRIC	\$25,800.00	\$21,159.96	\$28,500.00	\$28,500.00	\$700.00	2.71	
01.9082.5500.061.00.000.5	PROPANE	\$2,500.00	\$47.85	\$2,500.00	\$2,500.00	\$0.00	0.00	
01.9083.5500.063.00.000.5	WATER	\$840.00	\$987.41	\$1,500.00	\$1,500.00	\$660.00	78.57	
01.9085.5500.065.00.000.5	FUEL	\$39,600.00	\$30,655.87	\$39,600.00	\$39,600.00	\$0.00	0.00	
01.9086.5500.066.00.000.5	LICENSES/SOFTWARE	\$0.00	\$0.00	\$140.00	\$140.00	\$140.00	0.00	
01.9097.5500.067.00.000.5	NEW EQUIP	\$1,700.00	\$984.00	\$3,265.00	\$3,265.00	\$1,565.00	92.06	
Function: GERRISH MANOR - 5500		\$786,253.00	\$632,734.11	\$821,525.00	\$821,525.00	\$35,272.00	4.49	
01.6101.6101.001.00.000.5	PERSONNEL DOC	\$7,131,246.00	\$5,996,170.72	\$8,086,869.00	\$7,657,392.00	\$526,146.00	7.38	
01.6108.6101.004.00.100.5	MEDICAL INS CORR	\$1,645,193.00	\$1,404,016.39	\$2,163,761.00	\$2,026,158.00	\$380,965.00	23.16	
01.6108.6101.004.00.110.5	DENTAL CORRECTIONS	\$112,203.00	\$95,587.12	\$117,349.00	\$114,901.00	\$2,698.00	2.40	
01.6108.6101.004.00.120.5	LIFE INS CORR	\$11,834.00	\$9,428.12	\$13,593.00	\$13,411.00	\$1,577.00	13.33	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

From Date: 11/1/2013

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

To Date: 11/30/2013

Definition: Commissioners Recommendation
Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.6106.6101.004.00.130.5	FICA CORRECTIONS	\$178,256.00	\$147,083.34	\$202,803.00	\$194,495.00	\$16,239.00	9.11	
01.6106.6101.004.00.140.5	RETIREMENT DOC	\$1,445,844.00	\$1,200,906.44	\$1,822,736.00	\$1,708,492.00	\$262,648.00	18.17	
01.6106.6101.004.00.150.5	DISABILITY CORR	\$8,819.00	\$6,543.52	\$9,968.00	\$9,557.00	\$738.00	8.37	
01.6106.6101.004.00.160.5	W/C CORRECTIONS	\$184,482.00	\$170,563.81	\$190,474.00	\$189,179.00	(\$5,303.00)	(2.73)	
01.6106.6101.004.00.170.5	U/C CORRECTIONS	\$17,076.00	\$16,778.47	\$13,938.00	\$12,913.00	(\$4,163.00)	(24.38)	
01.6106.6101.003.00.000.5	LONGEVITY DOC	\$19,400.00	\$0.00	\$15,800.00	\$15,800.00	(\$3,600.00)	(18.56)	
01.6129.6101.028.00.000.5	OUTSIDE/CONTRACT SERV	\$285,600.00	\$349,595.70	\$293,553.00	\$279,299.00	(\$6,301.00)	(2.21)	
01.6130.6101.028.00.000.5	ELECTRONIC MONITOR	\$18,432.00	\$16,561.43	\$19,972.00	\$19,972.00	\$1,540.00	8.36	
01.6131.6101.097.00.000.5	EQUIPMENT LEASE	\$21,569.00	\$21,085.00	\$37,376.00	\$37,376.00	\$15,807.00	73.29	
01.6134.6101.028.00.000.5	LITIGATION	\$45,000.00	\$6,624.10	\$75,000.00	\$50,000.00	\$5,000.00	11.11	
01.6135.6101.028.00.000.5	VIDEO ARRANGMENT	\$5,000.00	\$3,767.30	\$5,000.00	\$5,000.00	\$0.00	0.00	
01.6136.6101.028.00.000.5	OUTSIDE HOUSING	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	0.00	
01.6138.6101.068.00.000.5	POSTAGE	\$2,000.00	\$1,486.19	\$2,220.00	\$2,220.00	\$220.00	11.00	
01.6140.6101.039.00.000.5	ADM SUPPLIES	\$33,680.00	\$27,666.34	\$31,657.00	\$31,657.00	(\$2,023.00)	(6.01)	
01.6141.6101.039.00.000.5	INMATE SUPPLIES	\$39,465.00	\$13,658.01	\$42,420.00	\$42,420.00	\$2,955.00	7.49	
01.6142.6101.039.00.000.5	FACILITY SUPPLIES	\$74,480.00	\$55,251.85	\$81,247.00	\$81,247.00	\$6,767.00	9.09	
01.6151.6101.051.00.000.5	INMATE MEALS	\$460,000.00	\$367,582.75	\$483,000.00	\$433,000.00	(\$27,000.00)	(5.87)	
01.6159.6101.059.00.000.5	INMATE MEDICAL SVC	\$902,500.00	\$386,288.27	\$785,200.00	\$785,200.00	(\$117,300.00)	(13.00)	
01.6161.6101.061.00.000.5	ELECTRICITY	\$277,700.00	\$206,892.79	\$255,000.00	\$255,000.00	(\$22,700.00)	(8.17)	
01.6163.6101.061.00.000.5	WATER	\$15,000.00	\$13,533.72	\$15,000.00	\$15,000.00	\$0.00	0.00	
01.6165.6101.061.00.000.5	FUEL	\$239,246.00	\$169,790.18	\$239,246.00	\$239,246.00	\$0.00	0.00	
01.6166.6101.068.66.000.5	LICENSE/SOFTWARE	\$0.00	\$762.00	\$0.00	\$0.00	\$0.00	0.00	
01.6168.6101.068.00.000.5	COMMUNICATIONS	\$34,264.00	\$24,849.74	\$35,464.00	\$35,464.00	\$1,200.00	3.50	
01.6169.6101.089.00.000.5	DUES/SUBSCRIPTIONS	\$5,088.00	\$5,525.90	\$5,086.00	\$5,086.00	(\$2.00)	(0.04)	
01.6172.6101.070.00.000.5	TRAVEL	\$32,980.00	\$22,933.78	\$34,015.00	\$34,015.00	\$1,025.00	3.11	

2014 BUDGET

From Date: 11/1/2013

Definition: Commissioners Recommendation Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.6173.6101.029.00.000.5	AUTO MAINTENANCE	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00	0.00	
01.6177.6101.077.00.000.5	CONF & EDUCATION	\$14,345.00	\$10,275.26	\$16,565.00	\$16,565.00	\$2,220.00	15.48	
01.6181.6101.061.00.000.5	EQUIPMENT REPAIRS	\$4,400.00	\$4,099.56	\$5,624.00	\$5,624.00	\$1,224.00	27.82	
01.6182.6101.077.00.000.5	TRAINING	\$29,622.00	\$18,147.72	\$42,822.00	\$42,822.00	\$13,200.00	44.56	
01.6183.6101.039.00.000.5	UNIFORMS	\$30,000.00	\$23,549.04	\$30,000.00	\$30,000.00	\$0.00	0.00	
01.6190.6101.069.00.000.5	REHABILITATION	\$34,063.00	\$18,804.34	\$32,846.00	\$32,846.00	(\$1,217.00)	(3.57)	
01.6197.6101.097.66.000.5	NEW EQUIPMENT	\$31,651.00	\$8,183.45	\$44,126.00	\$36,403.00	\$4,752.00	15.01	
01.6198.6101.097.66.000.5	TECHNOLOGY	\$13,150.00	\$1,359.40	\$62,581.00	\$10,225.00	(\$2,925.00)	(22.24)	
01.6199.6101.097.00.000.5	CAPITAL EQUIPMENT	\$36,000.00	\$25,275.00	\$216,250.00	\$12,000.00	(\$24,000.00)	(66.67)	
Function: CORRECTIONS - 6101		\$13,451,898.00	\$10,850,636.75	\$15,530,860.00	\$14,482,285.00	\$1,030,387.00	7.66	
01.6361.6102.061.00.000.5	ELECTRICITY	\$2,500.00	\$5,219.63	\$4,300.00	\$4,300.00	\$1,800.00	72.00	
01.6363.6102.081.00.000.5	WATER	\$240.00	\$180.00	\$240.00	\$240.00	\$0.00	0.00	
Function: MCKENNA FACILITY - 6102		\$2,740.00	\$5,399.63	\$4,540.00	\$4,540.00	\$1,800.00	65.69	
01.6195.6104.029.00.000.5	C PERKIN GRANT EXP	\$0.00	\$0.00	\$13,933.00	\$13,933.00	\$13,933.00	0.00	
Function: CORRECTIONS C PERKIN - 6104		\$0.00	\$0.00	\$13,933.00	\$13,933.00	\$13,933.00	0.00	
84.6101.6105.001.00.000.5	PERSONNEL MHC	\$50,000.00	\$27,756.46	\$17,550.00	\$17,550.00	(\$32,450.00)	(64.90)	
84.6106.6105.004.00.100.5	MEDICAL INS MHC	\$15,527.00	\$9,057.02	\$6,914.00	\$6,914.00	(\$8,613.00)	(55.47)	
84.6106.6105.004.00.110.5	DENTAL MHC	\$630.00	\$367.22	\$456.00	\$456.00	(\$174.00)	(27.62)	
84.6106.6105.004.00.120.5	LIFE MHC	\$113.00	\$65.45	\$112.00	\$112.00	(\$1.00)	(0.88)	
84.6106.6105.004.00.130.5	FICA MHC	\$3,825.00	\$2,001.08	\$1,343.00	\$1,343.00	(\$2,482.00)	(64.89)	
84.6106.6105.004.00.140.5	RETIREMENT MHC	\$4,893.00	\$2,505.26	\$1,890.00	\$1,890.00	(\$3,003.00)	(61.37)	
84.6106.6105.004.00.150.5	DISABILITY MHC	\$393.00	\$228.83	\$138.00	\$138.00	(\$255.00)	(64.89)	

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COUNTY OF MERRIMACK

2014 BUDGET

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Definition: Commissioners Recommendation

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
84.6108.6105.004.00.180.5	W/C MHC	\$1,375.00	\$763.25	\$434.00	\$434.00	(\$941.00)	(66.44)	
84.6108.6105.004.00.170.5	UNEMP MHC	\$118.00	\$117.77	\$86.00	\$86.00	(\$32.00)	(27.12)	
84.6182.6105.077.00.000.5	TRAINING MHC	\$10,000.00	\$960.78	\$1,111.00	\$1,111.00	(\$8,889.00)	(88.89)	
Function: MENTAL HEALTH COURT GRANT - 6105		\$86,874.00	\$43,923.12	\$30,034.00	\$30,034.00	(\$56,840.00)	(65.43)	
01.7001.7100.001.00.000.5	PERSONNEL FACILITIES	\$1,197,104.00	\$960,148.48	\$1,222,250.00	\$1,222,250.00	\$25,146.00	2.10	
01.7002.7100.003.00.000.5	LONGEVITY FACILITIES	\$3,400.00	\$0.00	\$4,360.00	\$4,360.00	\$960.00	28.24	
01.7006.7100.004.00.100.5	MEDICAL INS FACILITIES	\$225,838.00	\$188,774.94	\$274,642.00	\$274,642.00	\$48,804.00	21.61	
01.7006.7100.004.00.110.5	DENTAL FACILITIES	\$15,255.00	\$13,697.94	\$17,337.00	\$17,337.00	\$2,082.00	13.65	
01.7006.7100.004.00.120.5	LIFE INS FACILITIES	\$1,144.00	\$890.12	\$1,145.00	\$1,145.00	\$1.00	0.09	
01.7006.7100.004.00.130.5	FICA FACILITIES	\$93,674.00	\$70,547.75	\$95,671.00	\$95,671.00	\$1,997.00	2.13	
01.7006.7100.004.00.140.5	RETIREMENT FACILITIES	\$101,310.00	\$79,143.73	\$109,016.00	\$109,016.00	\$7,706.00	7.61	
01.7006.7100.004.00.150.5	DISABILITY FACILITIES	\$7,081.00	\$5,410.78	\$7,968.00	\$7,968.00	\$887.00	12.53	
01.7006.7100.004.00.160.5	W/C FACILITIES	\$32,329.00	\$26,882.53	\$29,301.00	\$29,301.00	(\$3,028.00)	(9.37)	
01.7006.7100.004.00.170.5	U/C FACILITIES	\$3,810.00	\$3,643.72	\$2,766.00	\$2,766.00	(\$1,044.00)	(27.40)	
Function: MMC FACILITIES PERSONNEL - 7100		\$1,680,945.00	\$1,349,139.99	\$1,764,456.00	\$1,764,456.00	\$83,511.00	4.97	
01.7129.7101.028.71.000.5	BOSC OUTSIDE SVCS	\$133,019.00	\$103,826.33	\$140,705.00	\$140,705.00	\$7,686.00	5.78	
01.7132.7101.028.71.000.5	BOSC PROPERTY TAX	\$5,716.00	\$1,648.00	\$5,716.00	\$5,716.00	\$0.00	0.00	
01.7139.7101.038.71.000.5	BOSC MNT SUPPLIES	\$40,900.00	\$37,442.80	\$40,900.00	\$40,900.00	\$0.00	0.00	
01.7161.7101.061.71.000.5	BOSC WEN ELECTRIC	\$5,100.00	\$4,412.00	\$5,100.00	\$5,100.00	\$0.00	0.00	
01.7163.7101.063.71.000.5	BOSC WEN WATER	\$950.00	\$1,378.11	\$950.00	\$950.00	\$0.00	0.00	
01.7165.7101.065.71.000.5	BOSC WEN FUEL	\$7,500.00	\$4,900.37	\$7,500.00	\$7,500.00	\$0.00	0.00	
01.7166.7101.066.66.000.5	BOSC SOFTWARE/LIC	\$1,800.00	\$179.40	\$1,800.00	\$1,800.00	\$0.00	0.00	
01.7177.7101.077.71.000.5	BOSC CONF & ED	\$6,000.00	\$3,850.00	\$6,000.00	\$6,000.00	\$0.00	0.00	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

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Definition: Commissioners Recommendation
Detailed

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.7180.7101.038.71.000.5	BOSC GROUNDS	\$31,800.00	\$22,678.07	\$33,000.00	\$33,000.00	\$1,200.00	3.77	
01.7181.7101.081.71.000.5	BOSC EQUIP REPAIR	\$33,000.00	\$27,317.35	\$33,000.00	\$33,000.00	\$0.00	0.00	
01.7182.7101.087.71.000.5	BOSC BLDG REPAIR	\$30,000.00	\$16,515.06	\$30,000.00	\$30,000.00	\$0.00	0.00	
01.7183.7101.087.71.000.5	BOSC VEHICLE REPR	\$20,000.00	\$13,954.30	\$20,000.00	\$20,000.00	\$0.00	0.00	
01.7187.7101.087.71.000.5	BOSC CAPITAL EQ	\$24,000.00	\$6,323.00	\$105,000.00	\$105,000.00	\$81,000.00	337.50	
01.7198.7101.087.66.000.5	BOSC REP. EQUIP.	\$5,000.00	\$3,833.59	\$5,000.00	\$5,000.00	\$0.00	0.00	
Function: MMC FACILITIES BOSCAWEN - 7101		\$344,785.00	\$248,258.38	\$434,671.00	\$434,671.00	\$89,886.00	26.07	
01.7229.7102.028.71.000.5	JAIL OUTSIDE SVCS	\$46,620.00	\$23,842.97	\$49,480.00	\$49,480.00	\$2,860.00	6.13	
01.7239.7102.039.71.000.5	JAIL MNT SUPPLIES	\$34,000.00	\$26,804.69	\$34,000.00	\$34,000.00	\$0.00	0.00	
01.7280.7102.039.71.000.5	JAIL GROUNDS	\$11,200.00	\$7,414.37	\$12,500.00	\$12,500.00	\$1,300.00	11.61	
Function: MMC FACILITIES JAIL - 7102		\$91,820.00	\$57,862.03	\$95,980.00	\$95,980.00	\$4,160.00	4.53	
01.7329.7103.029.71.000.5	WWT OUTSIDE SVCS	\$64,910.00	\$57,310.13	\$67,105.00	\$67,105.00	\$2,195.00	3.38	
01.7381.7103.061.71.000.5	WWT ELECTRICITY	\$26,500.00	\$16,289.32	\$21,000.00	\$21,000.00	(\$5,500.00)	(20.75)	
01.7383.7103.063.71.000.5	WWT WATER	\$2,000.00	\$1,006.82	\$2,000.00	\$2,000.00	\$0.00	0.00	
01.7384.7103.064.71.000.5	WWT SUPPLIES	\$6,000.00	\$4,350.82	\$6,000.00	\$6,000.00	\$0.00	0.00	
01.7385.7103.065.71.000.5	WWT FUEL	\$7,900.00	\$0.00	\$7,900.00	\$7,900.00	\$0.00	0.00	
01.7381.7103.081.71.000.5	WWT EQUIP REPAIR	\$4,000.00	\$389.40	\$4,000.00	\$4,000.00	\$0.00	0.00	
Function: MMC FACILITIES WASTE WATER TRT - 7103		\$111,310.00	\$79,346.49	\$108,005.00	\$108,005.00	(\$3,305.00)	(2.97)	
01.7428.7104.028.00.000.5	CONCORD O/S SVC	\$93,956.00	\$83,449.85	\$94,026.00	\$94,026.00	\$70.00	0.07	
01.7439.7104.039.00.000.5	CONCORD MNT SUPPL	\$6,000.00	\$4,091.50	\$6,000.00	\$6,000.00	\$0.00	0.00	
01.7481.7104.061.71.000.5	ELECTRIC - CONCORD	\$91,878.00	\$75,168.15	\$91,878.00	\$91,878.00	\$0.00	0.00	
01.7483.7104.063.71.000.5	WATER - CONCORD	\$16,517.00	\$12,348.00	\$16,517.00	\$16,517.00	\$0.00	0.00	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

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Definition: Commissioners Recommendation

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.7465.7104.065.71.000.5	FUEL - CONCORD	\$109,476.00	\$88,440.92	\$109,476.00	\$109,476.00	\$0.00	0.00	
01.7468.7104.068.00.000.5	COMMUNICATIONS	\$2,022.00	\$1,591.49	\$2,022.00	\$2,022.00	\$0.00	0.00	
01.7480.7104.039.00.000.5	CONCORD GROUNDS	\$4,000.00	\$2,144.64	\$4,500.00	\$4,500.00	\$500.00	12.50	
01.7481.7104.067.00.000.5	CONCORD EQ REPAIR	\$8,500.00	\$7,160.55	\$9,800.00	\$9,800.00	\$1,300.00	15.29	
01.7482.7104.061.00.000.5	CONCORD MNT AGREE	\$25,417.00	\$26,680.22	\$26,110.00	\$26,110.00	\$693.00	2.73	
01.7498.7104.098.00.000.5	CONCORD BLDG REP	\$10,090.00	\$2,862.83	\$10,090.00	\$10,090.00	\$0.00	0.00	
01.7498.7104.097.00.000.5	CONCORD SP PROJECT	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	0.00	
Function: MMC FACILITIES CONCORD - 7104		\$372,856.00	\$303,938.15	\$375,419.00	\$375,419.00	\$2,563.00	0.69	
01.7501.7105.001.00.000.5	PERSONNEL MCLEOD	\$38,807.00	\$32,931.31	\$44,022.00	\$44,022.00	\$5,215.00	13.44	
01.7506.7105.004.00.100.5	MEDICAL INS MCLEOD	\$1,505.00	\$0.00	\$1,729.00	\$1,729.00	\$224.00	14.86	
01.7508.7105.004.00.110.5	DENTAL MCLEOD	\$68.00	\$0.83	\$71.00	\$71.00	\$3.00	4.41	
01.7506.7105.004.00.120.5	LIFE INS MCLEOD	\$9.00	\$0.00	\$9.00	\$9.00	\$0.00	0.00	
01.7506.7105.004.00.130.5	FICA MCLEOD	\$2,969.00	\$2,506.48	\$3,368.00	\$3,368.00	\$399.00	13.44	
01.7506.7105.004.00.140.5	RETIREMENT MCLEOD	\$651.00	\$659.00	\$436.00	\$436.00	(\$215.00)	(33.03)	
01.7506.7105.004.00.150.5	DISABILITY MCLEOD	\$10.00	\$0.00	\$53.00	\$53.00	\$43.00	430.00	
01.7506.7105.004.00.160.5	WFC MCLEOD	\$1,046.00	\$916.26	\$1,089.00	\$1,089.00	\$43.00	4.11	
01.7506.7105.004.00.170.5	UIC MCLEOD	\$246.00	\$242.80	\$179.00	\$179.00	(\$67.00)	(27.24)	
01.7539.7105.039.71.000.5	SUPPLIES MCLEOD	\$5,000.00	\$2,542.93	\$5,000.00	\$5,000.00	\$0.00	0.00	
01.7681.7105.061.71.000.5	ELECTRIC MCLEOD	\$103,200.00	\$84,639.79	\$103,200.00	\$103,200.00	\$0.00	0.00	
01.7683.7105.063.71.000.5	WATER MCLEOD	\$3,360.00	\$3,949.60	\$5,500.00	\$5,500.00	\$2,140.00	63.69	
01.7686.7105.065.71.000.5	FUEL MCLEOD	\$167,750.00	\$127,121.00	\$167,750.00	\$167,750.00	\$0.00	0.00	
Function: MMC FACILITIES-MCLEOD - 7105		\$324,621.00	\$255,510.00	\$332,406.00	\$332,406.00	\$7,785.00	2.40	
Grand Total:		\$2,926,337	\$2,294,055	\$3,110,937	\$3,110,937	\$184,600	6.31	
01.8228.8101.029.00.000.5	UNH PROF SALARIES	\$326,394.00	\$355,042.38	\$395,453.00	\$395,453.00	\$69,059.00	21.16	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

From Date: 11/1/2013

To Date: 11/30/2013

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

Definition: Commissioners Recommendation

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.8230.8101.038.00.000.5	UNH OTHER EXPENDITURE	\$60,825.00	\$0.00	\$0.00	\$0.00	(\$60,825.00)	(100.00)	
Function: UNH COOPERATIVE EXTENSION - 8101		\$387,319.00	\$355,042.38	\$395,453.00	\$395,453.00	\$8,134.00	2.10	
65.5129.9000.028.00.000.5	CD BLOCK GRANTS EXPEN	\$300,000.00	\$0.00	\$300,000.00	\$300,000.00	\$0.00	0.00	
Function: COMM DEVELOP BLOCK GRANT - 9000		\$300,000.00	\$0.00	\$300,000.00	\$300,000.00	\$0.00	0.00	
65.5129.9001.029.00.000.5	CDBG NHDOT 5310 GRANT	\$0.00	\$28,257.60	\$0.00	\$0.00	\$0.00	0.00	
Function: CDBG NHDOT TRANSPORT - 9001		\$0.00	\$28,257.60	\$0.00	\$0.00	\$0.00	0.00	
65.5129.9002.029.00.000.5	CDBG FKLN RIVER HEIGHT:	\$0.00	\$107,994.00	\$0.00	\$0.00	\$0.00	0.00	
Function: CDBG RIVER HEIGHTS - 9002		\$0.00	\$107,994.00	\$0.00	\$0.00	\$0.00	0.00	
65.5129.9003.029.00.000.5	CDBG MCKENNA HOUSE	\$0.00	\$10,450.00	\$0.00	\$0.00	\$0.00	0.00	
Function: CDBG MCKENNA HOUSE - 9003		\$0.00	\$10,450.00	\$0.00	\$0.00	\$0.00	0.00	
65.5129.9006.029.00.000.5	CDBG CONCORD YMCA EXI	\$0.00	\$122.85	\$0.00	\$0.00	\$0.00	0.00	
Function: CDBG CONCORD YMCA - 9006		\$0.00	\$122.85	\$0.00	\$0.00	\$0.00	0.00	
65.5129.9007.029.00.000.5	NEWBURY HEIGHTS ROAD	\$0.00	\$106,875.00	\$0.00	\$0.00	\$0.00	0.00	
Function: NEWBURY HEIGHTS ROAD GRANT - 9007		\$0.00	\$106,875.00	\$0.00	\$0.00	\$0.00	0.00	
01.4285.9901.091.00.000.5	TAN INTEREST	\$153,704.00	\$88,106.67	\$140,625.00	\$140,625.00	(\$13,079.00)	(8.51)	
01.9208.9901.004.00.000.5	RETIREE DENTAL	\$12,895.00	\$6,778.16	\$13,532.00	\$13,532.00	\$637.00	4.94	
01.8211.9901.004.00.000.5	RETIREE MEDICAL	\$195,756.00	\$154,607.29	\$225,102.00	\$225,102.00	\$29,346.00	14.99	
01.8293.9901.093.00.000.5	NON-MCNH PROP & LAB IP	\$149,375.00	\$149,375.00	\$154,689.00	\$154,689.00	\$5,314.00	3.56	

COUNTY OF MERRIMACK

2014 BUDGET

Fiscal Year: 2013-2013

From Date: 11/1/2013

To Date: 11/30/2013

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

Definition: Commissioners Recommendation

Account	Description	2013 Adjusted Budget	2013 YTD Expended	2014 Department Budget	2014 Comm Budget	Dollar Difference	Percent Difference	Notes
01.9902.9901.001.00.000.5	SICK BUY BACK	\$40,000.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00	0.00	
01.9905.9901.107.00.000.5	CONTINGENCY	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00	0.00	
01.9906.9901.004.00.130.5	FICA SICK BUY BACK	\$3,060.00	\$0.00	\$3,060.00	\$3,060.00	\$0.00	0.00	
01.9906.9901.004.00.140.5	RET SICK BUY BACK	\$2,800.00	\$0.00	\$2,800.00	\$2,800.00	\$0.00	0.00	
01.9910.9901.001.00.000.5	COLA PROJECTED	\$741.00	\$0.00	\$0.00	\$168,180.00	\$167,439.00	22,596.36	
01.9920.9901.067.00.000.5	PURCHASE OF PROPERTY	\$0.00	\$0.00	\$300,000.00	\$300,000.00	\$300,000.00	0.00	
11.9902.9901.001.00.000.5	MCNH SICK BUY BACK	\$130,000.00	\$0.00	\$130,000.00	\$130,000.00	\$0.00	0.00	
11.9906.9901.004.00.130.5	FICA MCNH SICK BUY BACK	\$9,945.00	\$0.00	\$9,945.00	\$9,945.00	\$0.00	0.00	
11.9906.9901.004.00.140.5	RETIREMENT SICK BUY BAI	\$4,900.00	\$0.00	\$4,900.00	\$4,900.00	\$0.00	0.00	
Function: OTHER - 9901		\$803,176.00	\$398,867.12	\$1,124,653.00	\$1,292,833.00	\$469,657.00	60.97	
Grand Total:		\$77,081,856.00	\$64,331,326.12	\$82,502,395.00	\$81,604,500.00	\$4,522,644.00	5.87	



Comcast Cable
54 Regional Drive
Concord, NH 03301
www.comcast.com

121nf9
TJA

RECEIVED

NOV 19 2013

CITY MANAGER'S OFFICE
CONCORD, NH

November 15, 2013

City of Concord
Attn: Tom Aspell
41 Green Street
Concord, N.H. 03301

Re: Check \$184,608.02 - # 510425118

Dear Council Members:

Please find enclosed Comcast's Franchise Fee payment for the third quarter of 2013. If you have any questions regarding these payments, please feel free to contact me at 603-224-1871, ext. 202.

Sincerely,

Bryan Christiansen
Manager of Government Relations



COMCAST FINANCIAL AGENCY CORPORATION
A Comcast Cable Communications Group Company
1701 JFK Boulevard
Philadelphia, PA 19103-2838

12834064

PAGE: 1 of 1

DATE: October 31, 2013
CHECK NUMBER: 510425118
AMOUNT PAID: \$184,608.02



00171 CKS LA 13304 - 0510425118 NNNNNNNNNN 3045100005007 X193A1 C
CONCORD CITY OF NH
41 GREEN STREET
OFFICE OF THE MAYOR
CONCORD NH 03301

VENDOR NUMBER: 154624

VENDOR: CONCORD CITY OF NH

INVOICE NO.	INVOICE DATE	ACCOUNT NUMBER	DESCRIPTION	DISCOUNT AMOUNT	NET AMOUNT
123561	09/30/13		305385-Concord NH	\$0.00	\$184,608.00
			TOTALS	\$0.00	\$184,608.00

PLEASE DETACH BEFORE DEPOSITING CHECK



COMCAST FINANCIAL AGENCY CORPORATION
A Comcast Cable Communications Group Company
1701 JFK Boulevard
Philadelphia, PA 19103-2838

CHECK
NUMBER 510425118

58-154-
441

October 31, 2013

*** VOID AFTER 180 DAYS ***

PAY TO THE ORDER OF:
CONCORD CITY OF NH
41 GREEN STREET
OFFICE OF THE MAYOR
CONCORD, NH 03301

CHECK AMOUNT

\$184,608.00

EXACTLY *****184,608 DOLLARS AND 02 CENTS

JPMorgan Chase Bank, N.A.
Columbus, OH



Catherine Giorgio

Authorized Signature

510425118 10441154431

6755283431



System Name: Comcast of Maine/New Hampshire, Inc.
Email: Patrick_Moore@cable.comcast.com
Phone: 610-650-2999

Vendor ID: 154624
Contract Name: Concord NH
Statement Period: Jul - Sep, 2013
Payment Amount: \$184,608.02
Statement Number: 123561
CUID: None
System ID: 8773-2000-1580

CONCORD CITY OF NH
41 GREEN STREET
OFFICE OF THE MAYOR
CONCORD, NH, 03301

This statement represents your payment for the period listed above.

Revenue Category	Amount
Expanded Basic Video Service	\$1,376,179.60
Limited Basic Video Service	\$611,962.52
Digital Video Service	\$873,563.80
Pay	\$283,629.08
PPV / VOD	\$118,048.04
Video Equipment	\$8,311.00
Digital Video Equipment	\$137,272.15
Video Installation / Activation	\$35,040.72
Franchise Fees	\$194,344.67
PEG Fees	\$15,955.65
Guide	\$834.87
Other	\$13,822.74
Late Fees	\$10,263.41
Write-offs / Recoveries	(\$35,207.89)
Ad Sales	\$231,333.70
Home Shopping Commissions	\$16,816.04
Total	\$3,692,159.98
Franchise Fee %	5.00 %
Franchise Fee	\$184,608.02

To the best of my knowledge and belief, the above is a true and correct statement for the accounting of the gross revenues received by this corporation for the period.

Pat Moore

Analyst

NOV 19 2013

CITY OF CONCORD
OFFICE OF THE MAYOR

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12/11/13

Bonenfant, Janice

From: colinvo=vanostern.com@mail.salsalabs.net on behalf of Colin Van Ostern
<colinvo@vanostern.com>
Sent: Sunday, November 24, 2013 2:01 PM
To: * City Clerk
Subject: Exec Council Report - Nominations for Judges, PUC

12/11/13

Friends,

Lots to report this week! Much of the work of the Executive Council occurred outside our biweekly meeting:

- Governor Hassan announced several key nominations – including four Circuit Court Judges and a Public Utilities Commission member – and the Council will hold public confirmation hearings on December 4 and 9 (details below).
- Additionally, the Council discussed final edits in the draft NH ten year transportation plan, likely to be finalized on Dec 4.

Here's a summary of Council action, below (followed by full details and links to background materials at the end of this email)

(1) Impacting Merrimack Co & Central NH: Arts grants to the Concord City Auditorium and Red River Theaters, homeless support through the First Congregational Church in Concord and Merrimack-Belknap Community Action Program, and approval of the previously-tabled preliminary engineering work for I-93 expansion from I-89 to I-393

(2) Impacting the Monadnock Region: Renewable energy grant to Fiske Hydro in Hinsdale and anti-drug use campaigns at Keene State College and Franklin Pierce University.

(3) Impacting Strafford & Belknap Co: Purchase of portable ventilators for Frisbie Memorial hospital in Rochester, a Traditional Arts apprenticeship grant to Fred Dolan of Strafford, and approval of the previously-tabled inspection of the General Sullivan Bridge.

(4) Other projects & policies with statewide impact: Rejected, on a 2-2 vote, a \$13k contract for a Massachusetts artist to create artwork of the NH state tree for the newly renovated Anna Philbrook Center in Concord. I voted no; while I recognize it is important for NH businesses (including our artists) to serve other states, and therefore vice-versa, in this particular case I felt that art of an NH state symbol hanging in an NH state office building might be best provided by an artist from, or with deep ties, to our state.

(5) Confirmations: On Wednesday 12/4 at 6pm, the Council will hold a public confirmation hearing at the State House for the Governor's nominee to the Public Utilities Commission, Martin Honigberg, at 6pm, and for a second hearing for her nominee to the Circuit Court, Judge Susan Carbon, at 7pm. On Monday, 12/9, the Council will hold hearings at 6pm, 7pm, and 8pm for Circuit Court judge nominees Robert Foley, Margaret Ann Moran, and Patricia Quigley (order TBD). Full list of other nominees below.

(6) Ten Year Transportation Plan ("GACIT"): The Council and Transportation Commissioner Chris Clement discussed final edits to the draft ten-year transportation plan, which will likely be voted on on Wednesday, 12/4 at 8am. The plan has now identified both planned/funded projects from 2015-2024 and also strategic priorities that are contingent on identifying additional funding sources (such as I-93 expansion, the Capitol Corridor Rail project, and Turnpike improvements).

For full details on any of those items, see below.

Sincerely,

Colin

Executive Councilor, District 2

FULL 11/20 AGENDA: <http://1.usa.gov/1fffCcv> (or follow the links below for documentation of each item)

DETAILS ON ITEMS MENTIONED ABOVE:

1. DETAIL: CENTRAL NH

Authorized to award a Conservation Number Plate Grant in the amount of \$20,000 to the Friends of the Concord City Auditorium for plaster restoration. Effective upon G&C approval through June 30, 2014. **100% Other Funds.**

Authorized the Division of the Arts to award Public Value Partnership Grants totaling \$21,450 to Red River Theaters, Concord, in the amount of \$8,450; and to Manchester Community Music School, in the amount of \$13,000, to strengthen their capacity for offering affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2014. **100% General Funds.**

Authorized to enter into retroactive agreements with First Congregational Church, Concord, NH, to provide Emergency Solutions and State Grant-in-Aid services to homeless individuals, in an amount not to exceed \$29,908. This amount represents an award of \$13,832 effective retroactive to January 1, 2013 through December 31, 2013; and \$16,079 retroactive to July 1, 2013 through June 30, 2015. **54% General, 46% Federal Funds.**

Authorized to enter into a retroactive agreement with Community Action Program Belknap-Merrimack Counties, Inc., Concord, NH, to provide a State Grant In-Aid Program, Homeless Housing and Access Loan Fund Program, Housing Security Guarantee Program and Homeless Outreach Intervention Program services to homeless individuals in an amount not to exceed \$546,928. Effective July 1, 2013 through June 30, 2015. **84.24% General, 15.76% Federal Funds.**

Authorized the previously-tabled request of the Bureau of Highway Design to enter into an agreement with McFarland-Johnson Inc., Concord, NH, and Binghamton, NY, to prepare the second phase of the preliminary engineering design for the section of Interstate 93 passing through Bow and Concord from I-89 through I-393, in an amount not to exceed \$1,660,885.66. Effective upon G&C approval through December 31, 2015. **100% Turnpike Funds.**

2. DETAIL: MONADNOCK REGION

Authorized to award grant funds in the amount of \$225,000 to Fiske Hydro Inc., to increase the capacity of renewable energy production at the Fiske Hydroelectric site in Hinsdale, NH. Effective upon G&C approval through December 31, 2015. **100% Renewable Energy Funds.**

Authorized to enter into an agreement with County of Cheshire, Keene, NH, to assess, build capacity, mobilize, and prevent the use of non-medical prescription drugs, underage alcohol and excessive alcohol use on the campuses of Keene State College and Franklin Pierce University, in an amount not to exceed \$571,617. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

3. DETAIL: STRAFFORD & BELKNAP CO

Authorized to enter into a grant agreement with Frisbie Memorial Hospital, Rochester, NH, under which the Division of Public Health Services will provide three portable ventilators and necessary accessories valued at \$20,970 to enhance respiratory medical capacity in response to a large-scale health emergency, using funding supported by the Federal

Department of Homeland Security Grant to NH. Effective upon G&C approval and until the grant agreement is terminated by one of the parties. 100% Other Funds.

Authorized the Division of the Arts to award a Traditional Arts Apprenticeship Grant in the amount of \$2,400 to Fred Nolan, Strafford, to assist in the preservation of tradition based arts in NH so that future generations can continue to benefit from them. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

Authorized the previously-tabled request of the Bureau of Bridge Design to enter into an agreement with Vanasse Hangen Brustlin Inc., for the In-depth Structural Inspection and Bridge Load Rating of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the city of Dover and the Town of Newington, for a total not to exceed \$819,724.54. Effective upon G&C approval through August 31, 2016. **100% Turnpike Funds.**

4. DETAIL: STATEWIDE PROJECTS & POLICIES

Rejected the Division of the Arts to enter into a contract with Margaret Black, Topsfield, ME, to create artwork for the Anna Philbrook Center, Concord, NH, in an amount not to exceed \$12,800. Effective upon G&C approval through June 30, 2015. **100% Other Funds.**

5. DETAIL: APPOINTMENTS & NOMINATIONS:

(* = District 2 Resident)

Nominated for future confirmation:

Judge of the Circuit Court - Susan B. Carbon, Robert J. Foley*, Margaret Ann Moran, Patricia B. Quigley*

Public Utilities Commission - Martin P. Honigberg, Concord*

Family Mediator Certification Board - Ellen Dinerstein, Hancock*

Water Well Board - Steven Guercia, Concord*

Lt Colonel, NH Air National Guard - Major Ian S. Tate, Somersworth

Major, NH Air National Guard - Captain Paul M. Marcus. Somersworth

Health Exchange Advisory Board - Scott Baetz, Windham

Board of Licensure of Interpreters for the Deaf & Hard of Hearing - Kirk C. Simoneau

Board of Licensed Dietitians - Audrey L. Anastasia

Lakes Management Advisory Committee - Robert W. Compton & James S. Morash

Board of Mental Health Practice - Kathleen S. Shulman, New London

Board of Nursing - Cynthia Smith, Meredith

Public Water Access Advisory Board - B. David Bryan, Newmarket

Confirmed by the Council:

Dep Cmsr of the Dept of Employment Security - Richard J. Lavers, Concord*

Business Finance Authority - F. Daniel Henderson, Hancock*

Poet Laureate - Alice B. Fogel, Acworth*

Lottery Commission - Debra M. Douglas, Bow

Joint Promotional Program Screening Committee - Timothy G. Sink, Concord*

Family Mediator Certification Board - Karen J. Borgstrom, Lyme; Elizabeth A. Christensen, Belmont*; Marianne L. Rousseau, Concord*

State Historical Records Advisory Board - Rodney G. Obien, Canterbury*, Anne T. Packard, Holderness

Major, NH Air National Guard – Paul Marcus, Somersworth

Board of Accountancy: John J. Daigneault, Wolfeboro; Richard S. Silverman, Hampton

State Committee on Aging - Herbert E. Johnson, Mark M.E. Frank, Joan H. Schultze

Agricultural Advisory Board - Andrew Hartmann, Greenland

Air Resources Council - Raymond R. Donald, Kingston

Judicial Council - Philip H. Utter, Exeter

Juvenile Parole Board - Yvonne M. Vissing, Chester

Lakes Management Advisory Committee- Kimberly A. Hallquist, Andover

Advisory Committee on Marine Fisheries - Erik S. Anderson, Portsmouth

Board of Mental Health Practice - Richard Phelps, Franconia

Retirement System Board of Trustees - Hershel D. Sosnoff, Silver Lake

Rivers Management Advisory Committee - Larry T. Spencer, Plymouth

Waste Management Council - Philip H. Bilodeau, Duncan P. Watson

Advisory Council on Worker's Comp - Marian Mitchell & Eileen Bernard

6. DETAIL: TEN-YEAR TRANSPORTATION PLAN: Updated draft of the ten-year plan will be available here in advance of the 12/4 meeting: <http://www.nh.gov/dot/org/projectdevelopment/planning/typ>.

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1A Int 1

Dear City Councilor,

After attending the Langley Parkway Phase 3 public meetings at Bishop Brady School last week, my husband and I would like to express our opposition to this project. Living on Samuel Drive in Concord, we have a vested interest in learning and understanding what impact Langley Parkway Phase 3 project could have in the Auburn Street/Penacook areas. We attended both meetings with an open mind, listened to the city's justification for the project and heard public commentary, however, it became clear very quickly that the **tangible benefits** of this project were not clearly defined and at best not well thought out.

As a resident of Concord since 2006, fuel consumption and driving times around Concord are not headline news items. Congestion on Pleasant Street is inevitable due to the elementary, high school and state employee complexes it serves. Aside from the obvious property depreciation, traffic redirection/congestion and quality of life arguments against this project, two valid arguments are worth repeating. Existing highways around the city already facilitate access to Concord hospital. Why not use them? Manchester and Nashua are big cities, Concord is not. Secondly, why consider a 'bypass' project (Langley Parkway 3) that could undermine (if not negate) the benefits of revitalizing Main Street?

Existing highways and roads i.e. RT393, RT93, RT89, Clinton Street and Langley Parkway already facilitate emergency access to Concord Hospital and offer an alternate bypass around the city for all vehicles (These highways have multiple traffic lanes, are wide enough to redirect traffic to breakdown lanes in the case of an emergency), and provide quick access to wide secondary roads (Clinton Street and Langley Parkway) without needing to go through congested downtown areas. Building another bypass will not address the inherent traffic/pedestrian problems that exist with *insufficient parking* for a high school, an elementary school and school sports field around the Pleasant Street area.

In a city where tax dollars are being spent and much emphasis is being placed on the revitalization of Concord's downtown area, the Langley Parkway 3 project threatens the success of Concord's Main Street Project. The Langley Parkway Phase 3 project is designed to redirect traffic from the North and East away from the downtown area. The notion that *this road can enhance access to major employment and service centers along the northwesterly perimeter of downtown Concord and relieve congestion, improve traffic flow and enhance pedestrian safety in older, dense residential neighborhoods* is greatly overstated as very few residents will benefit from this project other than Concord Hospital.

If unemployment was at zero percent, businesses were thriving in Concord, property values were not negatively impacted by this change, and residents didn't have to pay exorbitant property taxes, the value of a two mile highway through residents' backyards might be more debatable. For now, there is no logical reason why the city should consider this. We hope you consider this input when voting on the Langley Parkway Phase 3 project later this month.

Thank you in advance for your time and attention to this matter.

Sincerely
Steve and Nicholeen McDonough

Bonenfant, Janice

From: nicholeen <bnicholeen@comcast.net>
Sent: Tuesday, November 19, 2013 12:43 PM
To: * City Clerk
Subject: Please file the attached objection letter to the Langley Parkway Phase 3 report
Attachments: Objection To Langley Parkway Phase 3.docx

Dear City Clerk,

Please file the attached objection letter to the Langley Parkway Phase 3 report that is to be presented to the Mayor and city councilors after Thursday's November 21st public hearing. The attached complaint was emailed to all ten ward councilors on October 21st, three of whom acknowledged receipt of the email.

Please advise if there are other requirements to filing this correspondence to the Langley Parkway Phase 3 report.

Thank you.

Steve & Nicholeen McDonough

11-19-13

X7A

○ Councilman Robert Werner

I am against Phase 3 of the
Langley Parkway. This Parkway will
very much change the neighborhoods
and open spaces in the surrounding
areas.

Please consider voting against
it.

Thank you.

Sincerely,

Noel L. Grossman

62 Auburn St

Concord, NH. 03301-3648

603-224-4366

email - mandenoel@concord.
net



